



Contra Costa County

Request for Information (RFI)

Charge Point Operator Software and EVSE Operations & Maintenance Services

Solicitation #: RFI_FORMAL-Contr-0000000009

Release Date: June 17, 2026

Proposal Due Date: July 14, 2026,

No later than 3:00 P.M. PDT

Contact Name: Bryanna Alvarez, Buyer II

**CONTRA COSTA COUNTY
PURCHASING SERVICES
255 GLACIER ROAD, BLDG 500
MARTINEZ, CALIFORNIA 94553**

THIS IS A REQUEST FOR INFORMATION (“RFI”) ONLY!

This RFI is issued solely for informational and planning purposes – it does not constitute a Request for Proposal (RFP) or a promise to issue an RFP in the future. This request for information does not commit Contra Costa County (County) to contract for any service whatsoever. Responders are advised that the County will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the interested party’s expense. Response to this RFI is voluntary and is not a prerequisite for responding to a future solicitation, if any issued. Proposals submitted in response to any subsequent RFP will be evaluated on their own merit, with no advantage or disadvantage resulting from this RFI.

Table of Contents

Pages

| | |
|---|----------|
| Section I: Introduction..... | 4 |
| Section II: Instructions to Responders | 6 |
| Section III: Statement of Need | 7 |

Exhibits:

- Exhibit A – Statement of Experience
- Exhibit B – Customer References

Attachments:

- Attachment A – Addendum Acknowledgement

Section I: Introduction

A. Purpose

Contra Costa County is seeking information from qualified vendors regarding Charge Point Operator (CPO) software and related Electric Vehicle Supply Equipment (EVSE) operations and maintenance (O&M) services for County-owned EV charging infrastructure. The County currently owns and operates a growing portfolio of Level 2 and DC fast charging assets across multiple facilities serving County fleet vehicles, County employees, public agency partners, and members of the public. The County is interested in a software solution that allows centralized management of EV charging assets, optimizes charger utilization, manages user access and pricing, supports fleet electrification, improves reporting, and reduces operational burden on County staff.

This RFI is intended to gather insights into available technologies, service models, implementation strategies, and cost considerations. Responses will help the County evaluate market capabilities and inform future procurement.

B. Objective

The County's high-level objectives for the CPO platform and EVSE O&M program are as follows:

- Centralize management of all County-owned EV chargers across multiple sites on a single platform.
- Support distinct user groups (fleet, employees, public agency partners, general public) with differentiated access controls and pricing.
- Enable robust reporting for fleet electrification tracking, grant compliance, and operational oversight.
- Reduce staff burden through automated alerts, remote diagnostics, and managed O&M services.
- Ensure compatibility with the County's existing FLO and ChargePoint hardware and future Autel hardware deployments.
- Support fleet electrification goals including vehicle-level energy tracking, departure scheduling, and cost allocation by department.
- Ensure cybersecurity, data privacy, and data ownership protections are appropriate for a public agency.

C. Background

Contra Costa County currently owns 234 EV charging ports, including 232 Level 2 ports and 2 DC fast charging ports. The portfolio includes ChargePoint and FLO/AddEnergie hardware installed across multiple County facilities. The County currently manages these chargers using manufacturer-specific software platforms.

Due to industry fluctuation, the County has selected Autel EV charging hardware as the new County standard, including both Level 2 and Level 3 chargers.

The County currently uses manufacturer-specific software platforms (FLO and ChargePoint dashboards) and is interested in whether a third-party CPO platform can provide superior management, reporting, access control, and operational functionality. The County's hardware compatibility priorities are as follows:

| Hardware Type | Manufacturer | # of Ports | Compatibility Priority |
|------------------------------------|----------------|------------|-------------------------|
| Autel Level 2 and Level 3 Chargers | Autel | TBD | Required |
| FLO CoRe+ Max Level 2 | FLO/AddEnergie | 165 | High Priority |
| FLO CoRe+ SC Level 2 | FLO/AddEnergie | 15 | High Priority |
| FLO SmartDC v3 50-100 kW DCFC | FLO/AddEnergie | 2 | High Priority |
| ChargePoint CT4000 family Level 2 | ChargePoint | 52 | Preferred, not required |

D. Calendar of Events

| Event | Date |
|-------------------------------|--|
| RFI Release date | June 17, 2026 |
| Last date to submit questions | July 08, 2026, no later than 3:00 PM PDT |
| RFI due date | July 14, 2026, no later than 3:00 PM PDT |

