

COUNTY OF LASALLE REQUEST FOR BIDS(RFB)
TO PROVIDE CORRECTIONAL/JUVENILE DETENTION FACILITY HEALTHCARE

The County of LaSalle ("County") is requesting sealed Bids for a comprehensive, healthcare delivery system at the LaSalle County Jail and the LaSalle County Detention Home.

Proposal Instructions:

1. Carefully read all portions of the bid package and fill out all forms completely.
2. Fill out all forms properly and completely.
3. Signatures must be handwritten and in ink.
4. To be considered a valid Bid, each organization submitting a Bid ("Bidder") shall submit one (1) complete original proposal package with original signatures and two (2) copies, **on or before August 5, 2026 @ 3:00 pm CST** to:

The LaSalle County Board Administration Office

Attn: Public Safety I Committee- BID

707 E. Etna Road, Room 245

Ottawa, IL 61350

5. Bid title must be noted on the outside of the sealed proposal package.
6. All bid proposals must be sealed when submitted to the County.
7. **LATE PROPOSALS WILL NOT BE ACCEPTED AND WILL BE RETURNED UNOPENED.**
8. **Important Dates:**

RFP Issued Dates:	June 16, 2026
Bidders Conference and Mandatory Tours:	June 24, 2026 @ 10AM
Questions Due Date:	June 30, 2026
Bids Due:	August 5, 2026 @3:00PM CST

It is the intent of LaSalle County to award a healthcare contract for a three (3) year term with the County reserving the option of 2 additional one (1) year term renewals.

LaSalle County reserves the right to reject, in whole or in part, any and all Bids received by reason of this

Request for Bids (RFB). LaSalle County will not pay for any information herein requested, nor will LaSalle County be responsible for any costs incurred by the Bidder. All Bids shall become the property of LaSalle County upon submission. LaSalle County reserves the right to negotiate the final price subsequent to the submission of Bids, from the selected qualified Bidders.

Inquiries and Addenda- All questions concerning this bid are to be submitted in writing via email to Jackie Underhill, Superintendent LaSalle County Jail, at the email address listed below.

junderhill@lasallecountyil.gov

All inquiries and responses will be distributed to all Bidders known to have received the Bid document. The County will not be responsible for or bound by any oral instructions made by any employee(s) of the County in regard to this Bid.

Addenda- This Invitation for Bids represents the most definite statement LaSalle County will make concerning information upon which Bids are to be based. Any changes to this bid will be in the form of a written addendum, which will be furnished to all Bidders who are listed with the County as having received a request for bid document. Bidders shall acknowledge receipt of all addenda with their bid.

GENERAL INFORMATION

DEFINITION: REQUEST FOR BIDS

Request for Bids (RFB) is a method of procurement permitting discussions with responsible vendor and revisions to Bids prior to award of a contract. Bids will be opened and evaluated in private. Any award will be based on the criteria set forth herein.

RECEIPT and HANDLING of BIDS

Bids shall be opened by the Public Safety I Committee to avoid disclosure of contents to competing Bidders.

EVALUATION of BIDS

The Bids submitted by Bidders shall be evaluated solely in accordance with the criteria set forth in the RFB.

NEGOTIATIONS

The County of LaSalle reserves the right to negotiate specifications, terms, and conditions, which may be necessary or appropriate to the accomplishment of the purpose of this RFB. The County may require the RFB and the Bidder's Bid be incorporated in full or in part as Contract Documents. This

implies that this RFB and all responses, supplemental information, and other submissions provided by the vendor during discussions or negotiations may be held by the County of LaSalle as contractually binding on the successful Vendor.

NOTICE of UNACCEPTABLE BID

When the Public Safety I Committee determines a vendor's Bid to be unacceptable, such vendor shall not be afforded an additional opportunity to supplement or amend the Bid.

RESERVED RIGHTS

The County of LaSalle reserves the right at any time and for any reason to cancel this Request for Bid, to reject any or all Bids, or to accept an alternate Bid. The County reserves the right to waive any immaterial defect in any Bid. ***Unless otherwise specified by the offer, the County has no less than thirty (30) days to accept.*** The County may seek clarification from a Bidder at any time and failure to respond promptly is cause for rejection. The County may require submission of best and final offers.

INCURRED COSTS

The County of LaSalle will not be liable in any way for any costs incurred by Bidders in replying to this RFB.

