



## REQUEST FOR PROPOSAL #16RP007

### AVIATION REAL ESTATE BROKERAGE CONSULTING SERVICES

#### ADDENDUM #1

OCTOBER 14, 2015

#### **NOTICE TO ALL BIDDERS AND PLAN HOLDERS**

The Solicitation is amended by the following clarifications/changes/additional information. If any provision in this Addendum conflicts with any existing provisions in the Solicitation, this Addendum will control. All other terms, conditions, and provisions of the Solicitation remain in effect as published.

#### **A. BID SUBMITTAL DEADLINE**

The submittal due date and time **remains: 2:00 P.M., LOCAL TIME, OCTOBER 19, 2015**, and is **NOT CHANGED BY THIS ADDENDUM.**

#### **B. PRE-BID QUESTIONS and ANSWERS**

**The following Addendum is posted to provide the question (Qs) received and the answer (As) provided by the City of Scottsdale for this solicitation. The question deadline was October 13, 2015.**

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**Q1:** In the Special Terms & Conditions, Item 9 – Pricing (page 33): Is the commission payable to the broker/consultant intended to be split with outside tenant representatives or is there a separate payment mechanism for other brokers bringing tenants in response to advertising or marketing efforts of the selected broker?

**A1:** There is no separate payment mechanism for other brokers bringing tenants in response to advertising or marketing efforts of the selected broker. The selected broker/consultant can work out their own payment mechanism with tenant brokers if they so choose.

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**Q2:** In the Scope of Work, Item 4.20.3 - Leasing Services (page 36): Can the city provide the following information?

**Q2a)** Is there information available on the number of vacant spaces?

**Q2b)** Term of the remaining leases for existing tenants?

**Q2c)** Are the leases primarily office, retail or ground/hangar?

**A2:**

**A2a)** Currently there are 6 (six) vacant office spaces in the Aviation Business Center.

**A2b)** Most office spaces in the terminal building and Aviation Business Center are currently on month-to-month agreements. No new leases are being issued due to a possible redevelopment of both buildings. Remaining terms on the existing leases range from several months to over six years.

**A2c)** Refer to Scope of Work, Section 5.10, 5.20, and 5.30 for a description of the suites. The leases are primarily office space.

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**C. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

By signing and submitting a Proposal, the Proposer is acknowledging that they will abide by all Addenda issued prior to the opening of the Proposals and agreeing that all pricing takes into account all such Addenda.

**END OF ADDENDUM #1**

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