



**CITY OF CORONA  
ADMINISTRATIVE SERVICES DEPARTMENT  
PURCHASING DIVISION**

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February 4, 2016

**SUBJECT: Request for Proposals (RFP) No. 16-035CA**

**ADDENDUM No. 1  
GEE (Garden Exploration and Education) Mobile Software Application**

This Addendum No. 1 to the subject Request for Proposals provides responses to questions received. The proposal due date and time remains unchanged.

All provisions of and attachments to this Addendum No. 1 are hereby incorporated by reference into the subject RFP. Respondents shall account for all provisions pursuant to this Addendum No. 1 in submitting their proposals. Each respondent shall acknowledge receipt of this Addendum in their proposal in the spaces provided therein.

**1. Questions and Answers:**

1.01 Question: “Could you help me with the following questions: Whether companies from outside USA can apply for this?”

Answer: Yes, as long as all of the requirements of the RFP can be met, including all required insurance policies and minimum coverage limits.

1.02 Question: “Whether we need to come over there for meetings?”

Answer: The City is open to meet by Webex.

1.03 Question: “Can we perform the tasks (related to RFP) outside USA? (From India or CANADA)?”

Answer: Yes, as long as all of the requirements of the RFP can be met, including all required insurance policies and minimum coverage limits.

1.04 Question: “Can we submit our proposals via email?”

Answer: No. Please refer to Section II. RFP Instructions, Subsection E. Submission of Proposals.

- 1.05 Question: “Is the budget that is allocated to the GEE Mobile Application limited to the NFWF award (\$40,000) or does it include the non-federal match (\$263,878)?”
- Answer: The \$40,000 grant is for more than just the app, it includes other educational components. The total app budget has not been established. The match funds noted in the RFP of \$263,878 are for construction of the garden.
- 1.06 Question: “The layout of garden will be fixed or it will change quite often?”
- Answer: The layout will be fixed, but it is possible that some plants could be changed out over time.
- 1.07 Question: “Do we need any kind of CMS/Admin portal where we can manage all the information like videos, images, news, events, flower/tree information etc? Or this will be also fixed?”
- Answer: No, but the proposal can include charges for updating this information through a service contract.
- 1.08 Question: “In what format we will get the layout of garden?”
- Answer: The City can provide the garden layout in almost any digital format required, e.g., jpg, tif, pdf, etc.
- 1.09 Question: “Is City open to allow offshore/off-site application development for this RFP?”
- Answer: Yes, as long as all of the requirements of the RFP can be met, including all required insurance policies and minimum coverage limits.
- 1.10 Question: “Is it expected that the majority of the app be designed so it can function without internet connectivity?”
- Answer: Yes.
- 1.11 Question: “Will the student produced videos be hosted somewhere?”
- Answer: Most likely on the City’s website.

- 1.12 Question: “Does the proposal need to account for additional web server/hosting services?”  
Answer: No.
- 1.13 Question: “Is there an estimate budget?”  
Answer: No.
- 1.14 Question: “If I have a subcontractor that is outside of the US, do I still have to obtain the same insurance for that subcontractor?”  
Answer: Yes.
- 1.15 Question: “Currently iOS 8 & 9 comprise of 94% of iPhone devices and Android OS 4.4 (KitKat) & above (up to 6.0 Marshmallow) cover 64% devices. Is it ok to target only these devices as part of this project scope or support for older devices is needed as well?”  
Answer: Android version 4.0.4 and iOS version 6.0 compatibility.
- 1.16 Question: “Is there a specific requirement to build the mobile apps natively via iOS (Objective C) and/or Android (Java)? Or would it be advisable to build a "build once, compile many" app via Phone Gap?”  
Answer: The requirement is that the app needs to be able to be compatible with both iOS and Android devices.
- 1.17 Question: “Does the target devices on which the mobile application needs to run include mobile phones (iPhone & android phones) only or larger screen size devices such as iPad & tablets also need to be supported?”  
Answer: Primarily for mobile phones; iPad and tablet compatibility is not required but could be included as an option item in the bid proposal.
- 1.18 Question: “How often do you foresee the data within the application being updated?”  
Answer: Not frequently, but it is possible that plants may need to be updated. There could also be links to information that may require updates.