AWARD

Award shall be made by the LaSalle County Board to the most responsive and responsible Bidder whose Bid is determined to be the most advantageous to the County, taking into consideration the price and other criteria in the best interest of the County.

CRITERIA for SELECTION

The following criteria and point system shall be used by the selection team to determine the firm or individual(s) most qualified and best suited to perform the work:

1. Contract Price
2. Qualifications and experience for the specific scope of services as set forth herein.
3. Clinical Utilization Management and Compliance Reports
4. Scope of Work, and innovation in jail and juvenile detention management

NON-DISCRIMINATION

The Vendor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith. Including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), 775 ILCS 5/1-102, which is incorporated herein by reference, and constituting of a written EEO Policy and a workforce profile that demonstrates its EEO practices. Furthermore, the Vendor shall comply the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended. Vendor must have a written sexual harassment policy, in keeping with Illinois State Statute, 775 ILCS, 15/3 et seq.

SECURITY

The Vendor represents and warrants to the County that neither it nor any of its principals, shareholders, members, partners or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Vendor further represents and warrants to the County of LaSalle that the Vendor and its principals, shareholders, members, partners, or affiliates, as applicable, are not directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as Specially Designated National and Blocked Person. The Vendor hereby agrees to defend, indemnify and hold harmless the County of LaSalle, the Corporate Authorities, and all County of LaSalle elected or appointed officials, officers, employees, agents, representatives, engineers and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the foregoing representation and warranties.

PREVAILING WAGE

The State of Illinois requires under Public Works contracts that the general prevailing rate of wages in this locality be paid for each craft or type of worker hereunder. This requirement is in accordance with The Prevailing Wage Act (820 ILCS 130) as amended. This shall include payment of the general prevailing rate for legal holiday and overtime work. It shall be mandatory upon the Subcontractor under the Vendor. If wage rates change during the course of the project, the new rates will be available at the Illinois Department of Labor website. Bidders may access the Illinois Department of Labor website for updates (<http://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx>.)

CERTIFIED PAYROLL REQUIREMENTS ([Public Act 94-0515](#))

Effective August 10, 2005 Bidders and Subcontractors on public works projects must submit certified payroll records on a monthly basis to the public body in charge of the construction project, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the Vendor is aware that filing records he or she knows to be false is a Class B misdemeanor.

The certified payroll records must include for every worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records, and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number, and social security number. Any Vendor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

INCREASED PENALTIES for PREVAILING WAGE VIOLATIONS ([Public Act 94-0488](#))

Effective January 1, 2006, penalties for violations of the Prevailing Wage Act will increase from 20% to 50% of the underpaid amounts for second or subsequent violations. An additional penalty of 5% of the underpayment penalty must be paid to workers for each month the wages remain unpaid (up from the current 2% penalty).

For violations that occur after January 1, 2006, the debarment period --during which Bidders are ineligible for public works contracts -increases from 2 years to 4 years if two notices of violation are issued/serious violations occur within a 5-year period. In addition, a new monetary penalty of \$5,000 may be assessed against Bidders who retaliate against employees who report violations or file complaints under the Prevailing Wage Act.

OSHA REQUIREMENTS

The Occupational Safety and Health Act of 1970 (OSHA) "guarantees workers the right to a safe and healthful workplace". Under Section 5(a) (1) of the OSHA Act, the employer must "furnish to each of his employees' employment and a place of employment which are free from recognized hazards that are causing or likely to cause death or serious physical harm to his employees."

There are times when the County must hire entities and individuals (contractors) to perform services. To this end, contractors hired by the County of LaSalle must perform their duties in a manner that is compliant with all state and federal health and safety laws and industry guidelines. It is the responsibility of the contractor to ensure that their personnel and subcontractors comply with all state and federal health and safety laws and regulations and industry guidelines, including, but not limited to those set forth by: OSHA and related regulations, the Safety Inspection and Education Act, the Health and Safety Act, the National Institute of Occupational Safety and Health, the National Fire Protection Association, the Centers for Disease Control, American Industrial Hygiene Association, the

American Council of Governmental Industrial Hygienists, the Environmental Protection Agency, and the Department of Transportation.

SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECTS ACT

The successful bidder must be in compliance with State of Illinois HB-1855 (Public Act 095-0635), which amends the Prevailing Wage Act. Before an employer commences work on a public works project, the employer shall have in place a written program, which meets or exceeds the program requirements in this Act, to be filed with the public body engaged in the construction of the public works and made available to the general public, for the prevention of substance abuse among its employees. The testing must be performed by a laboratory that is certified for Federal Workplace Drug Testing Programs by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services.

