

BIDDER GUIDE

The following information is provided by the City of Columbus to assist you in navigating the formal bid procedures. This information is not to supersede or replace any of the actual bid specifications or requirements; its sole purpose is to provide information on the process. If you have any questions regarding the process, please contact the appropriate City of Columbus representative listed on the bid solicitation (for specification questions see instructions below).

Any addenda issued by the City of Columbus will be posted on this site. The City of Columbus will send notification of addenda to:

(1) Bidders that have an active login_id and password with Columbus Vendor Services (<http://vendorservices.columbus.gov>) and are registered for the commodity code(s) associated with this solicitation.

(2) Bidders that have been placed on an approved plan holders list (noted below).

Though the notification methods above will be utilized to notify bidders of addenda it is ultimately the Bidder's responsibility to check this site for verification of any issued addenda.

Solicitation Number: SA006124		
SUBJECT	Y/N	NOTE:
Complete bid available for download?	YES	One (1) Attached file(s) constitute complete packet:
Complete bid available in printed form?	NO	
Online bids accepted?	NO	
Complete bid packet required to be returned?	YES	All attached file(s) must be returned to be considered as a complete bid.
Pre-bid meeting?	NO	
Bond(s) required?	NO	
Prevailing wage requirement?	NO	
Questions and answers submitted electronically?	YES	Sean Hubert-seanh@columbus.gov

*The purpose of the conference call is to discuss the work to be performed with prospective vendors and allow them the opportunity to ask questions concerning the RFP. **All interested bidders are encouraged to attend via conference call. Participation in the Bidder's Conference is not a requirement for submission of a proposal.** Questions prior to the pre-proposal conference must be emailed to seanh@columbus.gov. All questions and answers will be distributed at the Bidders Conference and/or will be available by email by request.