

## **FAR 52.212-1, ADDENDUM, INSTRUCTIONS TO OFFERORS—COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (SEP 2023)**

**1.1.** The Government intends to award a single award Indefinite Delivery, Indefinite Quantity (IDIQ) contract including Firm Fixed Price (FFP) Contract Line-Item Numbers (CLINs) for service requirements and Cost Reimbursement (CR) (no fee) CLINs for Travel and OCONUS/Deployment cost only for Government-directed travel expenses.

The contract will have a five-year Ordering Period.

Each Offeror shall submit a proposal that clearly and concisely describes and defines the Offeror's response to the requirements of this solicitation. Use of general or vague statements such as "standard procedures will be used" will not satisfy this requirement. Unnecessary elaboration or presentations beyond that sufficient to present a complete and effective proposal are not desired and may be construed as an indication of the Offeror's lack of understanding. Elaborate artwork and expensive visual or other presentation aids are neither necessary; nor desired.

**1.2. Offerors must submit an offer/proposal and other information in strict accordance with these instructions. Failure to do so may result in the Offeror's submission being determined as unacceptable and ineligible for award.** Each Offeror's submission shall be screened by the Contracting Officer or a designee upon receipt to ensure compliance with the instructions contained in the Request for Proposal (RFP). Elimination of an Offeror is at the sole discretion of the Contracting Officer (KO).

**1.3.** Each Offeror must submit a proposal including information as delineated in the table below. The Government will evaluate each Offeror's proposal per 52.212-2 Addendum.

**1.4.** The Government will incorporate in its entirety the successful offeror's proposal into any contract awarded pursuant to this solicitation. In the event of any conflict between the successful offeror's proposal, which is incorporated into the contract awarded pursuant to this solicitation, and any other portion of the contract, the conflict shall be resolved in favor of the contractual terms that are most advantageous to the Government, at the contracting officer's sole discretion. Moreover, in the event that the successful offeror's proposal exceeds any solicitation requirement it will become the minimum or threshold contract requirement.

**1.5.** The RFP is solicited on an "all or none" basis. Failure to submit a proposal for all requirements of the PWS shall be cause for rejection of the quote. Non-compliance with any of the provisions herein may lead the Government to determine that an Offeror's proposal is non-compliant and may result in removal from the evaluation.

**1.6. Questions:** Offerors may submit questions requesting clarification of solicitation requirements. All questions must be received no later than (NLT) **June 30, 2026, at 2:00 PM** Eastern Daylight Time (EDT). All questions shall be submitted via email to the Contracting Officer, Team Lead, and Contract Specialist. Questions shall be submitted electronically to: Christian Hernandez-Soto, Contracting Officer at [christian.hernandezsoto@usmc.mil](mailto:christian.hernandezsoto@usmc.mil), Edgar

Lopez-Jimenez, Team Lead at [edgar.lopezjimenez@usmc.mil](mailto:edgar.lopezjimenez@usmc.mil), and Genia Fouts, Contract Specialist at [genia.fouts@usmc.mil](mailto:genia.fouts@usmc.mil).

**Please submit questions in the table format below via Microsoft Word.**

Solicitation Section/Paragraph/Sentence	Comment/Question

**Note: Due to the firewall at Quantico, please be advised that it is the Quoter's responsibility to ensure all electronic submittals of questions are received by the Contracting Officer in the timeframe given above.**

## **2. Instructions for Submission of Proposals**

Offerors shall submit one electronic version of the entire proposal no later than the closing date and time of the solicitation listed in block 8 of the 1449. Proposals shall be submitted via the Procurement Integration Enterprise Environment Capabilities (PIEE) Solicitation Module (<https://cac.piee.eb.mil/>) to Christian Hernandez-Soto ([christian.hernandezsoto@usmc.mil](mailto:christian.hernandezsoto@usmc.mil)). Proposals will not be accepted via e-mail.

