

RFQ GG000078,1

Title	Fairgrounds Ticketing Services Platform	Open Date	6/16/2026 2:46 PM
Preview Date		Award Date	
Close Date	6/26/2026 2:00 PM		
Time Zone	Central Standard Time		

Submit your response to the following contact.

Company **Metropolitan Government of Nashville and Davidson County**
Buyer **Von Latreace Bell**
Location **PO Box 196301**
Nashville, TN 37219
Davidson
United States

Phone
Fax
E-mail **von.bell@nashville.gov**

When submitting your response, include the following information.

Your Company Name	
Company Site (<i>Optional</i>)	
Address	
Contact Details	
Response Valid Until (<i>Optional</i>)	

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1 Overview

1.1 General Information

Title	Fairgrounds Ticketing Services Platform		
Amendment Date	6/16/2026 2:46 PM		
Amendment Description	Amendment will post Pre-Offer PowerPoint Pre-Offer Registration List		
Buyer	Von Latreace Bell	Outcome	Contract Purchase Agreement
E-Mail	von.bell@nashville.gov		

1.2 Schedule

Preview Date		Open Date	6/16/2026 2:46 PM
Close Date	6/26/2026 2:00 PM	Award Date	
Time Zone	Central Standard Time		

1.3 Negotiation Controls

Response Visibility **Sealed**

1.4 Terms

Agreement Start Date		Agreement End Date	
Agreement Amount (USD)			
Payment Terms	Net 30	Freight Terms	SUPPLIER PREPAID
Shipping Method		FOB	DELIVERY
Negotiation Currency	USD (US Dollar)	Price Precision	0

1.5 Attachments

File Name or URL	Type	Description
IT Environment	File	

2 Requirements

**Response is required*

Make sure to review the entire solicitation to gain an understanding of all the requirements and expectations prior to creating and submitting a response.

2.1 Section 1. RFP Solicitation (Selection) Method

1.

Request for Proposal

Pursuant to Metropolitan Code of Laws (M.C.L.) Section 4.12.040, this solicitation document serves as the written determination of the Purchasing Agent, that the use of competitive sealed bidding is neither practicable nor advantageous to Metro. Therefore, this solicitation will facilitate the entering into of contract (s) by the competitive sealed proposals process. The proposal process, flexibility and limitations are governed by the Code and related Procurement Regulations.

The proposal selection method permits discussions with offerors who submit proposals determined to be reasonably susceptible of being selected for award. Modifications in proposal content, comparative judgmental evaluations of the proposals, corrections, and scope adjustments, may occur at the request of the Purchasing Agent or their designee.

There may be one or more amendments to this solicitation. Solicitation amendments are included as updates to the original solicitation. It is the offeror's responsibility to remain informed on all solicitation amendments and submit the solicitation response incorporating all amendments.

Offers to Metro online solicitations are required to be submitted within the iSupplier online environment unless otherwise stated. Hard copy offers will not be considered except as required by law.

Any response to this solicitation is a formal waiver of any claims of confidentiality regardless of what may be stated, printed, or implied in the submission and/or attachments submitted. All information is made a Public Record after an award is made.

The only official position of Metro is found within this solicitation document including answers provided in response to questions raised. The online discussion tool within iSupplier is the appropriate tool for all questions or communications concerning this solicitation.

Metro reserves the right to issue additional rounds as it deems necessary for the purposes of evaluation. Additional rounds may include, but not be limited to, Offeror interviews.

Metro reserves the right to make multiple awards for a contract if it is deemed in the best interest of Metro.

2.2 Section 2. Waiver Process

1. Pursuant to Metropolitan Code of Laws (M.C.L.) Section 4.48.115 (Conflicts with Previous Metro Projects), Non-Metro employees who provide services to the metropolitan government regarding the feasibility, cost, design, implementation, or legislative adoption of a particular matter are prohibited from subsequent participation in the procurement process or resultant contract(s) related to that particular matter.

Any offeror who may meet the standard of MCL 4.48.115 must disclose this potential conflict to the buyer prior to the solicitation's deadline for questions. This disclosure must include reference to the offeror's prior work on the particular matter, including the specific project and prospective offerors' participation, and the timeframe services were rendered. If the offeror is requesting a waiver from MCL 4.48.115 this must be explicitly stated in the disclosure.