- 1.19 Question: “Will the application be required to work in offline mode, if yes what operations can be performed in offline mode?”
- Answer: Most of the information about the garden, – plants, irrigation materials, etc. – should be able to work in offline mode. The app will have links to videos and website information on rebates, so that will require connectivity.
- 1.20 Question: “Will the data displayed within the application be controlled/curated by “**The City of Corona Administrative Services Department**” or general mobile app users can also input data?”
- Answer: Controlled by the City of Corona.
- 1.21 Question: “Is there a need to show the user’s current location within the demonstration garden map?”
- Answer: Not required but can be included as a feature.
- 1.22 Question: “Does the mobile app require showing information based upon the user’s proximity to specific landmarks?”
- Answer: Not required but can be included as a feature.
- 1.23 Question: “Does the mobile app need to show Vicinity Map(s) and key Map(s)? If yes, will they need to be shown as static images (as shown in the Reference Document)?”
- Answer: The answer to both questions is Yes.
- 1.24 Question: “Is there a requirement for capturing user centric information (such as name, contact number, address etc.)? If yes, is there an existing backend system to which this information needs to be pushed?”
- Answer: No.
- 1.25 Question: “Is the current scope of development limited to a single demonstration garden or multiple demonstration gardens can be added during this phase?”
- Answer: The current scope is a single demonstration garden for which the City received a grant to develop the app. However, the structure of the app should be open ended, to be able to add other locations in the future, per the scope of work.

- 1.26 Question: “Is the application expected to support multiple languages? If yes, can the application be first released with support for English language only followed with these languages being added in an incremental manner to the application?”
- Answer: The app was not spec’d to support multiple languages.
- 1.27 Question: “Will the "contact us" require to include the following departments contact also besides the primary contact details shown on the web page (<http://www.discovercoronadwp.com/contacts.shtml>)
- a. Administration and Customer Care
  - b. Operations and Maintenance Services
  - c. Engineering Services and Resources
  - d. Regulatory Compliance
  - e. Conservation and Education
  - f. Electric Services
  - g. Parks and Landscape Maintenance
  - h. Trash/Recycling Service?”
- Answer: The “contact us” feature will not require all of the information listed on the page <http://www.discovercoronadwp.com/contacts.shtml>. The primary information will be customer care and water resources contact information, including emails, website, phone numbers, etc.
- 1.28 Question: “Does the mobile application require the "Customer Care Survey" feature (<https://www.surveymonkey.com/r/?sm=ERrg3yXCR9aA1a0c0UjtyA%3d%3d>). If yes since the source of the survey forms is a third party service (**surveymonkey**) will it be ok to integrate the existing web interface of the service within the mobile application or a custom implementation would be required which is mobile friendly?”
- Answer: No. It does not require the Customer Care Survey feature.
- 1.29 Question: “Does the application require having a user login feature? If yes please specify the set of features/functionalities which a logged-in user can access with respect to a non-logged-in user?”
- Answer: No.
- 1.30 Question: “Will there be a requirement for integration of third party apps such as Navigation, calendar etc. into the mobile application?”
- Answer: No.