Vendor Registration Guide for Contractors:

<https://cac.piee.eb.mil/xhtml/unauth/web/homepage/vendorGettingStartedHelp.xhtml>

PIEE Solicitation Web Based Training:

<https://pieetraining.eb.mil/wbt/xhtml/wbt/sol/index.xhtml>

The Offeror must complete the submission of its proposal in the PIEE Solicitation Module by this due date and time to be evaluated. Initial proposals and any modifications thereto must be submitted on or before the closing date and time cited in block 8 of the 1449.

The maximum allowable file size for the PIEE Solicitation Module is 1.9 GB per file, with no limit on the number of files. It is the Offerors' responsibility to ensure their proposal documents are submitted within the file size limits, in the correct format to be accepted by the system.

The files shall be in a format that is compatible with and capable of being opened in Microsoft Office 365 or Adobe Acrobat. Pricing information shall be provided in Microsoft Word and Excel format (completed pricing template and basis of estimates). All spreadsheets shall be in Microsoft Excel format such that each mathematical equation is obvious. No fields shall be password protected. All documents requiring signature shall be provided in PDF.

To maximize efficiency and minimize the effort involved in the proposal evaluation process, all Offerors shall comply with the following instructions for proposal format and content. Proposals that do not comply with these instructions may render the Offeror ineligible for award.

The completion and submission of the above items will constitute an offer (proposal) and will be considered the offeror's unconditional assent to the terms and conditions of this solicitation and any attachments and/or exhibits hereto. Alternate proposals are not authorized. An objection to any of the terms and conditions of the solicitation will constitute a deficiency (see FAR 15.001) which will make the offer ineligible for award.

## **2.1. Proposal Format**

Offerors shall submit proposals that are clear, concise, and easily readable. To ensure accurate analysis by automated evaluation tools and maintain the integrity of the source selection process, the following restrictions apply:

**Visible Text Only:** All proposal content must be presented as visible text. The inclusion of any concealed text is strictly prohibited. Concealed text includes but is not limited to:

- a. Micro-text (text with a font size below 8pt);
- b. White text on a white background;
- c. Text utilizing colors that render it indistinguishable from the background;
- d. Text hidden within images or graphics.

**Formatting Consistency:** All text must apply uniform formatting throughout the proposal. Variations in font size, color, or style that the Government deems manipulates or obscures the readability of content are prohibited.

To maximize efficiency and minimize the time for proposal evaluation, all Offerors must submit their proposals in accordance with the format and content specified. The electronic proposal shall be prepared so that if an evaluator prints the proposal, it meets the same format requirements:

- a. 8.5 x 11-inch paper
- b. No less than single-spaced typed lines
- c. At least 1-inch margins on all sides
- d. No smaller than 10-point font, Times New Roman for text material. For graphics, figures and exhibits, Contractor is allowed to the use of a minimum 10-point font. Contractor is encouraged to incorporate graphics, figures, and exhibits as attachments to the volume. If included within the volume text, it will count in the overall page count of the volume. Attachments will not impact the page count limitations.
- e. Graphs, drawings, tables and "Screen Shots" of pictures depicting an element(s) of the proposed approach must be clear and legible.
- f. No photographs or hyperlinks are permitted.
- g. Headers/footers- ensure the company name and RFP number are included on each page and CUI//PROCURE.
- h. Pages shall be numbered consecutively within each volume showing volume and page. For example, page 9 of Volume I would be numbered I-9 and page 10 of Volume II would be numbered II-10.

Compliance Verification: The Government may conduct technical verification to ensure compliance with these requirements. Proposals found to contain concealed or manipulated text will be considered non-compliant and may be rejected.

