

SAMPLE CONTRACT - TERM & RENEWALS SPECIFIED

THIS CONTRACT, made on _____, by and between **(TBD)**
(For County use only)
hereinafter called the CONTRACTOR, and the CHARLES COUNTY COMMISSIONERS, hereinafter called the COUNTY. The parties to this CONTRACT intend to form a CONTRACT under seal.

WHEREAS, the CONTRACTOR will provide the necessary services for **RFQ/ITB/RFP No. ##-###**, **SOLICITATION TITLE**, in CHARLES COUNTY, MARYLAND subject to all conditions, covenants, stipulations, terms and provisions contained in the General Provisions and Special Provisions being in all respect made a part hereof, at and for a sum equal to the aggregate cost of the services, materials, and supplies done or furnished, at the prices and rates respectively named therefore in the **quote/bid/proposal**, attached hereto;

NOW, THEREFORE, THIS CONTRACT WITNESSETH, that the CONTRACTOR both hereby covenant and agree with the COUNTY that he will well and faithfully provide said necessary services for the rates proposed in the CONTRACTOR'S **quote/bid/proposal** dated **(TBD)**, in accordance with each and every one of the above-mentioned General Provisions and Special Provisions, at and for a sum equal to the aggregate cost of the services, materials, and supplies done and furnished at the prices and rates respectively named therefor in the **quote/bid/proposal** (attached hereto) and will well and faithfully comply with and perform each and every obligation imposed upon him by said General Provisions and Special Provisions.

The CONTRACTOR hereby agrees to commence work under this CONTRACT on or before the date to be specified in a written Notice to Proceed letter from the COUNTY. The base term of the Contract shall begin on **TBD** or the date of contract execution by the COUNTY (whichever is later) and end **TBD**, with the option for **TBD** **(##) (##)**-year extensions, available at the sole option of the COUNTY.

And the COUNTY doth hereby covenant and agree with the CONTRACTOR that it will pay to the CONTRACTOR when due and payable under the terms of said General Provisions and Special Provisions, the above-mentioned sum; and it will well and faithfully comply with and perform each and every obligation imposed upon it by said General Provisions and Special Provisions or the terms of said award.

IN WITNESS WHEREOF, the parties hereto have set their hands and respective seals as of this day and year first above written:

TBD

**COUNTY COMMISSIONERS OF CHARLES
COUNTY, MARYLAND**

By (Signature): (SEAL)

By:

Printed Name/Title:

County Administrator or Commissioner President

(Date)

(Date)

(Address)

Approved as to Form and Legal Sufficiency:

(City, State, Zip Code)

County Attorney, County Attorney

(SEAL)

(Secretary)

(Date)

(Witness)

(Date)

NOTES:

IF CONTRACTOR IS A CORPORATION, THE CORPORATE SECRETARY MUST ALSO SIGN, AND THE CORPORATE SEAL MUST BE IMPRESSED. IF THE CORPORATION DOES NOT POSSESS A SEAL, SIGNATORIES MUST "CIRCLE" THE WORD (SEAL) AND INITIAL.

BUSINESS ENTITIES OTHER THAN CORPORATIONS MUST SIGN, "CIRCLE" THE WORD (SEAL), AND INITIAL. SIGNATURES MUST BE WITNESSED AND DATED.