

N00244-26-Q-0046

This is a combined synopsis/solicitation for commercial services prepared in accordance with the format in the Federal Acquisition Regulation (FAR) Part 12, "Acquisition of Commercial Products Commercial Services" as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested, and a written solicitation will not be issued.

This solicitation is a Small Business Set-Aside. The Government intends to award a single Firm-Fixed-Price (FFP) contract for the services described in the attached Performance Work Statement (PWS).

**NAICS Code 611430, Professional and Management Development Training** is applicable, and business size is **\$15 (millions of dollars)**. The solicitation will start on the date this solicitation is posted and will end on 3 July 2026 11:59 PM Pacific Standard Time.

The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular (FAC) 2026-01 and the most current DFARS Change Notice. To be eligible for award, contractors must have a current registration and complete all Representations and Certifications in the System for Award Management (SAM) at [www.sam.gov](http://www.sam.gov).

#### Requirements

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NAVSUP Fleet Logistics Center, San Diego has a requirement for a contractor to provide all necessary personnel, materials, and services to deliver a one-day "Cybersecurity for Federal Contracting Professionals" course for approximately forty-five (45) government employees.

**Period of Performance:** The training shall be completed by September 30, 2026. The specific date will be mutually agreed upon between the contractor and the Government.

**Place of Performance:** The training will be conducted virtually or in person at Naval Station San Diego, CA, as agreed upon.

Refer to statement of work for full details.

**Delivery:** FOB Destination.

**Inspection and acceptance:** At Destination by the Government.

**Contract Type:** Contract resulting from this solicitation will be Firm Fixed Price (FFP).

### Performance Work Statement (PWS)

**Project Title:** Cybersecurity for Federal Contracting Professionals

**Requiring Activity:** NAVSUP FLC San Diego

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#### 1.0 Background

Cybersecurity is a critical component of contract planning and administration. Contracting Officers and Contract Specialists at NAVSUP FLC San Diego must be able to navigate complex regulations and

identify potential cyber threats throughout the acquisition lifecycle to safeguard government systems and information, with a specific focus on Controlled Unclassified Information (CUI).

## 2.0 Objective

The objective of this requirement is to provide comprehensive, situational-awareness-level training regarding Cybersecurity for Federal Contracting Professionals. The training will provide a practical understanding of cybersecurity principles, relevant laws and regulations, and considerations for incorporating cybersecurity requirements into solicitations and contracts.

## 3.0 Scope of Work

The Contractor shall provide all necessary personnel, materials, and services to deliver the "Cybersecurity for Federal Contracting Professionals" course to approximately **forty-five (45) government employees**. The training shall be delivered at a **non-technical/layman's level**, focusing on policy compliance and behavioral changes rather than deep technical configuration.

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## 4.0 Tasks and Requirements

### 4.1 Course Curriculum

The contractor shall deliver a course that covers the following core topics at a minimum:

- **Overview of Cybersecurity:** Fundamental concepts and terminology, common threats, and the specific role of contracting professionals in cybersecurity management.
- **Cybersecurity Laws and Regulations:** A review of key federal laws and policies applicable to DoN contracts, with emphasis on **DFARS 252.204-7012** and the protection of CUI.
- **Cybersecurity Standards and Frameworks:** An introduction to cybersecurity standards like **NIST SP 800-171** and the **Cybersecurity Maturity Model Certification (CMMC)**, and how they impact acquisitions.
- **Cybersecurity in Acquisition Planning:** Best practices for incorporating cybersecurity requirements into solicitations and evaluating them during contract formation.

### 4.2 Instructor Qualifications

The contractor shall provide an instructor with demonstrated expertise in **both federal contracting and cybersecurity**. The instructor must have experience teaching adult learners and be able to facilitate discussions and case studies relevant to the Department of the Navy acquisition environment.

### 4.3 Training Delivery

- **Format:** The course shall be delivered either virtually or in person.
- **Audience:** The training is intended for Government Contract Specialists and Contracting Officers who are not IT professionals.
- **Interactivity:** The course must include interactive elements such as individual or group exercises, facilitated discussions, and case studies.

### 4.4 Requirements for Successful Completion

Successful completion of the course requires full attendance and active participation in individual and group exercises.