## **2.2. Proposal Content**

The proposal shall contain the following volumes/sections:

- a. Volume 1: Compliance Documentation
- b. Volume 2: Factor 1 – Technical Approach
- c. Volume 3: Factor 2 – Past Performance
- d. Volume 4: Factor 3 – Price

The proposal shall contain ALL information in the following volumes and subscribe to the page limits herein:

<b>Volume</b>	<b>Volume Title</b>	<b>Page Limit</b>
1	Compliance Documentation	No Limit
2	Factor 1: Technical Approach	45 pages
3	Factor 2: Past Performance	No Limit
4	Factor 3: Price	No Limit

**2.2.1.** The Offeror shall provide a proposal in accordance with these instructions and the evaluation criteria in FAR 52.212-2 ADDENDUM.

## **2.3. Volume 1: Compliance Documentation**

The Compliance Documentation shall be provided as a stand-alone volume. There is no page limit for this volume, however information included in this volume will not be considered in the technical evaluation. As such, the proposal shall comply with the following information:

**2.3.1.** Adherence to proposal format and content. The Compliance Documentation shall be provided as a stand-alone submission. There is no page limit for the Offer Letter and applicable enclosures.

**2.3.2. Offer Letter** – Include Offer letter with signed SF 1449, including all applicable solicitation amendments (only first 2 pages of the SF-1449). Offer letter shall include:

- a. The Solicitation number.
- b. Company Information. Provide the name, address, UEI number, CAGE Code, and telephone number of the offeror.
- c. Authorized Personnel. Provide the name, title, telephone number, facsimile number, and e-mail address of the company/division point of contact that can obligate your company contractually. Also, identify those individuals authorized to negotiate with the Government.
- d. Terms of any express warranty.
- e. “Remit to” address, if different than mailing address.

- f. Acknowledgment of Solicitation Amendments (if applicable).
- g. Agreement with terms.
- h. Identification of any enclosures being transmitted (e.g. completed forms as enclosures to the offeror letter).
- i. Length of proposal validity (no less than 180 days).
- j. Completed SF1449 (Page 1 of the Solicitation) with blocks 30(a-c) completed, signed, and dated. Failure to do so may lead to rejection of the offer.
- k. Demonstration of adequate financial resources to perform the contract, or the ability to obtain them, as required in FAR 9.104-1(a). This could be done by providing supporting documentation such as line of credit letter from a financial institution, DUNS report or other information usable to meet the FAR criteria.
- l. Representations and Certifications – Complete your representations and certifications in SAM. Ensure all representations and certifications included in this solicitation are completed in SAM. If any representations and certifications included in the solicitation are not available in SAM, submit your representations and certifications in Volume 1, in addition to certifying that all other representations and certifications are complete.

**2.3.3. Organizational Conflict of Interest (OCI) plan** – The Offeror shall submit its OCI Mitigation Plan if applicable. If a plan is submitted, it shall address all actual or potential conflicts of interest in adequate detail for the Contracting Officer to determine whether an OCI exists or has been mitigated. The Offeror shall describe how the OCI Mitigation Plan was developed and the company's approach to avoiding, mitigating, or neutralizing any identified OCI risks. If an Offeror determines that an actual or potential OCI does not exist, the Offeror shall include a statement to that effect as part of its proposal and does not need to submit an OCI Plan. The Prime Contractor must validate that no OCIs exist among Prime and proposed Subcontractors. The Prime Contractor is responsible for managing and validating the OCI status of its Subcontractors.

**2.3.4. Verification of Eligibility of Small Business** – A small business offeror must submit, with its offer, the representation required in paragraph (c) of FAR solicitation provision 52.212-3, Offeror Representations and Certifications-Commercial Products and Commercial Services, and paragraph (c) of FAR solicitation provision 52.219-1, Small Business Program Representations, in accordance with 52.204-8(d) and 52.212-3(b).