PURCHASE EXTENSION

This contract shall be offered for purchases to be made by other counties and governmental units within the State of Illinois as authorized by the Government Joint Purchasing Act. All purchases and payments made under this authority shall be made directly by the governmental unit to the Vendor. The County of LaSalle shall not be responsible in any way for such purchase orders or payments. All terms and conditions of this contract shall apply to all orders placed by another governmental unit.

ADDENDUM

Should any Bidder require any additional information about this Bid, please use contact information provided at mandatory tour and email any questions by the deadline. **ANY AND ALL** changes to these specifications are valid only if they are included by "Written Addendum to All Bidders". NO interpretation of the meaning of the plans, specifications, or other contract documents will be made orally. If required, all addenda will be emailed to address provided at mandatory tour to Bidders if a Sign-in/Notice of Intent to Bid has been completed. Failure of the bidder to receive any such addendum or interpretation shall not relieve the bidder from obligation under this Bid as submitted. All addenda so issued shall become part of the bid documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused by a bidder to improperly submit a bid.

Response to these questions will be made by means of an addendum. Only the LaSalle County Jail Superintendent has the authority to issue an addendum.

Addenda are written instruments issued by the County prior to the date for receipt of Bids, which modify or interpret the Bid by addition, deletions, clarifications or corrections.

Prior to the receipt of bids, addenda will be emailed to all who are known to have attended the mandatory tour. Each vendor shall ascertain prior to submitting a bid that all addenda issued have been received and, by submission of a bid, such act shall be taken to mean that such vendor has received all addenda and that the vendor is familiar with the terms thereof and understands fully the contents of the addenda.

TAXES

The County of LaSalle is exempt from paying Illinois Use Tax, Illinois Retailers Occupation Tax, and Federal Excise Tax.

PAYMENTS

The Vendor shall furnish the County with an itemized invoice. Payment shall be made in accordance with applicable provisions of the "Local Government Prompt Payment Act."

VENDOR RESPONSIBILITIES

The selected Vendor will be required to assume responsibility for all services offered in this Bid. The County will consider the selected Vendor to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract.

Any contract resulting from this RFB may not be assigned, in whole or in part without written consent of the County. If the Vendor attempts to make such an assignment without the written consent of the County, the Vendor shall nevertheless remain legally responsible for all obligations under the Contract.

INTERPRETATION or CORRECTION of REQUEST for BIDS

Bidders shall promptly notify the Director of Purchasing of any ambiguity, inconsistency, or error, which they may discover upon examination of the Requests for Bids.

Interpretations, corrections, and changes to the Request for Bids will be made by addendum. Interpretations, corrections, or changes made in any other manner will not be binding.

LAW GOVERNING

Any contract resulting from this RFB shall be governed by and construed according to the laws of the State of Illinois. Venue for any disputes will be LaSalle County, Illinois.

RECOURSE for UNSATISFACTORY MATERIALS

Payment shall be contingent upon the County's inspection of and satisfaction with completed work. Any defective work or materials, non-conformance to bid specifications, damaged materials, or unsatisfactory installation shall be corrected to the County's satisfaction by the successful bidder at no additional charge.

CANCELLATION

Failure to comply with the terms and conditions as herein stated shall be cause for cancellation of the contract. The County will give written notice of unsatisfactory performance, and the Vendor will be allowed thirty (30) days to take corrective action and accomplish satisfactory control. If at the end of the thirty days, the County deems the Vendor's performance still unsatisfactory, the contract shall be canceled. The exercise of its right of cancellations shall not limit the County's right to seek any other remedies allowed by law.

REJECTION of BIDS, WAIVER of IRREGULARITIES

As previously stated herein, LaSalle County reserves the right to reject any or all bids, to waive irregularities, and to accept that bid which is considered to be in the best interest of the County. Any such decision shall be considered final.

QUALIFICATIONS

Each firm submitting an RFB for this project shall submit detailed information concerning the professional qualifications of the individual(s) assigned to carry out this project. Relevant project experience, logistical capabilities and other relevant support data regarding the firm and assigned personnel must be included.

Each firm submitting a Bid for this project must provide at least three (3) references where projects of a similar nature have been successfully completed and implemented. These references should provide the name and address of the entity where the project was completed as well as a contact person.