Requests for a waiver will be reviewed by the Procurement Standards Board with final decisions published in the news items section of purchasing.nashville.gov

2.3 Section 3. Commodity Codes

1. This solicitation is being published under the following UNSPSC (United Nations Standard Products and Services Code) Commodity Codes:

Software Maintenance And Support: 81112200

- Computer Services: 81110000
- Market Research: 80141500
- Tickets Or Ticket Rolls: 14111801
- Business Function Specific Software: 43231500
- Computer Software: 43230000

2.4 Section 4. Multi-Round Solicitation

1.

Solicitation Rounds

This is a multi-round solicitation that will consist of at least two (2) rounds. Metro reserves the right for additional rounds if deemed necessary.

Round 1

Round 1 consists of Qualifications & Experience and Methodology and Approach for 100 Points. Offerors evaluated as qualified from Round 1 will be invited to the next round.

Round 2

Round 2 consists of Cost and Demonstrations for a total of 100 Points.

.

Points from Round 1, and 2 be added together to determine who receives the max points.

2.5 Section 5. Timeline

1.

The following is the general, unofficial anticipated timeline for this solicitation. These dates represent a good faith effort, accurate at the time of publication. They are non-binding and subject to change. They are for informational purposes only and subsidiary to official dates/times contained elsewhere in the solicitation:

- 06/10/2026 - Solicitation Opens Round 1
- 06/16/2026 - Pre-Offer Meeting: 06/16/2026
- 06/17/2026 - Amendment #1 Published with Pre-Offer PowerPoint and Attendee List
- 06/18/2026 - Deadline to Submit Questions in iSupplier

- 06/23/2026 - Amendment #2 Published with Response to Online Discussion Questions
- 06/26/2026 - Solicitation Closes
- 06/26/2026 - Responsive Offers Provided to Evaluation Committee
- 07/02/2026 - Evaluation Committee Meeting
- 07/08/2026 - Solicitation Opens Round 2
- 07/15/2026 - Deadline to Submit Questions in iSupplier
- 07/17/2026 - Amendment #2 Published with Response to Online Discussion Questions
- 07/22/2026- Solicitation Closes
- 07/22/2026 - Responsive Offers Provided to Evaluation Committee
- 07/29/2026 - Evaluation Committee Meeting
- 07/30/2026 - Intent to Award Issued
- 08/13/2026 - Protest Period Ends & Deadline for Awarded Supplier to Provide Outstanding Documents
- 08/13/2026 - Contract Sent to Awarded Supplier for Review
- 08/19/2026 -Contract Routes for Signature
- 08/28 /2026 - Sourcing Process Complete

2.6 Section 6. Solicitation Objective

1. The objective of this solicitation is to enter into a metro contract.

2.7 Section 7. Scope Summary

1. The Metropolitan Government of Nashville and Davidson County (Metro) is soliciting proposals for professional electronic ticketing services for Nashville Fairgrounds Events.

2.8 Section 8. Scope Details

- 1.

Contractor Requirements

Contractor shall provide electronic ticketing services that includes but not limited to the following:

- Tickets
- Electronic Ticket Equipment & Shipping
- Training
- Technical Support and Help Desk Services
- Ticket Sales Data
- Ticket Sales Handling & Processing
- Ticket Sale Installation & Implementation
- Ticket Equipment Maintenance & Repair

Contractor shall provide an electronic ticketing platform with capabilities to manage

multiple-on sale dates, extremely high-volume sales, pre-sales with discount codes or passwords, minor or major system interruptions, mobile tickets, subscription ticket sales, etc.

Contractor shall provide a ticketing platform that can generate standardized reports, customizable reports, event specific reports, financial reports, of ticket sales etc.

Contractor shall provide electronic ticketing platform with scanning and authentication capabilities.

Contractor shall provide electronic ticketing platform with printing, reprinting, batch printing, hold/held seats, payments or quick sales and ticket options.

Contractor shall provide electronic ticketing platform with securities for anti-hacker and antivirus programs used, and how purchasers' credit or debit card information protection.

Contractor shall provide ticketing platform that addresses challenges associated with "bots" purchasing large number of tickets and management of chargeback requests.

Contractor shall provide all electronic ticketing platform equipment that includes ticketing software, tickets, hardware, printers and printer type) printer paper, laptops, iPads, ticket scanning equipment.

Contractor shall provide ticket platform equipment capable of operating in outdoor event environments, including within tents, shade structures or ticket booths/huts, without requiring climate-controlled indoor facilities.