**2.3.5. FAR 52.219-14 Verification** – The Offeror shall demonstrate compliance with FAR 52.219-14 Limitation on Subcontracting criteria. The Offeror shall provide a list of each team member participating in the proposal. This includes prime, affiliates, subsidiaries, subcontractors or any other entity considered. The Offeror shall identify which tasks and subtasks will be performed by the prime contractor or subcontractor. **This requirement is limited to 1st tier subcontracting.**

For **all team members** considered in the proposal, the offeror shall provide copy of the signed arrangement such as documented affiliation, a copy of the teaming agreement, a copy of the joint venture agreement/bylaws, and commitments by subcontractors.

The Offeror shall provide this information in the following format:

Contractor Name	Role (prime, JV member, subsidiary, subcontractor)	Business Type under NAICS 611710	PWS Task(s) to be performing	Estimated Percentage of Work to be Assigned

**2.3.6. DD Form 254** – Include completed DD Form 254 Security Clearance form (RFP Attachment 4). The Offeror shall demonstrate its ability to meet the security requirements of the solicitation and in accordance with the DD Form 254. The Offeror must have a SECRET Facility Clearance at proposal submission date . . The Contractor shall provide a completed DD Form 254, Contract Security Classification Specification filled out in blocks 6.a., 6b. and 6c. for the Prime Contractor and blocks 7.a., 7.b., and 7.c. for any subcontractors.

Offeror will be responsible for ensuring that its subcontractor(s) meet(s) security policies and regulations in accordance with DD Form 254 and applicable security policies and regulations. The proposal must provide sufficient information for the Government to validate the proposed information. The Offeror shall provide specific information that indicates any Facility Clearance Level (FCL), and Foreign Ownership, Control, or Influence (FOCI) issues and/or concerns by the Offeror, as indicated in the National Industrial Security Program Operating Manual (NISPOM), that have not been properly negated. If no FOCI issues and concerns exist, the Offeror shall state it in the proposal. FCL and FOCI information shall include at least the following:

- Company Name.
- Address and Zip Code.
- Commercial and Government Entity (CAGE) Code.
- Facility Security Clearance Level.
- Safeguarding Level.

## **2.4. Volume 2: Factor 1 Technical Approach**

This volume shall include all relevant supporting information required or specified in the solicitation. The proposed technical volume shall include all relevant supporting information required or specified in the solicitation. **Submission of resumes, “resume like” information, and the name of individuals is strictly prohibited in this volume.**

This volume shall include the following information:

### 2.4.1. Technical Capability

- **Approach Description** – The proposal shall provide a detailed description of the proposed technical approach to execute the following:
- PWS Sections Task 1, Design, Develop and Maintain DPME programs specifically for the following sub-sections:
    - 5.2.1. Req 1 CSC Program Services,
    - 5.2.2. Req 2 EWS Program Services,
    - 5.2.3. Req 3 Enlisted College Programs Services,
    - 5.2.4. Req 4 Specifically for:
      - 5.2.4.1. Editorial and Online Writing Services,
      - 5.2.4.2. Media/Videography Services, and
      - 5.2.4.5. Faculty Development Services
  - PWS Section Task 2 with regional campus support for each requirement/location specifically for the following sub-sections:
    - 5.3.1.1. Regional Chief Instructor,
    - 5.3.1.2. Administrative and Educational Support Services and
    - 5.3.2. Blended Teaching Faculty Services.
  - PWS Section Task 3 Seminar/Adjunct Faculty Support for each requirement.
  - PWS section Task 4 MCDL Program Support Services specifically for the following sub-sections:
    - 5.5.3. Req 3 Institutional Research Support Services,
    - 5.5.5. Req 5 Policy Development and Distribution Support Services.
- All information related to this approach description **does** count towards the page count of this volume.
- **Staffing and Sample TO Matrix Attachment** – The Offeror shall fill out all tabs of the Staffing Matrix and Sample TO attachment included in the solicitation (Attachment 1). This attachment **does not** count towards the page count of this volume. This attachment includes the following tabs:
- Staffing Matrix
  - Sample Task Order Scenario
    - Basis of Estimates

The Sample Task Order scenario includes five 12-month periods from 1 July 2027 to 30 June 2032. The Offeror must provide:

- **Staffing Matrix Tab:** The Offeror shall provide a detailed description of the minimum proposed qualifications (skillsets) of all proposed contractor positions and what PWS tasks they will perform. The Offeror shall identify and map its corporate position name to the occupation code and position description per the U.S. Bureau of Labor Statistics

(BLS) Occupational Employment and Wage Statistics (OEWS) Occupation Codes <https://www.bls.gov/oes/tables.htm> for each of the positions considered for this effort.