E. Responses

- a. Response to this RFI MUST be submitted electronically through the BidnetDirect.com web site – NO EXCEPTION
- b. Late submittals WILL NOT be accepted – NO EXCEPTION
- c. Fax submittals WILL NOT be accepted – NO EXCEPTION

F. Questions

All questions regarding the RFI will be accepted through the Bidnetdirect.com site only. The deadline for submitting questions for this RFI is on or before July 08, 2026, no later than 3:00 PM PDT. All questions will be answered and disseminated to those registered on the Bidnetdirect.com website. Contact customer service if you need technical assistance with any part of the bid process; call 800-835-4603, Option 2.

G. Customer References

Respondents shall provide a minimum of three (3) references. See Exhibit B.

Section II: Instructions to Responders

All responses shall include the following information, organized as separate section of the response. The response should be concise and to the point.

A. Format

Each response shall have title page, table of contents and submitted with the following documents:

- a. Executive Summary - signed by an authorized representative of the company
- b. Attachment A – Addenda Acknowledgement
- c. Exhibit A – Statement of Experience
- d. Exhibit B – Customer References

B. Proposal Submission

- a. Response to this RFI MUST be submitted via Bidnet Direct website.
- b. Late submittals WILL NOT be accepted – NO EXCEPTION
- c. Fax submittals WILL NOT be accepted – NO EXCEPTION

C. Proposal Expenses

Respondents shall be fully responsible for all costs incurred in the development and submission of this RFI.

D. Proposer Responsibility

The respondent assumes sole responsibility for the complete effort required in submitting a response to this RFI. No special consideration will be given after responses are opened because of a respondent's failure to be knowledgeable as to all of the requirements of this RFI.

E. Truth and Accuracy of Representation

False, misleading, incomplete, or deceptively unresponsive statements in connection with a response shall be sufficient cause for rejection of the response.

F. Addenda Acknowledgement

All addenda shall include an acknowledgement of receipt that must be returned. The addenda must be signed and attached to the final response. Failure to attach any addendum may result in the rejection of the response. See Attachment B.

G. Non-Collusion

By submitting a signed proposal, Offeror certifies that there has been no collusion with any other Offeror. Reasonable grounds for believing Offeror has an interest in more than one response will result in rejection of all responses in which the Offeror has an interest. Any party to collusion may not be considered in future proposals for the same or similar work. See Exhibit C attached.

Section III: Statement of Need:

A. Requirements Response Form:

The following requirements tables represent the complete set of functional and technical requirements for this project. Vendors are to complete the Requirements Response Tables below. It is assumed that all capabilities are provided at no additional cost, unless disclosed. If additional costs exist, state 'Additional Cost' in your response and disclose the amount.

B. Response Codes:

Select the proper code in the Response Codes column, according to the following codes and their description:

| CODE | DESCRIPTION |
|---|---|
| F = Fully Provided | Fully Provided 'out of the box' |
| P = Partially Provided | Partially Provided. Vendor to describe what is included and what is not in Vendor Comments. |
| 3 = Third Party | Third Party Software/Services Required, Fully provided |
| 3P = Partially Provided by third party | Partially provided by third party. Vendor to describe what is included and what is not in Vendor Comments |
| NA = Not Available | |

C. Notes:

- If third-party software is needed to fulfill a function, indicate the software vendor name and describe the solution in the Vendor Comments column.
- Items requiring custom software or programming should be marked 'Partially Provided' with an explanation of capabilities not provided out of the box.
- Vendors are encouraged to thoroughly respond to each requirement in the Vendor Comments column. Include diagrams or pre-published documents as appropriate.
- Vendors should not be dissuaded from submitting a response even if some requirements are marked 'Not Available.'