Contractor shall provide electronic ticketing platform equipment that is ethernet, Wi-Fi based and/or battery powered. (please include battery life).

Ticketing Platform Requirements (must meet current website requirements listed below)

- Search engine should be optimized.
- Support multiple languages using translator capabilities.
- Integration with social media sites such as Facebook and Twitter.
- Adheres to brand guidelines, values, beliefs and resonates with our target audience.
- Optimize site speed to fall within industry standards or better.
- Optimize for Google analytics and other website visitor capture software to maximize data in sights on the backend.
- Integration with popular email marketing tools.
- Ability for site visitors to share individual events on social media.
- Unlimited email and live chat support.
- Compatible with the following browsers: Edge, Firefox, Chrome, and Safari.

All data collected within this application is considered to be property of Metro Nashville, Government and may not be used by the vendor without written consent from Metro government. Vendors are not permitted to access/sell user's private information. Provide an acknowledgement of your understanding of this requirement.

2.9 Section 9. Equal Business Opportunity (EBO) Program Requirements

1. EQUAL BUSINESS OPPORTUNITY (EBO) GOAL

2. Pursuant to the Metro Code of Laws Section 4.46.060 B, no Equal Business Opportunity Program Goal is established for this solicitation.

2.10 Section 10. Insurance Requirements

1.

Insurance Requirements

Any offeror receiving an intent to award letter shall be **required** to provide a Certificate of Insurance within **seven (7) calendar days** of receiving the notification in order to proceed with award and execution of a contract.

The Description section must read as follows: **Metropolitan Government of Nashville and Davidson County, its officials, officers, employees, and volunteers are named as additional insureds per general liability additional insured endorsement and automobile liability additional insured endorsement.**

In the Certificate Holder section it must read as follows: **Purchasing Agent, Metropolitan Government of Nashville and Davidson County, Metro Courthouse, Nashville, TN 37201.**

The following insurance(s) shall be required:

2.
 - **General Liability Insurance** in the amount of one million (\$1,000,000.00) dollars per occurrence and in the amount of two million (\$2,000,000) in the aggregate.
3.
 - **Automobile Liability Insurance** in the amount of one million (\$1,000,000.00) dollars combined single limit.
4.
 - **Worker's Compensation Insurance** with statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand (\$100,000.00) dollars, as required by the laws of Tennessee.
5.
 - **Professional Liability Insurance** in the amount of one million (\$1,000,000.00) dollars per occurrence and in the amount of two million (\$2,000,000) in the aggregate.
6.
 - **Cyber Liability Insurance** in the amount of four million (\$4,000,000.00) dollars in the aggregate dollars.
7.
 - **Technological Errors and Omissions Liability Insurance** in the amount of one million (\$1,000,000.00) dollars per occurrence and in the amount of two million (\$2,000,000) in the aggregate.

2.11 Section 11. Standard Solicitation Requirements

1.

Pre-Offer Meeting

A pre-offer meeting will be held for this solicitation on **Tuesday June 16, 2026, 9:30 AM Central Time.**

You **must** register in advance to provide the following information: your name, email address, phone number, and the name of the company you are representing by clicking on the following link.

<https://nashville.webex.com/weblink/register/ra1ba4011db040f4b7aa366734f7491a5>

Event Password: metro

The contact information provided will generate on the Pre-Offer Attendee List if you attend the meeting.

You will receive a confirmation email invitation after you register with the information needed to participate in the Pre-Offer via Webex that will be added to your calendar. You may participate by click the Webex Link provided in the email confirmation from a computer, tablet, or smartphone.

If you have any issues with registering for the meeting, please contact the Buyer, **Von L Bell**, von.bell@nashville.gov, and **615-862-6463**

Metro urges all prospective offerors to attend planned pre-offer meetings.

Attachments:

File Name or URL	Type	Description
PreOffer Registration List.pdf	File	
PreOffer PowerPoint.pdf	File	

2.

Inquiries

All inquiries must be submitted by **Thursday June 18, 2026, 2:00 PM Central Time** using the online discussions feature of the iSupplier system. Questions will be answered formally via Amendment to the solicitation soon after the deadline for submitting questions. Offerors must clearly understand that the only official answer or position of Metro will be the one stated in writing by Division of Procurement staff.