- Sample Task Order Scenario Tab: This tab is linked with a formula to the Basis of Estimate (BOE) tabs and will be self-populated. The Offeror shall ensure information is correct. Any formula glitches may be addressed by the Offeror . .
  - Basis of Estimates (BOE) tabs: This section captures the contractor's approach to execute the task order requirements in terms of labor categories and hours. The matrix includes a BOE tab for each task required. The Offeror shall complete each BOE tab for tasks 1 through 5. The Offeror shall include the labor category and number of Full Time Equivalent (FTE) assigned to each section. The Offeror shall ensure the Total Productive Hours per FTE is included in the assigned section of the BOE tabs.
- **Transition Plan** – The proposal shall describe the suitability of the proposed transition plan to meet PWS requirements.
- Contract Transition: Describe how an orderly transfer of support responsibilities from the incumbent contractor to the awardee will occur. Include the following:
    - The replacement contractor's overall approach to the transition from the current contract.
    - The hiring and recruiting process, the schedule of events and timeline for each event to become fully staffed and operational, and any risk mitigation strategies which may be applicable. This will include a discussion of the availability of staffing that is required to execute the approach.
    - The transition period length and key activities. This will include a detailed schedule of the transition period activities, with start and end dates.

The Staffing Plan information **does** count towards the page count of this volume.

## **2.5. Volume 3: Factor 2 – Past Performance**

**2.5.1.** The Offeror shall complete the Past Performance Matrix attachment (Attachment 2) included in the solicitation. This Attachment will constitute the Offeror's past performance response to this solicitation. There is NO page count limitation for the past performance matrix. The Offeror shall limit its responses to address the questions asked in the Past Performance Matrix attachment.

**2.5.2.** Copies of Past Performance Records: The Offeror shall provide an electronic PDF version of the cover page of each past performance contract(s) (SF1449), the prices per CLINS (e.g., provide the contract CLINs/pricing breakdown) and the scope of work of each record (PWS / SOW / SOO). This information shall be provided as part of the volume and is not subject to a page count restriction.

**2.5.3.** Classified Contracts: The Offeror shall ensure all information is unclassified. If the past performance record is classified, the offeror may provide a statement identifying the matter. The



Government Point of Contact (e.g. COR, Contracting Officer) may provide an unclassified assertion about the portions of their record that relates to the MCU CDET Academic Support Services PWS requirement. This assertion may be done by referencing the task and requirement within the MCCLL PWS their record contains similarities to. No dollar values shall be included. Instead, the number of FTEs related to the experience being claimed may be used. This information may be provided via signed document or PDF copy of an email. The offeror is responsible for ensuring there is no improper or unlawful disclosure or handling of classified information.

**2.5.4.** For Single Award IDIQ contract past performance records, all task orders collectively under an IDIQ contract count as one past performance record. For a Multiple Award (MAC) IDIQ contract past performance record, upon Offeror's determination, past performance can either be claimed collectively under the IDIQ or by individual task order. If claimed collectively, it will count as one past performance record. If task order past performance is claimed individually, then, each task order will count as a past performance record. The Offeror must clearly define the intent of claiming past performance under a MAC IDIQ and state that past performance is claimed collectively or individually.

