



Athletic Charter Bus Services, Req215339827 SD

UTSA requests proposals from qualified vendors to provide athletics charter bus transportation services as detailed in Section 5.4 (Scope of Work).

Open	6/18/2026 2:30 PM CDT	Type	Request for Proposal
Close	7/20/2026 2:30 PM CDT	Number	743-2026-RFP-1506
		Currency	US Dollar
Sealed Until	7/20/2026 2:30 PM CDT	Payment Terms	Net 10

Contacts

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Commodity Codes

Commodity Code	Description
78111803	Chartered bus services
90121503	Chartering services



The University of Texas at San Antonio™

1.1 Description of University/Background and Special Circumstances

The **University of Texas at San Antonio** ("University" or "UTSA") is soliciting responses in response to this Request for Proposal ("RFP") from suppliers ("**Respondents**") qualified in providing goods and/or services more particularly described in the scope of work contained in Section 5 of the RFP.

The University of Texas at San Antonio (UTSA) specializes in cyber, health, fundamental futures, and socioeconomic development. With more than 35,000 students, it is the largest university in San Antonio, UTSA is rising to new heights as one of 21 universities nationwide that are designated as Hispanic Service Institutions and hold a prestigious Tier One classification of research excellence. UTSA has a unique and rich history that Roadrunners of all ages share is guided by a commitment to our students and community, and is going boldly in the future, growing our student body and campuses. Learn more online, on UTSA Today or Twitter, Youtube, Instagram, LinkedIn, and Facebook (@UTSA).

[Website](#)

[Campus Map](#)

If viewing this solicitation information on the Texas Electronic State Business Daily "ESBD", click the link below to view or submit a response to this RFP.

[Bids](#)

1.2 Objective of Request for Proposal

The University of Texas at San Antonio (University) is soliciting proposals in response to this Request for Proposal, RFP No. 743-2026-RFP-1506 (this "RFP"), for the selection of one (1) or more qualified and vetted vendors to provide local charter bus transportation services (the "Services") and perform work (the "Work") more specifically described in Section 5.4 (Scope of Work) of this RFP.

Services will primarily support Athletics travel, including transportation for student-athletes, coaches, and staff to competitions, practices, airports, hotels, and other Athletics-related events.

Expected Outcomes:

- Establish a list of approved, qualified, and vetted charter bus service providers with demonstrated experience and a strong performance record
- Ensure dependable, safe, and responsive transportation services that meet the operational needs of UTSA Athletics
- Achieve consistent and competitive pricing structures to support budget planning and cost control
- Develop direct vendor relationships that enhance service coordination and flexibility
- Deliver overall best value to the University

1.3 Group Purchase Authority

Texas law authorizes institutions of higher education (defined by [§61.003, Education Code](#)) to use the group purchasing procurement method (ref. §§[51.9335](#), [73.115](#), and [74.008](#), *Education Code*). Additional Texas institutions of higher education may therefore elect to enter into a contract with the successful Proposer under this RFP. In particular, Proposer should note that University is part of The University of Texas System (**UT System**), which is comprised of fourteen institutions described at <http://www.utsystem.edu/institutions>. UT System institutions routinely evaluate whether a contract resulting from a procurement conducted by one of the institutions might be suitable for use by another, and if so, this RFP could give rise to additional purchase volumes. As a result, in submitting its proposal, Proposer should consider proposing a pricing model and other commercial terms that take into account the higher volumes and other expanded opportunities that could result from the eventual inclusion of other institutions in the purchase contemplated by this RFP. Any purchases made by other institutions based on this RFP will be the sole responsibility of those institutions.

Prerequisites

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Buyer Attachments

1. [IMPORTANT Supplier Submission Guide 05022024.pdf](#)
2. [Subcontracting Plan-sp-allfms-1.pdf](#)
3. [SECTION 2 Execution of Offer \(ref. Question 1.2\).pdf](#)
4. [SECTION 3 Addenda Checklist \(ref. Question 1.3\).pdf](#)
5. [ISSUED - RFP No. 743-2026-RFP-1506 Athletic Charter Bus Services.pdf](#)

Group 1: General Information**Instructions:**

- 1.1 Each Proposer must complete and return the VetHUB HSP in accordance with the terms and conditions of this RFP, including APPENDIX THREE. Proposers that fail to submit the VetHUB HSP will be considered non-responsive to this RFP as required by §2161.252, Government Code. (ref. Section 2.5 Historically Underutilized Businesses) ★
- 1.2 Upload the signed Execution of Offer (ref. Section 2 of Appendix 1 proposal requirements) ★
- 1.3 Upload the signed and completed Pricing and Delivery Schedule (ref. Section 6) ★
- 1.4 Upload the signed Addenda Checklist (ref. Section 3 of Appendix 1 Proposal Requirements) ★
- 1.5 Has the bidder/proposer read all UTSA Terms and Conditions contained in the RFP document and accepts and agrees to all terms without exception? (ref. Section 4 Terms and Conditions, including the attached Sample Agreement.) ★
- 1.6 Upload Documentation ★
- 1.7 Who is the primary contact from your company UTSA should use for addressing questions or who UTSA can communicate with on subjects related to this solicitation? Provide Name, Title, Email and Phone Number(s). ★
- 1.8 Legal name of Proposer company: ★
- 1.9 Address of principal place of business: ★
- 1.10 Address of office that would be providing service under the Agreement: ★
- 1.11 Number of years in Business: ★
- 1.12 State of incorporation: ★
- 1.13 Number of Employees: ★
- 1.14 Annual Revenues Volume: ★
- 1.15 Name of Parent Corporation, if any (NOTE: If Proposer is a subsidiary, University prefers to enter into a contract or agreement with the Parent Corporation or to receive assurances of performance from the Parent Corporation) ★
- 1.16 State whether Proposer will provide a copy of its financial statements for the past two (2) years, if requested by University ★
- 1.17 Upload Documentation ★
- 1.18 Proposer will provide a financial rating of the Proposer entity and any related documentation (such as a Dunn and Bradstreet analysis) that indicates the financial stability of Proposer if requested ★
- 1.19 Is Proposer currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, Proposer will explain the expected impact, both in organizational and directional terms. ★
- 1.20 Upload Documentation ★
- 1.21 Proposer will provide any details of all past or pending litigation or claims filed against Proposer that would affect its performance under the Agreement with University (if any). ★
- 1.22 Upload Documentation ★
- 1.23 Is Proposer currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity? If yes, Proposer will specify the pertinent date(s), details, circumstances, and describe the current prospects for resolution. ★
- 1.24 Upload Documentation ★
- 1.25 Does any relationship exist (whether by family kinship, business association, capital funding agreement, or any other such relationship) between Proposer and any employee of University? If yes, Proposer will explain. ★
- 1.26 Upload Documentation ★

1.27

Proposer will provide the name and Social Security Number for each person having at least 25% ownership interest in Proposer. This disclosure is mandatory pursuant to §231.006, Family Code, and will be used for the purpose of determining whether an owner of Proposer with an ownership interest of at least 25% is more than 30 days delinquent in paying child support. Further disclosure of this information is governed by the Texas Public Information Act (ref. Chapter 552, Government Code), and other applicable law. ★

There are no Items added to this event.

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