You may contact **Von L Bell, 615-862-6463, and von.bell@nashville.gov** with questions regarding iSupplier or you may email iSupplier@nashville.gov (make sure to include your W-9 in email to iSupplier Team). All offerors are encouraged to sign in to the iSupplier system as soon as possible to view the solicitation and ensure all login information is correct.

Finally, please have your offer loaded in the iSupplier system well in advance of the deadline for submission of offers to avoid any last minute functionality issues. While Metro makes every attempt to assist suppliers with entering their offers, there is not sufficient time to trouble shoot functionality issues within one hour of the deadline for submission of offers.

3.

Accurate Information

Failure to provide complete and accurate information in an offer to this solicitation may result in your offer being deemed nonresponsive. Metro may institute debarment proceedings against the offeror and/or terminate any contract or purchase order that has been awarded based on inaccurate information.

Extraneous Information

Offers should be brief and concise. Information provided beyond the requirements described in this solicitation may be considered extraneous and as a result discarded.

Minor Irregularities

Metro reserves the right to waive minor irregularities in offers, provided that such action is in the best interest of Metro. Any such waiver shall not modify any remaining solicitation requirements or excuse the offeror from full compliance with the solicitation specifications and other contract requirements if the offeror is awarded a contract.

Ambiguity, Conflict or Other Errors in the Solicitation

Offeror is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in this solicitation prior to submitting their offer, or it shall be waived. Claims of ambiguity after submission of the offer shall not serve as grounds for a protest.

If an offeror discovers any ambiguity, conflict, discrepancy, omission, or other error in the solicitation, they shall immediately request modification or clarification using the online discussion feature of iSupplier. Required modifications or clarifications will be issued by solicitation amendment.

Validity of Offers

All offers shall be valid for a period of one-hundred and fifty (150) days from the closing date of the solicitation unless another timeframe is agreed to by all parties. Submission of an offer does not afford rights to the offeror nor obligate Metro in any manner.

Offer and Presentation Costs

Metro will not be liable for any costs incurred by an offeror in the preparation of its response to a solicitation, nor for the presentation of its offer and/or participation in any clarifications, discussions, negotiations, or protests.

Rejection of Offers

Metro reserves the right to accept or reject, in whole or in part, any offers submitted. The failure of an offeror to promptly supply information in connection with, or with respect to, reasonable requests may be grounds for a determination of non-responsibility.

Americans with Disabilities Act

Contractor shall ensure Metro that all services provided through this resulting contract shall be completed in full compliance with the 2010 Americans with Disabilities Act (ADA) enacted by law on March 15, 2012 and adopted by Metro. Contractor will ensure that participants at public meetings with disabilities will have communication access that is equally effective as that provided to people without disabilities. Information shall be made available in accessible formats, and auxiliary aids and services shall be provided upon the reasonable request of a qualified person with a disability.

Contractor Personnel Requirements

Subsequent to submission of an offer and prior to award of a contract, key personnel identified in the offer shall not be changed without the approval of Metro. Any changes in key personnel without Metro approval may result in the offer being rejected and not considered for award.

Unauthorized Work

The successful offeror shall not begin work until Metro issues a Notice to Proceed or Purchase Order. Any unauthorized work shall be deemed non-compensable and the offeror will have no recourse against Metro

*4. Persons Suspended or Debarred from Procurement

Pursuant to Metro Code 4.36.020, a public list of suspended or debarred persons is maintained by the division of purchases (see link provided herein). Individuals appearing on said list may not be awarded a Metro contract.

Affirmation

Do you or any proposed subcontractors appear on the list of suspended or debarred persons?

Attachments:

File Name or URL	Type	Description
Suspended or Debarred Persons List	URL	

Target: No, neither I or any of my subcontractors appear on the list of suspended or debarred vendors.

Select one of the following:-

- ☐ a. No, neither I or any of my subcontractors appear on the list of suspended or debarred vendors.
- ☐ b. Yes, I or one of my subcontractors appear on the list of suspended or debarred vendors and I am non-responsive.

*5.

Subcontractors/Subconsultants

Offeror **must** enter **ALL** subcontractors/subconsultants/suppliers in the Subcontractor/Subconsultant Form (see attachments below) regardless of their ownership and attach back to the submitted response/quote. All proposed subcontractor/subconsultants and/or suppliers must be registered in iSupplier prior to the solicitation deadline. Offeror should identify those subcontractors/subconsultants and/or suppliers that are Small or Service-Disabled Veteran (SBE/SDV) owned, or those that are Minority or Woman owned as appropriate. All known subcontractors/subconsultants and/or suppliers who will perform a portion of this project **must** be listed. If the prime is a

Metro approved SBE/SDV, their self-performance participation should be reflected this subcontractor form.