- 1.31 Question: “Is there a need for showing graphs & charts within the application? If yes, will they be predefined graphs or require user inputs (for time range etc.) for generating them?”
- Answer: No.
- 1.32 Question: “Is there a need within the application for interactive animation? If yes, please provide details on the type of animations and related features & functionalities?”
- Answer: No.
- 1.33 Question: “Does the current system expose REST APIs which can be consumed by the mobile application? If not, is the vendor responsible for developing mobile app will also develop APIs?”
- Answer: The answer to both questions is No.
- 1.34 Question: “Please provide tech stack details of the current/new backend system which would communicate with mobile application i.e. Application Framework, app/web server, programming language, database etc.”
- Answer: Not applicable.
- 1.35 Question: “Are there any requirements for using Analytics within the Mobile application? If yes, are you looking for any specific provider/partner or do you have already identified one for this project?”
- Answer: No.
- 1.36 Question: “Is there a need to integrate the mobile application with social networking sites such as Facebook, google+ etc. for sharing images and user experiences?”
- Answer: No.
- 1.37 Question: “Are there any preferences or constraints related to work location during the project? E.g. would you be fine working in an onsite/offshore combination model where most of the development work gets done offshore?”
- Answer: There is no preference, just that there needs to be progress meetings as specified in the scope of work and there needs to be the ability to communicate as needed to complete the work within the required timeframe.

- 1.38 Question: “Would you have a dedicated team to manage the engagement or would prefer that we manage it entirely. e.g. People, schedule, planning, tracking, monitoring and reporting during the length of the project?”
- Answer: It will be the Consultant’s responsibility to manage the project and schedule meetings.
- 1.39 Question: “Are there any hard deadlines or delivery timeframes associated with this project? If yes, a clear guidance on date would help us plan our resources better.”
- Answer: The timeframes are specified in the RFP document.
- 1.40 Question: “Are there any constraints related to budget for this project? If yes, what would be an approximate allocated ceiling or constraint we should work within?”
- Answer: There currently is not a budget for this project.
- 1.41 Question: “Can firms based outside the USA submit a proposal?”
- Answer: Yes, as long as all of the requirements of the RFP can be met, including all required insurance policies and minimum coverage limits.
- 1.42 Question: “If the successful firm is based outside of Corona, will they still be required to obtain a Corona Business License?”
- Answer: Yes.
- 1.43 Question: “Has the city looked into Software as a Service (SaaS) as an option for this product? Similar to the mobile applications provider to other government entities such as Long Beach California, Sonoma County California?”
- Answer: No.
- 1.44 Question: “Is the City open to the idea of changing the of the professional services agreement to be reflect of a SaaS model, whereby the City retains all copyright on the content of the application, but not the service it was deployed on?”
- Answer: No.

- 1.45 Question: “In relation to the previous question, If yes, the consultants proposal should then include its intended changes to the agreement in its proposal?”
- Answer: The answer to the prior question is No.
- 1.46 Question: “Will firms who are based outside of the state of California be considered? For example, our main offices are in NYC and Boston. Will this be viewed as a negative, or even a disqualifying factor?”
- Answer: No.
- 1.47 Question: “The NON-COLLUSION DECLARATION appears that it needs to be notarized by a California official. Is this the case? What about firms participating who are based in other states? Are firms in outside states able to have the document notarized by an official within our area?”
- Answer: For out of state firms, attach a completed and signed notarial certificate approved by the state in which the consultant’s company is based.
- 1.48 Question: “Is Section VII. Form Agreement to be completed only after a firm has been selected for the RFP?”
- Answer: Yes.
- 1.49 Question: “Should the app support both portrait and landscape mode of Smartphone/tablet? If yes, will the design vary for portrait and landscape?”
- Answer: Not required.
- 1.50 Question: “iOS and Android versions the app should support?”
- Answer: Android version 4.0.4 and iOS version 6.0 compatibility.
- 1.51 Question: “Should the app have a backend/server component to manage the data or all the data should be packaged with the app?”
- Answer: All of the data packaged with the app.
- 1.52 Question: “Should the app work offline (i.e., without internet connectivity) ? if yes, the features which should be available offline?”



Answer: The majority of it should be able to work offline. Since there will be links to the City's website for rebate information and videos, those functions will require internet connectivity.

1.53 Question: "Can the garden layout be split into smaller images to make sure that it fits inside the Smartphone/Tablet screen?"

Answer: Yes.

1.54 Question: "Should the app support Zoom option for the Garden Layout image?"

Answer: Yes.

1.55 Question: "We assume that the size of garden layout image(s) will be different for Phone and Tablets. Please confirm."

Answer: Yes.

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