D. Functional Requirements:

| Ref # | Requirements | Availability Response Code | 3 rd Party (if any) | Vendor Comments |
|-------|---|----------------------------|--------------------------------|-----------------|
| | | | | |
| | Company Background & Qualifications | | | |
| 1.1 | Provide company name, primary contact, headquarters location, and description of core services. | | | |
| 1.2 | Does your company provide: CPO software only; O&M services only; both CPO software and O&M; or CPO software with O&M through a partner? | | | |
| 1.3 | How many EV charging ports are currently managed through your platform? | | | |
| 1.4 | How many public agency, municipal, county, or fleet customers do you currently serve? | | | |
| 1.5 | Describe your relevant California public agency experience. | | | |
| 1.6 | Describe your experience managing mixed hardware portfolios with multiple charger manufacturers. | | | |
| 1.7 | Describe your experience supporting workplace, fleet, and public charging within one platform. | | | |
| 1.8 | Do you hold relevant certifications (e.g., cybersecurity, Open Charge Point Protocol (OCPP) compliance, insurance qualifications)? | | | |
| | | | | |
| | CPO Software Platform | | | |
| 2.1 | Describe primary platform functions and modules. Is the platform cloud-based, locally hosted, or hybrid? | | | |
| 2.2 | Does the platform provide an administrative dashboard that allows County staff to view charger status, availability, utilization, faults, uptime, session history, and revenue across all facilities. | | | |

| | | | | |
|-----|--|--|--|--|
| 2.3 | Describe how chargers can be configured individually, by site, by user group, or by charger type. | | | |
| 2.4 | Describe support for role-based access controls (RBAC) allowing different permissions to be assigned to County staff. | | | |
| 2.5 | The platform shall allow data and reports to be exported (CSV, Excel, PDF). | | | |
| 2.6 | Describe platform Application Programming Interfaces (APIs) or integration capabilities with other County systems. | | | |
| 2.7 | Describe your data ownership, data access, and data retention policies. | | | |
| 2.8 | Describe how your software platform is superior to or different from manufacturer-provided platforms such as FLO and ChargePoint dashboards. | | | |
| | | | | |
| | Hardware Compatibility & Migration | | | |
| 3.1 | Is your platform currently compatible with Autel Level 2 and Level 3 chargers? Has compatibility been tested in production? | | | |
| 3.2 | Is your platform currently compatible with FLO/AddEnergie CoRe+ Max, CoRePlus v2 SC, and SmartDC v3 chargers? | | | |
| 3.3 | Is your platform currently compatible with ChargePoint CT4000 family Level 2 chargers? | | | |
| 3.4 | Does your platform support OCPP 1.6J and/or OCPP 2.0.1? | | | |
| 3.5 | Describe what hardware, networking, firmware, or licensing changes are required to onboard existing County chargers. | | | |
| 3.6 | Can your platform manage chargers that are under existing manufacturer warranty without voiding coverage? | | | |

| | | | | |
|-----|---|--|--|--|
| 3.7 | Describe your approach to managing non-OCPP or partially locked charger hardware. | | | |
| 3.8 | Provide estimated level of effort and timeline for onboarding the County's 234-port portfolio. | | | |
| 3.9 | Identify any County-owned charger types that may not be compatible with your platform. | | | |
| | | | | |
| | User Experience & Driver Access | | | |
| 4.1 | Describe supported access methods including mobile app, RFID card, QR code, credit card, mobile wallet, and plug-and-charge. | | | |
| 4.2 | Guest charging (without app download or account creation) shall be available. | | | |
| 4.3 | The platform shall allow users to view real-time charger availability and locate County-owned chargers. | | | |
| 4.4 | Users shall be able to view pricing before starting a session and receive automatic receipts. | | | |
| 4.5 | The platform shall support session notifications and customer support directly for drivers. | | | |
| 4.6 | Does the platform support Americans with Disabilities Act (ADA)-accessible driver communication needs and/or multilingual support? | | | |
| 4.7 | Are reservations or waitlists/queuing available? | | | |
| | | | | |
| | User Group Management, Access Controls & Pricing | | | |
| 5.1 | The platform shall support distinct user groups including County fleet, County employees, public agency partners, members of the public, and restricted users at secure facilities. | | | |
| 5.2 | User groups shall be creatable and modifiable by County administrators. | | | |