If no subcontractors/subconsultants are being proposed then indicate such on the Subcontractor/Subconsultant Form and attach back to the submitted response/quote.

Failure to attach the Subcontractor/Subconsultant Form to your submitted response/quote may deem your offer non-responsive.

Attachments:

File Name or URL	Type	Description
Blank Subcontractor Form	File	

Target: Subconsultant Form is Attached

Select one of the following:-

- ☐ a. Subconsultant Form is Attached(*Response attachments are required*)
☐ b. No attachment and offer may be deemed non-responsive

***6. Vendor Checklist**

Offeror must complete the vendor checklist (see attached below) and attach completed document back to the submitted response/quote. Information provided on the completed vendor checklist will be used to development the resulting outcome if issued an intent to award from the solicitation.

Failure to attach the completed Vendor Checklist to your submitted response/quote may deem your offer non-responsive.

Attachments:

File Name or URL	Type	Description
Blank Vendor Checklist	File	

Target: Attached Completed Vendor Checklist

Select one of the following:-

- ☐ a. Attached Completed Vendor Checklist(*Response attachments are required*)
☐ b. No attachment and offer may be deemed non-responsive

2.12 Section 12. Information Security Agreement

- *1. Complete the Metro Information Security Agreement (MISA) Questionnaire attached to this solicitation. Attached the completed Metro Information Security Agreement (MISA) Questionnaire to your quote response. Using the attached MISA-Exhibit Selection Matrix, determine the applicable MISA Terms and

Conditions from the MISA-Exhibits (attached herein) based on your company's completed MISA Questionnaire. The determined MISA Terms and Conditions to be included in the resulting contract, if awarded.

Failure to attach your completed MISA Questionnaire may result in your offer being deemed non-responsive.

Offeror must indicate acceptance of the applicable MISA Terms and Conditions. If any exceptions are taken, attach a PDF file to your quote identifying the exceptions and label it as MISA Terms and Conditions Exceptions.

Please note that if exceptions are not stated at this time, they will not be granted after the contract is awarded. Exceptions taken after the award will result in the withdrawal of the intent to award and offeror's firm suspended from upcoming solicitations.

Attachments:

File Name or URL	Type	Description
MISA Questionnaire	File	
MISA-Exhibit Selection Matrix	File	
MISA Terms and Conditions	File	

Target: ISA Questionnaire Completed and Terms and Conditions Accepted

Select one of the following:-

- ☐ a. ISA Questionnaire Completed and Terms and Conditions Accepted(*Response attachments are required*)
- ☐ b. No, Offer is non-responsive

2.13 Section 13. Solicitation Acceptance

*1.

Offeror must indicate acceptance of the final version of this solicitation as amended. In the likely occurrence that an amendment is issued to the solicitation, you must accept the final amendment for your proposal to be accepted. When an amendment is published you will automatically be notified by the iSupplier system, but you are encouraged to regularly check the solicitation for an amendment. If you have submitted a proposal prior to an amendment, you must resubmit your proposal in response to the amendment to avoid failure to submit or a determination of non-responsiveness. This is required whether your offer is affected by the latest amendment or not.

Any exceptions taken to this solicitation must be submitted through the online discussion feature of the system by the date and time shown for inquiry submittal. If an offeror takes exception to this solicitation after the inquiry submittal date and time, their submission may be deemed nonresponsive.

Select one of the following:-

- ☐ a. Yes, Accept Solicitation as Presented
☐ b. No, Offer non-responsive

2.14 Section 14. Contract Acceptance

*1.

Offeror must indicate your acceptance or exceptions to the attached draft contract for this solicitation.

If any exceptions are taken, attach a redline word document reflecting the proposed changes as well as justification or explanation for the proposed change. Your response to this section should indicate if exceptions are taken and you should submit the redlined word document named Contract Exceptions back with your response.

If no exceptions to the contract are stated, they will not be granted after the contract is awarded. Exceptions taken after the award will result in the rescind of the intent to award and offeror may be placed on suspended list.

If exceptions to the contract are stated and requested changes are unacceptable based on Metro's review, this may result in the rejection of the proposal as non-responsive.

