

## **NOTICE INVITING PROPOSALS**

### **UTILITIES BILLINGS AND COLLECTIONS OPERATIONAL ASSESSMENT AND EVALUATION**

**Bid #072915**

The City of Fresno is seeking the services of a qualified vendor with demonstrated experience in review the organizational structure, practices, processes, systems, and tools used by Utility Billing and Collections (UB&C) as follows:

1. Prepare Information and Data Request
2. Conduct Interviews with Staff, Stakeholders, and Accountholders
3. Coordinate Blue Ribbon Panel of peer utility billing staff
4. Prepare Findings and Recommendations Technical Memorandum

Submit six hard copies to:

City of Fresno  
Purchasing Division (RFP for UB&C Review Services)  
Attn: Gary Watahira, Purchasing Manager  
2600 Fresno Street, Room 2156  
Fresno CA 93721

The deadline for submission of proposals for this work is 3:00 PM (PST) on, Tuesday, August 25, 2015.

The City reserves the right, at its sole discretion, to reject any and all proposals, to waive minor irregularities, and to accept any RFP or portion thereof.