| | | | | |
|-----|--|--|--|--|
| 5.3 | Can access be restricted by site, charger, time of day, day of week, or user type? | | | |
| 5.4 | Does the platform support variable pricing by user group (e.g., free for fleet, paid for public)? | | | |
| 5.5 | Can pricing be configurable by energy consumed, session duration, parking/idle time, time-of-use, or flat fee? | | | |
| 5.6 | Can idle fees and grace periods be configurable by County administrators? | | | |
| 5.7 | Can public access be toggleable on/off by site or charger by County administrators? | | | |
| 5.8 | Can the platform allow charger prioritization for fleet use during certain hours and employee/public use during others? | | | |
| | | | | |
| | Fleet Charging Capabilities | | | |
| 6.1 | Can the platform allow fleet sessions to be associated with vehicle ID, driver ID, department, cost center, or facility? | | | |
| 6.2 | Describe capabilities for scheduling of charging sessions to meet vehicle departure times. | | | |
| 6.3 | Describe capabilities for department-level billing and cost allocation reports. | | | |
| 6.4 | Does the platform have an existing integration with Samsara (fleet telematics)? Describe data exchanged, integration direction, and any additional cost? | | | |
| | | | | |
| | Load Management & Energy Optimization | | | |
| 7.1 | Does the platform support static and dynamic load management at the site level? | | | |
| 7.2 | Does the platform support charger-level throttling and panel/circuit-level power constraints? | | | |

| | | | | |
|-----|--|--|--|--|
| 7.3 | Does the platform support time-of-use pricing and demand charge management? | | | |
| 7.4 | Does the platform support scheduling of charging to reduce costs and align with lower-carbon grid periods or onsite solar? | | | |
| 7.5 | Does load management require additional hardware or metering beyond the charger itself? | | | |
| 7.6 | Can the County configure load management rules directly, or does this require vendor involvement? | | | |
| 7.7 | Does the platform integrate with building management systems, DERMS, solar, battery storage, or microgrid systems? | | | |
| | | | | |
| | Reporting, Analytics & Data | | | |
| 8.1 | Does the platform provide standard reports covering charger utilization, uptime, session counts, energy dispensed, revenue, and user group activity? | | | |
| 8.2 | Describe capabilities for custom reports and the ability to schedule/auto-email reports. | | | |
| 8.3 | Describe capabilities for grant reporting, such as tracking energy use, cost, Greenhouse Gas (GHG) reductions, and fuel displacement. | | | |
| 8.4 | Will raw session-level data be accessible and exportable by the County? | | | |
| 8.5 | Will data be separable by site, department, vehicle, user group, or funding source? | | | |
| 8.6 | The County shall own its data. Data shall be transferable if the County changes vendors in the future. | | | |
| 8.7 | Describe your data retention policy and how long session-level data is stored. | | | |
| | | | | |
| | Payment Processing & Revenue Management | | | |

| | | | | |
|------|--|--|--|--|
| 9.1 | Revenue shall be deposited directly to Contra Costa County. Describe frequency of remittance. | | | |
| 9.2 | Describe all transaction fees, credit card processing fees, and any revenue share model. | | | |
| 9.3 | Does the platform support no-cost, paid, and hybrid pricing models? | | | |
| 9.4 | Does the platform support refund handling and dispute resolution? | | | |
| | | | | |
| | Operations & Maintenance (O&M) | | | |
| 10.1 | Do you provide O&M directly, through a subcontractor, or not at all? Identify any O&M partners. | | | |
| 10.2 | Can you support O&M for FLO, ChargePoint, and Autel chargers? | | | |
| 10.3 | Describe preventive and corrective maintenance services, remote diagnostics, and field service response. | | | |
| 10.4 | Describe firmware update management, networking/connectivity troubleshooting, and charger recommissioning services. | | | |
| 10.5 | Can the platform automatically detect charger issues and generate service alerts to both the County and O&M provider, and allow the County to track ticket status? | | | |
| 10.6 | Will the County be able to view open ticket status and maintenance history in the platform? | | | |
| 10.7 | Describe typical O&M response and resolution times. What SLAs are available? | | | |
| 10.8 | Describe how your O&M service coordinates with existing manufacturer warranties from FLO and ChargePoint. | | | |
| | | | | |
| | Implementation Approach | | | |
| 11.1 | Describe your recommended implementation approach including discovery, hardware compatibility | | | |