N00244-26-Q-0046

#### 4.5 Student Materials

The contractor shall provide student resource guides, course handouts, and digital or printed reference materials

#### 4.6 Accessibility Requirements

All materials shall be Section 508 of the Rehabilitation Act (29 U.S.C. § 794d) compliant.

#### 5.0 Deliverables

Deliverable	Due Date
Course Presentation/Slides/Student Materials	At least five (5) business days prior to the start of the course.
Roster of attendees who successfully completed the course	Within two (2) business days after course completion.

#### 6.0 Period and Place of Performance

- **Period of Performance (PoP):** The 1-day training shall be scheduled and completed on mutually agreed-upon dates (June or July timeframe).
- **Place of Performance:** The training will be conducted virtually or in person at Naval Station San Diego, CA, as agreed upon.

**End**

The solicitation document and incorporated provisions and clauses are those in effect through the current Federal Acquisition Circular (FAC) and Defense Federal Acquisition Regulation Supplement (DFARS) publication. The clauses may be accessed in full text at these addresses: <https://www.acquisition.gov>

The following provisions apply to this acquisition and are incorporated by reference:

FAR 52.204-7, System for Award Management (Oct 2018)

52.204-13 System for Award Management-Maintenance. (Deviation 2026-O0038) Feb 2026

52.209-6 Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, Proposed for Debarment, or Voluntarily Excluded. (Deviation 2026-O0038) Feb 2026

52.209-10 Prohibition on Contracting With Inverted Domestic Corporations. (Deviation 2026-O0038) Feb 2026

FAR 52.212-1, Instructions to Offerors-Commercial Products and Commercial Services (May 2026) (Note: See Section L Addendum below for specific quote submission instructions).

FAR 52.212-2, Evaluation-Commercial Products and Commercial Services (Nov 2021) (Note: See Section M Addendum below for comparative evaluation criteria).

DFARS 252.203-7005, Representation Relating to Compensation of Former DoD Officials (Sep 2022)

DFARS 252.204-7008, Compliance with Safeguarding Covered Defense Information Controls (Oct 2016)

The following clauses apply to this acquisition and are incorporated by reference:

FAR 52.212-4, Contract Terms and Conditions-Commercial Products and Commercial Services (May 2026)

52.219-6, Notice of Total Small Business Set-Aside (Nov 2020)

52.222-3, Convict Labor (Jun 2003)

52.222-36 Equal Opportunity for Workers with Disabilities (Jun 2020)

52.222-40 Notification of Employee Rights Under the National Labor Relations Act (Dec 2010)

N00244-26-Q-0046

52.222-50 Combating Trafficking in Persons (Nov 2021)  
 52.222-55 Employment Eligibility Verification (May 2022)  
 52.232-33, Payment by Electronic Funds Transfer-System for Award Management (Oct 2018)  
 52.222-90 Addressing DEI Discrimination by Federal Contractors. (Deviation 2026-O0038) Apr 2026  
 52.244-6 Subcontracts for Commercial Products and Commercial Services. (Deviation 2026- FEB 2026 O0038)  
  
 252.203-7000 Requirements Relating to Compensation of Former DoD Officials. Sep 2011  
 252.203-7002 Requirement to Inform Employees of Whistleblower Rights. Dec 2022  
 DFARS 252.204-7012, Safeguarding Covered Defense Information and Cyber Incident Reporting (Jan 2026)  
 252.204-7018 Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services. Jan 2023  
 DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports (Dec 2018)  
 252.232-7010 Levies on Contract Payments. Dec 2006  
 252.240-7997 NIST SP 800-171 DoD Assessment Requirements. (DEVIATION 2026- O0025) Feb 2026 Feb 2026  
 252.244-7999 Subcontracts for Commercial Products or Commercial Services. (DEVIATION 2026-O0015) Feb 2026  
 252.247-7023 Transportation of Supplies by Sea. Oct 2024  
 DFARS 252.232-7006, Wide Area WorkFlow Payment Instructions (Jan 2023) (Full text will be provided at time of award).

Post Award Contract Administration will be performed by NAVSUP Fleet Logistics Center San Diego, Code 240.

Payment: The US Navy anticipates using Wide Area Workflow (WAWF) to pay invoices IAW DFAR 252.232-7003 and DFARS 252.232-7006.

Requests for technical and or contractual clarification are to be submitted in writing. **TECHNICAL QUESTIONS** are to be submitted via e-mail to [yesica.l.burrill.civ@us.navy.mil](mailto:yesica.l.burrill.civ@us.navy.mil) received no later than 1 July 2026 11:59:00 AM Pacific Standard Time. Answers to questions will be provided in the form of an amendment to this solicitation.

