

Sources Sought Notice

**U.S. Army Office of the Surgeon General (OTSG)
Headquarters Medical Command (HQ MEDCOM)
Army Medical Department (AMEDD) IT Support Services**

THIS IS A SOURCES SOUGHT NOTICE ONLY. The U.S. Government desires to procure a non-personal services contract to support the United States Army, Office of the Surgeon General (US ARMY OTSG), United States Army, Headquarters Medical Command (USA HQ MEDCOM), Direct Reporting Units (DRUs), other Army organizations and/or authorized users (as required) outside and within the Continental United States (OCONUS/CONUS) initiative to sustain the current information management/information technology (IM/IT) infrastructure and future IM/IT enhancements.

This notice does not constitute a Request for Quote (RFQ)/Invitation for Bid (IFB)/Request for Proposal (RFP) or a promise to issue an RFQ, IFB or RFP in the future. This notice does not commit the U.S. Government to contract for any supply or service. Furthermore, the U.S. Government is not seeking quotes, bids, or proposals at this time and will not accept unsolicited proposals in response to this SSN. The U.S. Government will not pay for any information or administrative costs incurred in response to this notice. Submittals will not be returned to the responder. Not responding to this notice does not preclude participation in any future RFQ or IFB or RFP, if issued. A determination not to compete this requirement, based upon responses to this notice, is solely within the discretion of the Government. However, if a competitive solicitation is released, it will be synopsisized on the Government-Wide Point of Entry (GPE) located at SAM.GOV. It is the responsibility of potential offerors to monitor the GPE for additional information pertaining to this requirement.

The anticipated **North American Industry Classification System (NAICS) code is 541513, Computer Facilities Management Services**. The size standard for this **NAICS code is \$37M**, with a corresponding **Product Service Code (PSC) of DF01 IT and Telecom - IT Management Support Services (Labor)**. If a different NAICS code would be better suited, please state in your response what NAICS is better suited for this requirement and why.

This is a NEW REQUIREMENT.

RESPONSES REGARDING POTENTIAL SOURCES STATEMENT OF

CAPABILITIES: Interested Offerors having the required specialized capabilities / qualifications to support some, or all work described in the draft Performance Work Statement (PWS) are asked to answer the following questions and submit a CAPABILITY STATEMENT. Capability statements shall contain the following information in response to this SSN:

1. Name of the firm, point of contact, phone number, email address, Unique Entity Identifier (UEI), CAGE code, identify business size (large business or a small business) and if applicable, a statement regarding small business status including small business type(s)/certifications(s) (e.g., SDB, 8(a), HUBZone, SDVOSB, WOSB, etc.), and the corresponding NAICS code.
2. What percentage of work will be performed by the small business prime contractor, and all similarly situated entity subcontractors? **Note: See Class Deviation 2021-O0008, Revision 1- Limitations on Subcontracting for Small Business (15 February 2023).**
3. Please provide information in sufficient detail regarding any relevant previous experience (indicate whether as a prime contractor or subcontractor) on similar requirements (including size, scope, complexity, timeframe, government or commercial), pertinent certifications, etc., that will facilitate making a capability determination.
4. Information to help determine if the requirement (item or service) is commercially available, including pricing information, basis for pricing information (e.g., market pricing and catalog pricing), delivery schedules, customary terms and conditions, warranties, etc.
5. Identify how the Army can best structure these contract requirements to facilitate competition, including competition among small business concerns.
6. Recommendations to improve the Army's approach/specifications/draft PWS to acquiring the identified items/services.
7. Identify any condition or action that may be having the effect of unnecessarily restricting competition with respect to this acquisition and identify alternatives or solutions. Also contact the Mission and Installation Contracting Center (MICC) Alternate Advocate for Competition, Scott Kukes, at scott.d.kukes.civ@army.mil or 520-944-7373, if you believe that this action is unreasonably restricting competition. Include the subject of the acquisition, this announcement, and the MICC POC information from the SSN. Provide the specific aspects that unreasonably restrict competition and the rationale for such conclusion.
8. Please also address the following questions based on the draft PWS:
 - **Security and Personnel:** The PWS requires personnel to possess a SECRET clearance at the time of proposal submission. Please describe your firm's ability to provide a fully cleared workforce for all required positions by the contract start date. What challenges, if any, do you

foresee with this requirement, and what is your typical timeline for onboarding cleared personnel to a new project?

- **Corporate Certifications and Experience:** The PWS lists several special qualifications and certifications (e.g., CMMI Level III, ISO 9001/27001, ITIL, HDI, etc.). Please list which of these your company currently holds. For any certifications not currently held, describe your plan or rationale for meeting the operational standards they represent.
- **Scope and Management:** This requirement involves a broad scope of IT services across multiple locations (NCR, JBSA, etc.) on both NIPRNET and SIPRNET. Please describe your management approach and experience in overseeing a geographically dispersed team performing a comparable range of tasks simultaneously.
- **Transition and Phase-In:** The PWS outlines a 14-day phase-in period. Please describe your firm's strategy for executing a successful transition within this timeframe, ensuring no degradation of service. What specific risks do you associate with this timeline, and what resources would you require to mitigate them?

9. Vendor responses are limited to ten (10) written pages in PDF or MS Word Format.
10. Upon receipt of responses, the Government will request from our Customer an assessment regarding each firm's potential to fulfil our requirements as depicted in the Draft PWS.
11. Questions for this source sought shall be submitted on or before **11:00 AM CDT on 26 June 2026**. Government Response will be provided within three business days after receiving all questions.
12. Responses to this SSN shall be submitted on or before **11:00 AM CDT on 16 July 2026** via email to Teresa Agostino, Contract Specialist and Angelic Hatcher, Contracting Officer. The Government will not return any information submitted in response to this notice.
13. All questions MUST be in writing. In all responses, please reference **W9124J-27-R-ENTR** in subject line. Verbal questions will not be accepted. Respondents will not be notified of the results of the Capabilities Assessment. No telephonic responses will be accepted.

<u>Primary Point of Contact:</u> Teresa Agostino Contract Specialist teresa.m.agostino.civ@army.mil	<u>Secondary Point of Contact:</u> Angelic Hatcher Contracting Officer angelic.m.hatcher.civ@army.mil
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