| | | | | |
|------|---|--|--|--|
| | review, charger migration, and configuration. | | | |
| 11.2 | Do you recommend piloting the platform on a subset of chargers before full deployment? Describe your pilot approach. | | | |
| 11.3 | Provide an estimated implementation timeline for the County's 234-port portfolio. | | | |
| 11.4 | Describe training provided for County administrators, employees, and fleet drivers. | | | |
| 11.5 | Identify key risks that could affect implementation schedule or cost. | | | |
| | | | | |
| | Customer Support | | | |
| 12.1 | Describe support hours, channels, and availability of 24/7 support for both County administrators and charging users. | | | |
| 12.2 | Is support domestic? Are technicians located in California? Describe average response and resolution times. | | | |
| 12.3 | Is a dedicated account manager and quarterly business review available? | | | |
| 12.4 | Describe escalation procedures and availability of training materials or knowledge base resources. | | | |
| | | | | |
| | Cybersecurity, Privacy & Compliance | | | |
| 13.1 | Does your organization hold SOC 2, ISO 27001, or equivalent cybersecurity certifications? | | | |
| 13.2 | Describe encryption practices, user authentication, and role-based access controls. | | | |
| 13.3 | Is your platform PCI compliant for payment card processing? | | | |
| 13.4 | Describe data privacy policies including data storage location, retention period, and breach notification practices. | | | |
| 13.5 | Is user data sold, shared with third parties, or monetized in any way? | | | |

| | | | | |
|------|--|--|--|--|
| 13.6 | Describe your incident response procedures and ability to meet public agency cybersecurity requirements. | | | |
| | | | | |

E. Technical Requirements

| Ref # | Requirement | Response Code | 3rd Party (if any) | Vendor Comments |
|-------|---|---------------|--------------------|-----------------|
| T1.1 | Describe your cloud hosting infrastructure (provider, region, redundancy, failover). | | | |
| T1.2 | Is there a sandbox/staging environment for County testing prior to production changes? | | | |
| T1.3 | The platform shall support all major browsers and operating systems for County administrator access. | | | |
| T1.4 | How often are patches and updates applied? Describe your update/rollback procedures. | | | |
| T1.5 | Can the platform provide a documented RESTful API for integration with County systems? | | | |
| T1.6 | Describe any integration with County financial or billing systems for revenue remittance and cost allocation. | | | |
| T1.7 | Does the platform support Single Sign-On (SSO) and/or integration with Azure Active Directory / Entra ID for County staff authentication? | | | |
| T1.8 | All platform traffic shall be encrypted in transit (TLS 1.2 or higher) and at rest. | | | |

| | | | | |
|-------|--|--|--|--|
| T1.9 | The platform shall maintain a full audit log of all administrative transactions. | | | |
| T1.10 | Does your organization hold SOC 2 Type II or ISO 27001 certification? Provide documentation. | | | |
| T1.11 | Describe your vulnerability management and penetration testing practices. | | | |
| T1.12 | Describe your breach notification process and incident response procedures. | | | |
| T1.13 | Is user (driver) personal data sold, shared with third parties, or used for advertising? | | | |
| T1.14 | Outbound payment receipts and notifications shall use authorized County email domains with valid DKIM and DMARC certification. | | | |
| T1.15 | Describe your payment processor and how revenue is remitted to the County. What are all applicable fees? | | | |
| T1.16 | The County shall retain full ownership of all session data, user data, and configuration data. | | | |
| T1.17 | All County data shall be transferable to the County or a successor vendor upon contract termination. | | | |
| T1.18 | Describe your data retention period for session records, user data, and audit logs. | | | |
| T1.19 | Describe where County data is stored (geographic region) and whether any data is stored outside the United States. | | | |
| T1.20 | The driver-facing mobile app shall be available on iOS and Android. | | | |

| | | | | |
|-------|--|--|--|--|
| T1.21 | Does the mobile app support multilingual interfaces? Describe supported languages. | | | |
| T1.22 | The platform shall provide historical uptime and downtime reporting at the port level. | | | |
| T1.23 | Describe typical alert-to-ticket creation time and average remote resolution time. | | | |
| | | | | |

| | | | | |
|-----|---|--|--|--|
| | Other | | | |
| O.1 | Describe any capabilities the platform offers that are not described above that would benefit the County's EV charging program. | | | |

Section IV: Selection Criteria

The County will evaluate the responses to this RFI based on the vendor's ability to provide:

1. Completeness – answers to all questions
2. Quality – detailed and realistic response
3. Clarity – clearly written and easily understandable response
4. Meet any functional and technical requirements as specified
5. Details on any third-party interdependencies

The County will review the responses to this RFI, which may subsequently lead to further research and analysis. This is a request for information ONLY; this is not a solicitation. Information received in response to this RFI may be used in the preparation of a Request for Proposal (RFP), an Invitation for Bids (IFB), or other County solicitation methods.

