

Quote Request

Air Duct Cleaning at Morse Gardens

Quotes due December 4, 2015 @ 11:00 AM

Fax to Debbie Norkevicius at (412) 456-5007

Scope of Services

Please provide the following services:

- **Vendor is to move all personal belongings of resident**
- Remove and Clean all diffusers and grilles.
- Clean all diffuser housings.
- Clean all branch ducts and main truck lines. This includes all supply and return ductwork. Also, includes, the cleaning of all flexible and internally lined fiberglass ductwork.
- All internal ductwork components will be cleaned. This includes turning vanes, dampers, and sensor equipment.
- All air handlers will be thoroughly detailed. This includes the blower and filter compartments.
- All A/C evaporator coils will be cleaned using an approved coil cleanser and rinsed clean.
- All ductwork, A/C coils and air handler equipment will be treated with an E.P.A. registered Microbial Control and Deodorizer.
- All systems will be cycled and purged.
- All access openings will be cut and sealed to N.A.D.C.A. standards for service openings.
- All work areas will be left neat and clean at the end of each work day.
- All ductwork components throughout the common areas and each apartment will be serviced in accordance to the above scope.
- Hours of work are from 8:30 AM to 4:30 PM
- All work is to be coordinated with the Site Manager
- Vendor is responsible for obtaining all required permits
- **SITE VISIT ON November 30, 2015 @ 11:00 AM**

(Please meet at Management Office 2416 Sarah Street, Pittsburgh, PA 15203)

Please contact Debbie Norkevicius at 412.456-5000 Ext. 8505 or Debbie.Norkevicius@HACP.org with any questions about the above scope.

Quote Request

Air Duct Cleaning at Morse Gardens

(Due 12/4/15 @ 11:00AM)

Total Cost \$ _____

Total Cost _____

(In words)

Contract award will be based on lowest total bid amount

(Please print clearly)

Company Name: _____

Address: _____

(of company)

Signature: _____

Print Name: _____

(of person signing)

Phone Number: _____ Fax: _____

Email: _____