Attachments:

File Name or URL	Type	Description
Draft Contract	File	

Target: Accept Contract as Presented

Select one of the following:-

- ☐ a. Accept Contract as Presented
☐ b. Attached exceptions taken of contract presented(*Response attachments are required*)

2.15 Section 15. Evaluation Criteria

1. Evaluation Criteria Response Formatting

All submitted proposals should include the following on every page as a header and/or footer:

- RFQ Number
- RFQ Title
- Proposer Name
- Evaluation Criteria Section Title
- Page Numbers

Each PDF document should be named the Evaluation Criteria Section Title as outlined in the solicitation. Make sure keep evaluation criteria PDF separate and do not combine together.

Metro strongly encourages you to submit question and response together for ease of review by evaluation committee.

NOTE: Cover Pages, Table of Contents, and/or Resumes are excluded from any page limited noted below.

*2.

Qualifications and Experience (50 Points)

- Provide a detailed overview of your company. Please include the years your company has been in business providing services, qualifications, ability, capacity, and skill as outlined in this solicitation.
- Describe your company's experience in providing electronic ticketing services with capabilities to manage multiple on sales dates, extreme high-volume sales, pre-sales and discount codes or passwords minor or major interruptions, ticket sales data, mobile ticketing, printing, scanning, equipment rental, repair and maintenance of ticket equipment, shipping ticket equipment, ticket sales data, handling and processing etc.
- Offeror should provide an overview of the proposed team or key individuals that will be involved in providing the scope of service over the life of the contract. Demonstrate their expertise performing the assigned scope of services and how it is linked to this specific project.

The file is limited to 20 pages should be attached as a PDF and named Qualifications and Experience.

Target: Attached Qualifications and Experience PDF.

Select one of the following:-

- ☐ a. Attached Qualifications and Experience PDF. *(Response attachments are required)*
- ☐ b. No, and are non-responsive

*3.

Methodology and Approach (50 Points)

- Describe the full capabilities of the proposed electronic ticketing services platform, the project management methodology that will be utilized in project, and capacity to meet ticket platform preferred requirements to align with current website requirements as outlined in the solicitation.
- Describe your approach to managing this project including the identification of clearly defined project management process, tasks and deliverables. The proposed approach must provide for insight into the proposer's capability to manage the project.
- Include a comprehensive description of your implementation, communication, and installation strategy, including the description of the use of subcontractors, if applicable, to provide the scope of services of this solicitation.

The file is limited to 20 pages should be attached to your response in a PDF format and named Methodology and Approach.

Target: Attached Methodology and Approach PDF

Select one of the following:-

- ☐ a. Attached Methodology and Approach PDF(*Response attachments are required*)
- ☐ b. No, and are non-responsive

2.16 Section 16. Affidavits

*1.

Compliance with Laws: After first being duly sworn according to law, the undersigned (Affiant) states that he/she and the contracting organization is presently in compliance with, and will continue to maintain compliance with, all applicable federal, state, and local laws.

Taxes and Licensure: Affiant states that Contractor has all applicable licenses, including business licenses. Affiant also states that Contractor is current on its payment of all applicable gross receipt taxes and personal property taxes. M. C.L. 4.20.065

Nondiscrimination: Affiant affirms that by its employment policy, standards and practices, it does not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal or laying off of any

individual due to race, creed, color, national origin, age or sex, and are not in violation of, and will not violate, any applicable laws concerning the employment of individuals with disabilities. M.C.L. Section 4.28.020.

Covenant of Nondiscrimination: Affiant affirms that in consideration of the privilege to submit offers in response to this solicitation, we hereby consent, covenant, and agree as follows:

- To adopt the policies of the Metropolitan Government relating to equal opportunity in contracting on projects and contracts funded, in whole or in part, with funds of the Metropolitan Government;
- To attempt certain good faith efforts to solicit Minority-owned and Woman-owned business participation on projects and contracts in addition to regular and customary solicitation efforts;
- Not to otherwise engage in discriminatory conduct;
- To provide a discrimination-free working environment;
- That the Covenant of Nondiscrimination is requirement to submit an offer and shall be incorporated by reference into any contract or portion thereof which the Supplier may hereafter obtain; and shall be continuing in nature and shall remain in full force and effect without interruption.
- That the failure of the Supplier to satisfactorily discharge any of the promises of nondiscrimination as made and set forth herein shall constitute a material breach of contract. M.C.L. Section 4.46.070.