A. Review and Reject of RFI Responses

An RFI response may be rejected outright and not reviewed for any one of the following reasons. Therefore, Vendors are asked to make every effort to meet the RFI timelines and include the requested information.

- Failure of Vendor to deliver the response by the due date and time
- Failure to include information requested in the RFI

B. RFI Ownership

Once received, submitted vendor responses become the property of Contra Costa County.

Exhibit A: Statement of Experience

SECTION A

Business Name: _____ Phone #: _____

Address: _____

City: _____ State: _____ ZIP: _____

Federal Tax ID #: _____ Business License #: _____

Business Status:

_____ Non Profit Corporation

_____ Corporation State of Incorporation: _____

_____ General Partnership

_____ Limited Partnership

_____ Sole Proprietorship

Other: _____

Name and title of an Officer or owner authorized to sign this proposal and any contract with the County that may result.

Name: _____ Title: _____

SECTION B

Number of years in business under present business name: _____

Other Business Name(s): _____

Number of years under prior name if any: _____

SECTION C

Number of years of experience in providing required, equivalent, or related projects: _____

SECTION D

Similar services/projects completed during the last five years?

| | Period | Services | \$ Amount Paid | Location | Agency Name |
|-----|--------|----------|----------------|----------|-------------|
| 1 - | _____ | _____ | _____ | _____ | _____ |
| 2 - | _____ | _____ | _____ | _____ | _____ |
| 3 - | _____ | _____ | _____ | _____ | _____ |
| 4 - | _____ | _____ | _____ | _____ | _____ |
| 5 - | _____ | _____ | _____ | _____ | _____ |

SECTION E

Have you, or your agency failed or refused to complete a contract? _____ YES _____ No

If yes, explain: _____

SECTION F

Is your firm authorized to do business in the State of California? _____ Yes _____ No

SECTION G

Is your firm a State of California registered small business? _____ Yes _____ No

SECTION H

Is your firm local Business? _____ Yes _____ No

SECTION I

Explain any litigation similar to the services requested by this proposal involving you, or your agency, or any principal officer(s) thereof:

SECTION J

Has your company filed any written declaration for bankruptcy protection, a potential merger or acquisition, office closure, pending lawsuits, financial loss that might affect your ability to perform under the contract? _____ Yes _____ No (if yes, please explain): _____

SECTION K

License Provisions

Has your company changed names or license numbers in the past 10 years? If so, please state reason for change. Yes _____ No _____

Reason _____

SECTION L

List the names and titles of the key personnel who would be assigned to the Project.

Name

Classification

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

SECTION M

List all required business and professional licenses that pertain to this Project:

License Number

Type

Expiration Date

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

SECTION N

Do you and your agency agree to provide additional information as required by the County to make an informed determination of qualifications? _____ Yes _____ No

By signing this Statement of Experience, you are certifying that all information provided on this form and contained within your proposal are true, and you acknowledge that if the proposal contains any false statements, the County may declare any contract or agreement made as a result of the proposal to be void.

Signature: _____ Date: _____

Authorized Name: _____ Title: _____

Exhibit B: Customer References

| | |
|--|------------------------|
| Government Agency: | Contact Person: |
| Address: | Tel. Number: |
| City, State, Zip: | Email Address: |
| Services Provided / Date(s) of Service: | |

| | |
|--|------------------------|
| Government Agency: | Contact Person: |
| Address: | Tel. Number: |
| City, State, Zip: | Email Address: |
| Services Provided / Date(s) of Service: | |

| | |
|--|------------------------|
| Government Agency: | Contact Person: |
| Address: | Tel. Number: |
| City, State, Zip: | Email Address: |
| Services Provided / Date(s) of Service: | |

Firm Name: _____

Authorized Name: _____ **Title:** _____

Authorized Signature: _____ **Date:** _____

Attachment A: Addenda Acknowledgement

TO BE RETURNED WITH REQUEST FOR BID

RFI No.: _____ Title: _____

ADDENDUM ACKNOWLEDGEMENT (Please initial for addendums received)

Addendum #1: _____ Addendum #3: _____

Addendum #2: _____ Addendum #4: _____

Company Name: _____

Contact Name: _____

Email Address: _____ Phone No.: _____

Address: _____

Authorized Signature: _____

Date: _____