**2.5.5.** Past Performance Points of Contact: A current point of contact (POC) for each past performance effort shall be provided in the volume. Referenced points of contact other than those identified by the Offeror may be contacted by the Government, and the information received from those other references may be used in the past performance evaluation. Past performance questionnaire information does not impact the page count of the volume. A Past Performance Questionnaire (See RFP Attachment 3) is included in this solicitation, and responses must be received from the Assessors and not the offeror.

**2.5.6.** Maximum Number of Past Performance Records allowed: The Offeror shall provide no more than THREE (3) past performance records under this volume. Joint Ventures shall provide a past performance record for each partner, if there are not three past performance records for the joint venture itself.

No Past Performance Assertion (If applicable): The Offeror shall demonstrate relevant past performance or affirmatively state that it possesses no relevant past performance.

**2.5.7.** Past Performance Matrix: The Offeror shall complete the attached Past Performance Matrix document included in the solicitation. The Matrix includes sections for recency, relevancy, and compliance with FAR Part 52.219-8 (Utilization of Small Business Concerns). If a Joint Venture is proposed, the Government will consider the past performance of the JV and its partners and weigh that past performance accordingly based on its relevance to the work that will be performed by the entities under the resultant contract.

The following instructions are provided for completion of the matrix:

#### **2.5.7.1. General Information:**

Contract number of the past performance record and Point of Contact name. If performing as a subcontractor, please include the prime contract number (government issued contract number) AND the subcontract number agreement with the prime. If subcontracting is at a 2nd tier or more, please state that in your proposal. If a contract number is not provided or if the contractor's past performance record is only a solicitation number, the Government might not consider the information as part of the evaluation. The Offeror shall:

- Identify prime contractor name
- Provide point of contact of the prime contract record. If past performance is as a subcontractor, please provide the POC of the company who issued the contract. Include name, email address and phone number.
- Identify the Government Agency the contract was issued under. If the past performance is related to a non-government contract, please state that in your proposal and identify who procured the services.
- Identify the North American Industry Classification System (NAICS) Code of the contract record.
- Provide signed prime and subcontractor commitment included in your proposal. If subcontractor past performance is provided as part of the three most relevant contracts or efforts, the subcontractor past performance will be given weight relative to the scope, magnitude, and complexity of the aspects of the work under the solicitation that the subcontractor is proposed to perform.

When submitting a subcontractor past performance, a commitment signed by Offeror and subcontractor certifying that if a contract is awarded resulting from the proposal, the parties commit to joint performance as proposed shall be included. If the signed commitment is not fully executed by both parties and provided with the Past Performance Proposal, subcontractor past performance record will not be evaluated or considered.

Affiliate companies, sister companies, teaming arrangements and joint venture's past performance in addition to their own (if applicable) may also be included and will be considered provided that sufficient documentation is included in the proposal. The prime contractor must demonstrate that the affiliate will perform significant and critical aspects of the contract if awarded.

#### **2.5.7.2. Recency:**

Recency as it pertains to past performance information, is a measure of the time that has elapsed since the past performance reference occurred. Recency is the time period during which past performance references are considered relevant. For the purposes of this solicitation, the Government will only consider work performance to be "recent" that is within 4 years of the date of the RFP issuance date. A record including a period of performance/delivery date that ended up to 4 years from the RFP issuance date will be considered recent.

### **2.5.7.3. Relevancy:**

The past performance records shall demonstrate to be the same as, or similar to, the scope, magnitude, and complexity of the work described by this solicitation.

#### **2.5.7.3.1. Scope:**

- a. Identify what past performance (domains/task/deliverable/function) of this record relates to the CDET Academic Support Services for the DPME PWS requirement. Please identify which section(s) of the CDET Academic Support Services PWS this past performance record relates to.
- b. Identify if the past performance record involves training and education services for MILDEPS (including US Coast Guard), or a military academy (i.e., WestPoint, War College)
- c. Submit and map primary source information for each Past Performance record. The Offeror must tag/map those specific written passages in the SOW/PWS that support a relevance determination in the proposed domain(s). If a Statement of Objectives (SOO) clearly indicates past performance (domain/task/deliverable/function) relevance, the SOO may be submitted. If the SOO is not clear, then the contractor-generated SOW/PWS must be submitted along with the SOO.
  - i. Identify page and paragraph number.
  - ii. Highlight the section in the past performance source contract document.