Affiant affirms that in consideration of the privilege to submit offers in response to this solicitation, we hereby consent, covenant, and agree as follows:

1. No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, gender, or disability when otherwise qualified in connection with any solicitation offer submitted to Metro or the performance of any contract resulting from;
2. That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contact or otherwise interested in contracting with this Company, including various eligible business enterprises;
3. In connection herewith, I/We acknowledge and warrant that this Company has been made aware of, understands and agrees to make good faith efforts to solicit disadvantaged businesses (as defined in M.C. L. Section 4.46) to do business with this Company;
4. That the Covenant of Nondiscrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
5. That the Covenant of Nondiscrimination as made and set forth herein shall be and are hereby deemed to be made a part of, and incorporated by reference into, any contract or portion thereof which this Company may hereafter obtain; and

6. That the failure of this Company to satisfactorily discharge any of the Covenant of Nondiscrimination as made and set forth herein shall constitute a material breach of contract entitling Metro to declare the contract in default and to exercise any and all applicable rights and remedies, including but not limited to, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due on a contract.

Should you decline this covenant, your firm/organization will not be allowed to submit an offer to the Metropolitan Government of Nashville and Davidson County.

Employment Requirement: Affiant affirms that Contractor's employment practices are in compliance with applicable United States immigrations laws. M.C.L. Section 4.40.060.

Contingent or Brokerage Fees: It is a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure a Metro contract upon an agreement or understanding for a contingent commission, percentage, or brokerage fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. After first being duly sworn according to law, the undersigned Affiant states that the Offeror has not retained anyone in violation of the foregoing. M.C.L. Section 4.48.080.

Iran Divestment Act: By submission of this offer and in response to the solicitation, offeror(s) and each person signing on behalf of offeror(s) affirm, under penalty of perjury, that to the best of their knowledge and belief, neither the offeror(s), nor proposed subcontractors, subconsultants, partners and any joint venturers, are on the list created pursuant to the Tennessee Code Annotated Section 12-12-106 (Iran Divestment Act). Referenced website reflected in the attachment section herein.

Sexual Harassment: Affiant affirms that should it be awarded a contract with the Metropolitan Government for a period of more than twelve (12) months and/or valued at over five hundred thousand (\$500,000) dollars, affiant shall be required to provide sexual harassment awareness and prevention training to its employees if those employees:

- Have direct interactions with employees of the Metropolitan Government through email, phone, or in-person contact on a regular basis;
- Have contact with the public such that the public may believe the contractor is an employee of the Metropolitan Government, including but not limited to a contractor with a phone number or email address associated with Metropolitan government or contractors with uniforms or vehicles bearing insignia of the Metropolitan Government; or
- Work on property owned by the metropolitan government.

Such training shall be provided no later than (90) days of the effective date of the contract or (90) days of the employee's start date of employment with affiant if said employment occurs after the effective date of the contract. M. C.L. Section 2.230.020.

Boycott of Israel: Affiant affirms that Contractor is not currently, and will not for the duration of the awarded Contract, engage in a boycott of Israel for any awarded contract that meets the following criteria:

- Has total potential value of two hundred fifty thousand (\$250,000) or more;
- Affiant has ten (10) or more employees.

Procurement Code: Affiant affirms that offeror is and will remain in compliance with the provisions of Chapter 4.12 of the Metro Procurement Code and the contents of its offer as submitted. Affiant further affirms that offeror understands that failure to remain in such compliance shall constitute a material breach of its agreement with the Metropolitan Government.

Attachments:

File Name or URL	Type	Description
Iran Divestment Act	URL	

Target: Yes, I so affirm to ALL Affidavits

Select one of the following:-

- ☐ a. Yes, I so affirm to ALL Affidavits
☐ b. No, and are non-responsive

2. **And Further Affiant Sayeth Not:**

*3. Name of Company Officer and Title:

Target: Company Officer Name, Title

*4. Enter City, County, State, and Zip Code for Company Location

Target: City, County, State, Zip Code

*5. The provision of false information is a material breach.

Target: Acknowledge and Understand

Select one of the following:-

- ☐ a. Acknowledge and Understand
- ☐ b. Do not acknowledge and/or understand, Offer is non-responsive

6. *If the principal officer cannot so attest, the offer will be determined non-responsive.*

