

**STATEMENT OF WORK
FOR
120TH ADJUTANT GENERAL BATTALION FORT JACKSON, SC
INSTALLATION OF DIGITAL MONITORING SYSTEMS (SAFE AND SECURE SYSTEM)**

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1. SCOPE. This Statement of Work (SOW) covers the installation of Safe and Secure Digital Monitoring Systems for BLDG 1897 and BLDG 1889. The Contractor shall install and provide repairs, when needed and technical troubleshooting, as required by 120th Adjutant General Battalion. The Contractor shall provide all necessary equipment and parts, for installation of systems and complete service calls for the digital monitoring systems. The equipment includes but is not limited to surveillance cameras, monitors, DVRs, wires, and video cables in addition to all labor required for installation, repairs, and technical troubleshooting support. This is a turn-key buy.

2. BACKGROUND. The soldier living quarters requiring the digital monitoring system are BLDG 1897 and BLDG 1889 near Washington and House Road on Fort Jackson. The system characteristics for the system in BLDG 1897 includes 16 indoor high resolution, vandal proof color cameras; BLDG 1889 include 4 indoor high resolution, vandal proof color cameras and 5 weather proof, vandal proof, and infrared outdoor cameras. Both buildings require a central monitoring screen no less than 17" in size located at the building's Sentry Desk. Both systems are required to record and store 120 days of video footage and record on a continuous loop. Video hardware should have the capability to record in color with sharp detail, and to be date, time, and location stamped for identification purposes.

2.1. SYSTEM DESCRIPTION. The Safe and Secure digital monitoring system provides an automated means of viewing common areas within the soldiers living quarter from the Sentry Desk. These common areas include hallways, stairwells, and building access doors. Each building's Sentry Desk will have a video monitor, which views and records activities captured by cameras mounted throughout the buildings in accordance with TRADOC Reg 350-6.

2.2 ELECTRICAL AND CABLE RUNS. The successful contractor shall be responsible for the placement of all necessary electrical and cable lines as required. The contractor will be given some latitude regarding how various cables and electrical runs will be installed. The requiring activity places a heavy emphasis on safety and durability of this system and ease of maintenance while balancing the need to conceal / protect

the wires and cables as necessary. The successful contractor will be required to run all electrical lines to the point where they are needed to be tied into existing breaker boxes.

2.3 CAMERA PLACEMENT / MONITOR PLACEMENT / DVR PLACEMENT: Camera placement is predicated upon covering the most area / strategic placement of cameras to maximize the system's ability to provide "eyes-on" surveillance of all common areas. Monitors shall be placed in designated offices at the site as well as DVRs. The successful contractor's expertise will be utilized to assist the requiring activity regarding camera placement/ other equipment.

3. APPLICABLE DOCUMENTS. The Training and Doctrine Command (TRADOC) outlines the Safe and Secure program in TRADOC 350-6, Para 3-1a.(4).

4. REQUIREMENTS

4.1. GENERAL. The work required shall be performed in accordance with the SOW. The Contractor will be required to install, replace faulty parts, and ensure Video hardware has the capability to record, in color with sharp detail. Recordings video shall have a date, time, and location, stamped for identification purposes; these requirements shall meet the performance criteria specified in TRADOC Regulation 350-6 para 3-1a.(4). The Contractor shall provide a maintainability program in accordance with the detail requirements of para 3-1a (5).

4.2. HOURS OF WORK. Installation of the digital monitoring system will be completed during duty hours. Contractor shall perform work Monday through Friday between the hours of 9am to 5pm. Installation shall not occur during the weekend unless coordinated.

4.3. WORKMANSHIP. All work performed shall conform to the standards of the SOW, manufacturer specifications, and all local, state, and federal laws, policies, and regulations.

4.3.1. The Contractor shall ensure all materials and tools are removed after each day of work and once installation is completed.

4.3.2. Warranty: The Contractor shall warrant the entire system material and workmanship for 3 years. A warranty point of contact shall be provided by the Contractor at the time the contract is awarded. Changes to the Point of Contact will be provided within 24hrs. The warranty shall not be pro-rated, and the warranty periods only commences when the system is initially installed and 100% fully functional. The warranty shall cover hardware/software and manufacture and installation defects. Contractor shall have a technician on ground no later than 48 hours after the service call is reported.

5. PROGRESS REPORT. The Contractor shall meet with the site point of contact and provide weekly updates on the installation.

6. MAINTAINABILITY PROGRAM. The Contractor will setup means of providing any unscheduled repairs for equipment within the digital safe and secure monitoring system, which becomes defective.

7. FIRE AND SAFETY REQUIREMENTS

7.1. Fire Prevention and Protection:

7.1.1. The Contractor and Contractor employees shall comply with AR 420-90, Fire and emergency Services, and National Fire Prevention Association guidelines.

7.1.2. Installation fire prevention personnel may make periodic routine inspections for compliance.

7.2. Safety Program:

7.2.1. The Contractor shall implement a safety program to ensure that all operations and activities comply with Occupational Safety and Health Administration (OSHA) standards and other safety and health local general consensus standards.

7.2.2. The Contractor shall be thoroughly familiar with all safety and health requirements of this SOW, in accordance with OSHA national consensus standards, including the requirement to establish a site-specific standard operating procedure in accordance with OSHA Directives CPL 02-00-124 and CPL 2-0.124--Multi-Employer Citation Policy (Dec. 10, 1999), Multi-employer Worksite Policy.

7.2.3. The Government has the right to inspect and test all services related to safety standards, to the extent practicable, at all times and places during the term of the contract. The Government shall perform inspections and tests in a manner that will not unduly delay the work.

7.3. Protective Items: To comply with OSHA, Contractor personnel shall use protective clothing and equipment whenever and wherever required in the performance of services, as determined in the Contractors standard operating procedures related to tasks included in this SOW.

7.4. Safety Instruction: The Contractor shall provide initial indoctrination and continuing instruction to all employees to enable employees to conduct their work in a safe manner and to recognize and report hazardous conditions to the appropriate offices for corrective or abatement action. Initial indoctrination shall be provided for safe work practices; proper use, care, and maintenance of equipment; reporting hazards, accidents, and mishaps; employee responsibility for accident prevention and fire prevention; fire evacuation routes and internal shelter areas.

7.5. Notification of Accidents and Damage to Government Equipment Property:

7.5.1. General requirements for reporting accidents and loss or damage to Government property are contained in AR 385-10, and DA PAM 385-40 for the Performance of Contract Property Administration.

7.5.2. Damage to Government property must be reported regardless of the dollar amount of damage. The Contractor shall provide immediate notification of property damage to the hand receipt holder and the site point of contact. The Contractor shall prepare a Report of Accident, U.S. Army Accident Report, and DA Form 285. Forward the original and one copy to the Contracting Officer within five (5) workdays after a reportable accident occurs.

7.6. INJURIES: The Contractor shall immediately notify the designated Government representative of any injury to a Contractor employee. The Government will advise the Contractor if additional information or forms are required. The Contractor shall prepare an OSHA form 301 and forward to the site point of contact and Contracting Officer within five (5) workdays after a recordable accident occurs. OSHA Accident reporting for contracted employees will be the responsibility of the Contractor in accordance with 29 CFR 1904 and 1925.

8. Completion. All work shall be completed not later than 60 days after contract award.

9. Training. Contractor shall provide operation and maintenance training to 10 personnel after installation has been completed. Contractor shall ensure that a minimum of two (2) operator and maintenance manuals are provide for the Sentry's Desks.