#### **2.5.7.3.2. Complexity:**

- a. State if past performance is claimed as prime or subcontractor.
- b. Identify if this past performance record required a DD-254 at the Secret or above level. If so, at what classification level.
- c. List number of training and education seminars/classes/ instructional periods used in this past performance record as it applies to the claimed past performance. If the record is FTE based, please provide number of FTEs applicable to the related task(s).

#### **2.5.7.3.3. Magnitude:**

- a. Provide the TOTAL value of the past performance record.
- b. Provide the period of performance of the past performance record (clearly detailing length of the referenced effort).

**2.5.7.4. Quality:** The Offerors shall provide a copy of the most recent Past Performance Contractor Performance Assessment Reporting System (CPARS) record for each of the contracts provided where CPARS contract data is available. The Government will accept INTERIM CPARS records for contracts that are still active. The CPARS record shall include validation from the Government officials (e.g., the final approved document) . If you are submitting a past performance reference for a subcontractor; they may submit CPARS records directly to the Government, if desired.

**2.5.7.5.** Past Performance Questionnaire (PPQ), as provided in the RFP Attachment 3, shall be submitted if CPARS data is not available for a contract. The PPQ shall be submitted

before the closing date of this solicitation. PPQ shall be provided in accordance with the delivery instructions set forth in RFP Past Performance Questionnaire attachment.

**2.5.7.6.** Compliance with the requirement of FAR Part 52.219-8 (Utilization of Small Business Concerns: This applies to past performance records for prime and Joint Venture members. The Government reserves the right to consider JV members consistent with the FAR. The Offeror shall demonstrate how compliance with FAR 52.219-8 was achieved.

## **2.6. Volume 4: Factor 3 – Price**

**2.6.1.** The Offeror shall provide sufficient price information to allow the Contracting Officer to determine the reasonableness of the proposed Total Evaluated Price. The proposal shall include a brief narrative describing the assumptions considered in their price buildup and an explanation for the year- to- year price fluctuations used in the unit prices. The Offeror shall provide a completed Pricing Template Attachment 5 of the solicitation.

This attachment shall be in Microsoft Excel 2013 or later format with no macros. The attachment will constitute the Offeror's price response to this solicitation. There is NO page count for it.

Due to the commercial and competitive nature of this procurement, the Government is not requesting submission of certified cost or pricing data under this solicitation in accordance with FAR 15.4. The Offeror shall not submit certified cost or pricing data substantiating the cost elements being proposed. If adequate competition is not obtained or should a situation develop so that the Government will require submission of information other than cost or pricing data, the Offeror should be prepared to submit the cost or pricing data within five business days after being requested by the Government.

The proposal is solicited on an "all or none" basis. Failure to submit an offer for all requirements of the PWS shall be cause for rejection of the offer. Non-compliance with any of the provisions herein may lead the Government to determine that an Offeror's proposal is non-compliant and may result in removal from the evaluation.

The Offeror shall ensure its proposal includes a price for each year listed in the Total Evaluated Price tab of the Pricing Template (for CLINs 0001 – 0005). Failure to follow this will render the proposal as incomplete. NOTE: CLINS 0006 and 0007 are Government plug numbers; Offerors shall not adjust these numbers in the Pricing Workbook.

Price information shall be in whole dollars only and NOT appear anywhere in the Technical Volume.

**2.6.2. Not to Exceed Amounts:** The Offeror shall use the not to exceed (NTE) amounts provided in the pricing template for cost reimbursement travel and Other Direct Cost.

(End of provision addendum)