

TRASH REMOVAL / RECYCLING SPECIFICATIONS

A. OBLIGATIONS OF CONTRACTOR/SOLID WASTE:

- 1) Furnish all labor, materials and equipment for the collection, transportation and disposal of all garbage, trash, refuse, and mix demolition.
- 2) Contractor will provide functional frontload containers w/lids that close. Vendors are expected to provide clean, sanitized, new or reconditioned frontload containers and roll-off dumpsters.
- 3) Collection of solid waste is to be completed no later than 6:00AM on the scheduled day of service.
- 4) Contractor shall, at all time, keep the collection sites free from accumulated debris caused by their service.
- 5) When needed, the University may request an open container for construction and clean-up projects.

B. OBLIGATION OF CONTRACTOR/RECYCLING:

- 1) Furnish all labor, material, and equipment for collecting, transporting, processing and marketing the collected **comingled** recyclables. Recyclables include: corrugated paper, office paper, magazines, catalogs, newsprint, telephone books, aluminum and bimetallic cans, all plastics and clear, brown and green glass.
- 2) Contractor will provide functional frontload containers 2/lids that close for corrugated paper, contractor is expected to provide clean, sanitized, new or reconditioned frontload containers.
- 3) Collection of recyclables is to be completed no later than 6:00AM on the scheduled day of service.
- 4) Contractor shall, at all time, keep the collection sites free from accumulated debris caused by their service.
- 5) Contractor must submit a monthly recycling report listing the weight and value of all recyclables.

C. All equipment used by the Contractor must be properly maintained. This includes delivering containers that are free of all solid waste and malodorous materials. As needed, the Contractor will supply the University will chemicals used to reduce odor emanating from the containers. In addition, upon mutual consent, containers will be switched for new ones when the chemicals can no longer effectively reduce the odor.

D. The contractor must pick up solid waste and/or recyclables within twenty-four (24) hours notification from the University.

E. The University reserves the right to increase the service level if necessary. This may involve increasing the number of boxes and/or increasing the number of pickups/week. In order to meet this requirement, contractor must be able to provide service Monday – Saturday.

F. The University cannot, at any time, be left without any of the required containers in which to place solid waste or recyclables.

- G. Contractor must show proof that the material is being recycled. Recyclables must be transported to appropriate recycling facilities and shall be prohibited from disposing the waste at a landfill.
- H. Contractor must show proof that a DEP authorized landfill with proper permits is being used. Contractor must provide name of landfill.
- I. Contractor must meet or exceed the requirements of Act 101, and all laws (local, federal and state) relating to recycling and solid waste removal.
- J. Contractor and any subcontractors utilized by the Contractor to transport waste, must possess a valid and current Waste Hauler Permit issued by the Department of Environmental Protection (DEP) at all times throughout the term of the contract. Bidders must provide as an attachment to their bid response a legible copy of their valid and current Waste hauler Permit, as well as a copy for any approved Subcontractors that may transport waste.
- K. Brokers are not permitted for this service. A broker is defined as a person or company that purchases or arranges services for a permitted waste hauler and acts as an intermediary between the agency and the waste hauler but does not actually perform the service.
- L. Contractor is responsible for all waste from time of pick-up.
- M. The Contractor must designate a person as the main point of contact for this contract. This person must be available, at a minimum, Monday through Friday 8:00 a.m. to 4:00 p.m.

N. INSURANCE

- 1) The contractor shall maintain at its expense the following types of insurance, issued by companies acceptable to the University.
 - a. Worker's Compensation Insurance sufficient under the laws of Pennsylvania for payment of benefits to employees of the Contractor for work under this contract. Employer's Liability Insurance with a minimum of \$500,000 is to be provided on the same operations.
 - b. Broad Form Comprehensive General Liability Insurance providing coverage on a personal injury basis with a combined single limit of at least \$1,000,000 per occurrence Bodily Injury Liability and Property Damage Liability.
- 2) The Contractor shall furnish the University with certificates issued by the insurance company or companies issuing insurance policies required by this contract. Insurance certificates shall list California University of Pennsylvania as an additional insured. The Contractor shall, in writing, by certified mail, give the University thirty (30) days notice prior to cancellation or modification of any such policy.
- 3) It shall be the responsibility of the Contractor to provide any insurance that it deems necessary to protect its property while in the University premises.