

**RFQ # 6534**  
**Specifications**

1. Vendor to convert 1300 16mm microfilm rolls of Police Reports to Adobe Acrobat PDF files.
2. Images should be stored in 200dpi or greater PDF format per roll not image. Each microfilm roll to a bi-tonal (black & white), multi-page PDF file per each roll.
3. Vendor needs to include cost of travel to get files located at the DAGS - Archives Division located at the Iolani Palace grounds in Honolulu HI 96813. All associate fees shall be included for pick up and drop off of microfilm cartridges.
4. Images are to be delivered via USB portable drives and DVD (backup) which is compatible to a shared network drive.
5. Vendor to supply original TIFF files captured off the film prior to conversion to PDF that can be indexed and imported into a documents Management System.
6. Research on files must be easily accessed by multiple users from their desktop computers.
7. Files must be printable using Adobe Reader version.