THE FOLLOWING NAVSUP LOCAL TEXT IS HEREBY MADE PART OF THE STATEMENT OF WORK/PERFORMANCE WORK STATEMENT.

NAVSUP FLC San Diego may utilize contractor support through the AbilityOne Program, as needed, to perform contract closeout functions for this acquisition. Information, including business sensitive/confidential or proprietary data, that the offeror provides to the Government or information already in the possession of the Government may be viewed and utilized by the AbilityOne Program support contractor personnel during the course of its contract performance. The information that may be made available to the support contractor may include, for example, pricing and technical proposals, historical contract, pricing and performance information, Commercial Asset Visibility (CAV) reporting information and similar data/information.

By submission of a proposal in response to this solicitation, the offeror and its subcontractors consent to a release of their business sensitive/confidential or proprietary data to the Government's AbilityOne Program support contractor personnel in order to perform close out services. Prior to the release of any such information to the support contractor, the support contractor will have in place with the Government a Non-Disclosure/Non-Use Agreement in accordance with the terms of the AbilityOne Program support contract.

Offerors may execute their own Non-Disclosure Agreement with the AbilityOne Program (AbilityOne contact information available from the contracting point of contact). The support contractor must provide copies of the executed agreements to the Contracting Officer and the Contracting Officer's Representative (COR) for the support contract; and the offeror/contractor for this acquisition must provide copies of the executed Agreement to the Contracting Officer for this acquisition. If the offeror/contractor seeks such a

N00244-26-Q-0046

Non-Disclosure Agreement with the AbilityOne Program support contractor, the Agreement must be executed no later than the date of final delivery under the resulting NAVSUP FLC San Diego contract.

## REVIEW OF AGENCY PROTESTS

The contracting activity, Fleet Logistics Center San Diego (FLCSD) will process agency protests in accordance with the requirements set forth in FAR 33.103(d).

Pursuant to FAR 33.103(d)(4), agency protests may be filed directly with the appropriate reviewing authority; or, a protester may appeal a decision rendered by a contracting officer to the reviewing authority.

The reviewing authority for FLCSD is the Director, Regional Contracts Department, Fleet Logistics Center San Diego at 3985 Cummings Road, San Diego, CA 92136-4200. Agency procurement protests should clearly identify the initial adjudicating official, i.e., the "contracting officer" or "reviewing official".

Offerors should note this review of the Contracting Officer's decision will not extend GAO's timeliness requirements. Therefore, any subsequent protest to GAO must be filed within 10 days of knowledge of initial adverse agency action.

## UNIT PRICES

Contractor unit prices, when incorporated into a Government contract, may be releasable under the Freedom of Information Act (FOIA) in the event NAVSUP FLCSD receives a FOIA request.

No partial shipments are permitted unless specifically authorized at the time of award.

## WAGE DETERMINATION

WD 2015-5635 (and its corresponding Revision) and posted on [beta.sam.gov](https://beta.sam.gov), to view the San Diego County, CA Wage Determination, please visit <https://sam.gov/content/wage-determinations>

## **ADDENDUM TO FAR 52.212-1 — Instructions, Conditions, and Notices to Offerors**

### **Section L – Instructions, Conditions, and Notices to Offerors**

#### L.1 General Instructions

The anticipated Firm-Fixed-Price (FFP) contract award under this solicitation will be a total small business set-aside made in accordance with Federal Acquisition Regulations (FAR) Part 12, Acquisition of Commercial Products and Commercial Services following the policies and procedures for solicitation, evaluation, and award.

Only offers received from eligible small businesses under NAICS code 611430 will be considered for award.

The evaluation of offers will be best on a best value basis in accordance with FAR Part 12 using a comparative evaluation of offers in accordance with FAR 12.203.

The Offeror's offer shall remain valid for at least 120 calendar days after the offer due date.

Quotes must be submitted via email to Yesica Lorena Burrill at [yesica.l.burrill.civ@us.navy.mil](mailto:yesica.l.burrill.civ@us.navy.mil) no later than the date and time specified in this solicitation. The subject line of the email must include the

N00244-26-Q-0046

solicitation number N00244-26-Q-0046-Cyber Security Training. Late quotes will be handled in accordance with FAR 52.212-1(f).

