



Thomas J. Ross
Executive Director

December 17, 2015

Subject: Addendum No. 1
Request for Proposal No. 415574
McHenry County Transportation and Call Center Services

Ladies and Gentlemen:

This Addendum No. 1 is being issued to amend certain words, phrases, sentences or paragraphs on Pace's RFP 415574 for McHenry County Transportation and Call Center Services

This Addendum No. 1 shall replace the *Pre-Proposal Meeting Agenda* with the enclosed *Pre-Proposal Meeting Agenda*, which has been changed, and shall include the *Pre-Proposal Meeting Vendor Sign-In Sheet*. The new *Pre-Proposal Meeting Agenda* and the *Pre-Proposal Meeting Vendor Sign-In Sheet* with the enclosed are marked **ADDENDUM NO. 1** and are dated December 17, 2015

~~This Addendum No. 1 shall be inserted into and submitted along with your solicitation package.*~~
All addenda must be acknowledged on page 5 of the Agreement Contract for the Provision of Paratransit Service. Failure to acknowledge addenda may be cause for the bid to be considered non-responsive.

The proposal due date remains January 18, 2016 at 2:00 PM.

Sincerely,

A handwritten signature in black ink that reads "Cheryl Augustyn".

Cheryl Augustyn
Contract Buyer II

* I would like to strike out this sentence because this is an addendum that does not contain any documents that will be incorporated into the final contract.

RFP 415574 – McHenry County Transportation and Call Center Services

Agenda

Monday, December 14, 2015

Agenda:

1. Sign-in

2. Pre Proposal Meeting Overview

- a. Discussion today is informational only; **all questions must be submitted in writing for official Pace response.**
- b. Written questions may be submitted via email no later than **2:00 pm on December 18, 2015** to cheryl.augustyn@pacebus.com.
- c. Official Pace response will be issued via an addendum to this RFP.
- d. Please ensure that your Proposal contains the original copy of all the required Exhibits including requested information, certifications, documents and, where applicable, all required signatures and notarization. (To assist, there is a checklist in the Agreement Contract for the Provision of Paratransit Service– page 4.)
- e. Please ensure that your Price Proposal is submitted in a separate envelope marked Price Proposal for **RFP No. 415574 for McHenry County Transportation and Call Center Services**
- f. Please submit one (1) original and **eight (8)** copies of your technical proposal
- g. **The Proposal Due date is 2:00 PM on January 18, 2016**

3. Review of Project

4. Tour of Facility

5. Question & Answer Period

- a. Reference specific exhibit, paragraph or page where applicable. **Questions must be submitted in writing to be included in Pace's official response.** Discussion today does not alter any RFP requirements.

6. Question Submission/Closing

RFP 415574 McHenry County Transportation and Call Center Services
Pre-Proposal Meeting Vendor Sign In Sheet
December 14, 2015 at 10:30 am – Pace McHenry Paratransit Facility

Vendor / Company Contact Name	Vendor / Company Name	Phone
1. TRANSDU / RYAN LARSEN	TRANSDU	712-764-4733
2. MAI / Scott Root	MAI	847.783.5606
3. Robert Jans CDT		708-227-4672
4. MARK WARD FIRST TRANSIT	FIRST TRANS	847 343 1449
5. ALAN LEWIS	SCR	404-790-6499
6. London Rakestraw	SCR	312 758 9738
7. Christy Gibson	First Transit	86-363-4323
8. Keyona Debynes	SCR	773-908-5275
9. J. Rakestraw	SCR	708-310-2808
10. Susan Spry	First Transit	303 354 0524

11.	CHUCK BARNES	FIRST TRANSIT	512-284-5641
12.	MATHEW VEACH	MV TRANSPORTATION	630-987-9660
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