

NOTICE TO ATTORNEYS
INTERESTED IN PROVIDING LEGAL SERVICES
TO THE UNIVERSITY OF HAWAII

The University of Hawaii'i hereby invites licensed attorneys to submit letters of interest and statements of qualifications to provide legal services on a contract basis as the need arises for the fiscal year commencing July 1, 2026, pursuant to Hawaii Revised Statutes §103D-304.

At minimum, the University anticipates the need to contract for legal services in the following areas:

Administrative Law (including contested cases and declaratory rulings)	Federal Legislation	Privacy and Data Security (including data breaches)
Administrative Hearings Officer	Federal-State Regulations	Public Benefits Law (including ADA and §504)
Admiralty Law	Fiduciary Duties/Relationships	Public Financing (including bond counsel, investment banking, lease financing, and P3 financing)
Antitrust Law	Financial Institutions/Banking	Public Records Law
Appellate Practice	Government Ethics	Public Meetings Law
Athletics (including NCAA Compliance)	Government Contracts & Procurement (including bid protests, State and Federal procurement)	Public Utilities Law
Bankruptcy/Receiverships	Health Law (including Affordable Care Act, HIPAA and mental health, STARK, Antikickback, and False Claims Act)	Real Property Law (including financing, development, P3, subdivisions, transit-oriented development, complex real property transactions, eminent domain and quiet title)
Business and Commercial Law (including contract law, contracts negotiation, commercial leasing, corporate law and business transactions)	Immigration Law (specific to institutional needs, including visa and compliance matters)	Securities Law
Civil Rights (including discrimination litigation)	Information and Computer Technology Law (including computer litigation and cybersecurity)	Surety Law
Collections/Foreclosures	Insurance Law	State Legislation
Constitutional Law	Intellectual Property (including patents, trademarks, trade names, copyrights, and licensing)	Tax Law
Construction Law (including construction litigation)	International Law (including export controls and trade sanctions)	Tech Transfer Law
Criminal Law	Investigations	Telecommunications Law
Education Law (including higher education law)	Labor Law	Title IX
Employment Law (including employee benefits, ERISA, Social Security, and unemployment law)	Land Use/Development (including zoning and land use entitlements)	Tort Law (including personal injury, products liability and professional malpractice)
Energy Law	Litigation (including complex civil, class action, and federal and State False Claims Act and qui tam litigation)	Transportation Law
Environmental Law (including HEPA/NEPA)	Landlord/Tenant	Water Rights
Estates & Trusts (including probate law and guardianships)	Medical Malpractice	Workers' Compensation
Family Law	Military Law	

Attorneys interested in being retained to provide legal services in these areas, or any other area of practice which an attorney wishes to suggest might be needed, should submit a letter of interest together with a statement of qualifications which includes the following information:

1. The name, business address, telephone and fax number(s), and e-mail address of the attorney.
2. The name of the law firm with which the attorney is affiliated, if any, the number of years the attorney has been with the firm, whether the attorney is a partner, shareholder or employee of the firm, and what, if any, special practice units are part of the firm.
3. A summary of the attorney's educational and employment background.
4. The jurisdictions (state and courts) in which the attorney is licensed and authorized to practice.
5. A brief description of other staff and facilities available to the attorney, including secretarial and paralegal support, and other attorneys.
6. The range of hourly rates charged by the attorney, and a summary of the types and amounts of costs charged by the firm.
7. The area(s) of practice in which the attorney is interested in being retained with a brief summary of the attorney's experience and types of cases/matters the attorney has handled.

Letters of interest and statements of qualifications should be sent to:

Director
Office of Procurement Management
1400 Lower Campus Road, Room 15
Honolulu, Hawaii 96822

Attorneys from the same firm wishing to be considered must submit separate statements.

There is no deadline for submission. The University conducts a continuous recruitment for the aforementioned legal services.

All questions pertaining to this solicitation may be directed to Karlee Hisashima, telephone (808) 956-8687, email: karlee@hawaii.edu

Luis P. Salaveria
Chief Procurement Officer
University of Hawai'i

Posting Date: June 19, 2026