Offerors are responsible for submitting all required information. The Government is not responsible for any costs incurred by the offeror in the preparation of their quote.

Other methods of submitting questions are not authorized and may not be acknowledged or addressed. Both questions and answers will be posted to the Government Point of Entry for all parties to view. The Government will make every attempt to answer all questions in a timely manner. However, questions submitted within three (3) days of the posted closing date may not allow for ample time to respond, and Offerors cannot be guaranteed a response will be issued. All questions must be submitted by date referenced on solicitation.

## L.2 Quote Submission Requirements

Your quote must consist of two (2) separate parts: Technical and Price.

### Part 1: Technical Quote (Not to exceed 3 pages)

Technical Approach: A narrative describing your firm's approach to fulfilling the requirements of the Performance Work Statement (PWS). This should include:

A sample course outline or curriculum that meets the minimum topics in PWS Section 4.1.

A description of how the training will be interactive and tailored to a non-technical acquisition audience.

Confirmation of the ability to provide Section 508 of the Rehabilitation Act (29 U.S.C. § 794d) compliant materials.

Instructor Qualifications: A resume or narrative biography for the proposed instructor, demonstrating expertise in both federal contracting and cybersecurity as required by PWS Section 4.2.

### Part 2: Price Quote

Submit a signed and dated quote on company letterhead with your CAGE code and Unique Entity ID (UEI).

Provide a single, all-inclusive Firm-Fixed-Price. The price should include all labor, materials, and any other direct or indirect costs required to perform the work.

## ADDENDUM TO FAR 52.212-2 — Evaluation Factors for Award Section M – Evaluation Factors for Award

### M.1 Basis for Award

The Government intends to award a contract to the responsible offeror whose quote, conforming to the solicitation, is determined to provide the best value to the Government using a comparative evaluation. A comparative evaluation is the process of comparing the merits of quotes against each other without the use of a formal rating system.

An initial competitive pool of contractors to be evaluated will be established by evaluating the three (3) lowest priced offers. The government may, at its sole discretion, expand the competitive pool by any number of additional offerors at any stage of the procurement process as many times as it sees fit. If the competitive pool is to be expanded by less than the total number of responsible offerors, inclusion will be

N00244-26-Q-0046

based on lowest price. Therefore, each initial offer should contain the offeror's best terms from a price and technical standpoint.

Award will be made to the responsible offeror, in accordance with FAR Part 9.1, whose offer conforms to the solicitation requirements and is determined to be the Best Value Offeror after performing a comparative evaluation, where price and other factors are considered.

To make a determination of Best Value, the Government shall first perform a side-by-side comparative analysis (comparing contractor responses to one another) of the submission of each Offeror in the competitive pool, as described above, in response to the non-price factors to determine technically Best Suited. Then, the Government will compare the submission of each Offeror in the competitive pool considering price and performance Tradeoffs (if any), to determine the overall Best Suited offeror. The non-price factors are approximately equal in importance to each other and when combined, are approximately equal in importance to Price. The Government reserves the right to consider an offer other than the lowest price that provides additional benefit(s).

## M.2 Evaluation Factors

Quotes will be evaluated based on the following factors:

The Government will evaluate each offeror against each of the other offerors in the competitive pool with respect to their compliance with the solicitation requirements. Specifically, the Government will evaluate the narrative for analysis of the performance requirements and explanation of the processes, Technical: The Government will evaluate the offeror's technical quote to assess its understanding of and ability to meet the requirements of the PWS. The evaluation will focus on:

Technical Approach: The quality and thoroughness of the proposed curriculum and the plan for interactive, relevant training delivery.

Instructor Qualifications: The demonstrated experience and expertise of the proposed instructor in federal contracting and cybersecurity.

Instructor Qualifications: The demonstrated experience and expertise of the proposed instructor in federal contracting and cybersecurity.

Price: The Government will evaluate the total firm-fixed-price for reasonableness. The price must be determined to be fair and reasonable to be eligible for award.

Quotation information shall be submitted via email. Submit responses to: [yesica.l.burrill.civ@us.navy.mil](mailto:yesica.l.burrill.civ@us.navy.mil)  
Reference solicitation number: N00244-26-Q-0046 on all documents and requests for information.

**Quotes must be received no later than 3 July 2026 11:59 PM Pacific Standard Time.**