



## RFP 2026-1175 Video and Audio Transcription, Captioning, and Description Solution

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TTU is seeking competitive Proposals to provide video and audio transcription, captioning, and description products and services ("Accessibility Solution(s)").

<b>Released</b>	6/18/2026 4:30 PM CDT	<b>Type</b>	TTU - Request for Proposal
<b>Open</b>	6/18/2026 5:00 PM CDT	<b>Number</b>	2026-1175
<b>Close</b>	7/10/2026 4:00 PM CDT	<b>Currency</b>	US Dollar

### Contacts

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#### Miranda Ramos

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### Commodity Codes

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*None Added*

Proposer(s) are instructed to complete, sign, and return the following documents as part of its proposal. If Proposer fails to return each of the following with its proposal, then TTU may reject the proposal. The Proposal must contain all the following components:

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## Description

- Proposer Response Form
- Pricing per Section 2.1.7
- Software Questionnaire
- Signed Affirmation and Conflict of Interest Disclosure
- VPAT per Section 2.1.3

Please note, there may be a pre-solicitation conference for this solicitation. TTU highly recommends that your company attends this event.

## ★ Required to Enter Bid

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## Buyer Attachments

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1. [RFP 2026-1175 Software Questionnaire.xlsx](#)
2. [TTU IT Addendum .pdf](#)
3. [RFP 2026-1175 Video and Audio Transc. Capt. and Desc. Solution.pdf](#)

**Group 1: Proposer Response Form**

**Instructions:** Proposers are cautioned to read the information contained in the RFP carefully and to submit a complete Proposal to all requirements and questions as directed.

1.1 By submitting a Proposal Response Form, the Proposer certifies an understanding of this RFP and has full knowledge of the scope, nature, quality, and quantity of the work to be performed, the detailed requirements of the Goods or Services to be provided, and the conditions under which the Goods or Services are to be performed. ★

1.2 Provide a resume for each key personnel assigned to the resulting Contract.

**Group 2: HUB Subcontracting Plan**

**Instructions:** TTU is relying upon Proposer's expertise to fully identify subcontracting opportunities that best align with the TTU organization and this RFP. Proposers who intend to subcontract are responsible for identifying all areas that will be subcontracted.

2.1 TTU has determined that no subcontracting opportunities are expected in the performance of the Scope of Work of this Solicitation. However, if the Proposer discovers opportunities to subcontract and the resulting Contract is anticipated to exceed \$100,000.00 over the term, including all renewals and extensions, the Proposer must submit a completed State of Texas Subcontracting Plan. A State of Texas Subcontracting Plan Commitment Letter ("VetHUB Letter"), such as the example provided as Attachment B, will be required with each submission of a Proposal to this RFP. This VetHUB Letter states the Proposer's willingness to obtain a State of Texas Subcontracting Plan when requested by TTU.

**Group 3: Affirmation/Conflict of Interest**

**Instructions:** Signing this Proposal with a false statement shall void the submitted Proposal or any resulting Contracts, and the Proposer may be reported to the Texas Comptroller for Public Accounts for disbarment. Accordingly, Proposer certifies that to the best of its knowledge, all Responses are true, correct, and complete.

3.1 By signature hereon affixed, the Proposer hereby certifies to the following: ★