INSURANCE

General The successful bidder shall maintain for the duration of the contract and any extensions thereof, at bidder's expense, insurance that includes "Occurrence" basis wording and is issued by a company or companies qualified to do business in the State of Illinois that are acceptable to the County, which generally requires that the company be assigned a Best's Rating of A or higher with a Best's financial size category of Class XIV or higher, in the following types and amounts: SEE Exhibit "B" Resolution #10-141 dated 10-14-10

CERTIFICATE of INSURANCE

The successful bidder agrees that with respect to the Exhibit "B" Resolution #10-141 dated 10-14-10 required insurance that:

- a) The County of LaSalle shall be provided with Certificates of Insurance evidencing the above required insurance, with their BID documents and said insurance to be in place prior to commencement of the contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies;
- b) The contractual liability arising out of the contract shall be acknowledged on the Certificate of Insurance by the insurance company;
- c) The County of LaSalle shall be provided with thirty (30) days prior notice, in writing, of Notice of Cancellation or material change and said notification requirement shall be stated on the Certificate of Insurance;
- d) Subcontractors, if any, comply with the same insurance requirements; and have LaSalle County named as an additional insured and the address for certificate holder must read exactly as:

LaSalle County is "additional insured" on a Primary, Non-Contributory basis as respects General Liability. A "Waiver of Subrogation" in favor of LaSalle County applies to W.C. Umbrella is XS. over GL, Auto & WC.

- e) Insurance Notices and Certificates of Insurance shall be provided to:

The County of LaSalle
Attn: Human Resource Department
707 E. Etna Road, Room 249
Ottawa, IL 61350

- f) The County shall be provided with Certificates of Insurance evidencing the above required insurance prior to the commencement of this Agreement and thereafter with the certificated evidencing renewals or changes to said policies of insurance at least fifteen days prior to the

expiration or cancellation of any such policies.

The County and LaSalle County Sheriff's Office shall be named as additional insured on all liability policies, and the parties acknowledge that any insurance maintained by the County shall apply in excess of, and not contribute to, insurance provided by successful bidder.

The contractual liability arising out of the Agreement shall be acknowledged on the Certificate of Insurance by the insurance company. The County shall be provided with thirty (30) days prior notice, in writing, of Notice of Cancellation or material change, and said notification requirements shall be stated on the Certificate of Insurance.

Acceptance or approval of insurance shall in no way modify or change the indemnity or hold harmless clauses in this agreement, which shall continue in full force and effect.

HOLD HARMLESS CLAUSE

The Vendor agrees to indemnify, save harmless and defend the County of LaSalle, the LaSalle County Sheriff's Office, their agents, servants, and employees, and each of them against and hold them harmless from any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorney's fees, for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of or in connection with the work covered by this contract. The foregoing indemnity shall apply except if such injury, death or damage is caused directly by the willful and wanton conduct of the County of LaSalle, their agents, servants, or employees or any other person indemnified hereunder.

EVALUATION

Evaluation of Bids will be done by the LaSalle County Sheriff, LaSalle County State's Attorney and appropriate and relevant County staff. Bids will be evaluated as noted in the RFP Specifications.

DIRECTIONS FOR SUBMISSION

Qualified individuals or firms are to submit **One (1) original, and (2) copies** of the completed Bid along with any support documentation with the contact Name and phone number, and email address on the outside of the envelope to:

Public Safety I Committee

c/o LaSalle County Board Administration Office

707 E. Etna Road, room 245

Ottawa, IL 61350

All data and documentation submitted as part of this RFP shall become the property of LaSalle County, Illinois. After award of this contract, all responses, documents, and materials contained in the RFP shall be considered public information and will be made available for inspection in accordance with the Illinois Freedom of Information Act.

All Bids must be received by **3:00 p.m. (CST) on August 5, 2026**. No Bid will be accepted after the time specified. Late Bids shall be rejected and returned unopened to the sender. The County of LaSalle does not prescribe the method by which Bids are to be transmitted; therefore, it cannot be held responsible for any delay, regardless of reason, in the transmission of Bids.

WORKING CONDITIONS

The LaSalle County Jail and the LaSalle County Detention Home are secured facilities. Special rules and regulations, which shall apply to the Contractor, any subcontractor of the Contractor, or their employees, with regards to these facilities are as follows:

Upon request, the Contractor shall furnish to the Sheriff's Department sufficient personnel data on all individuals who require access to the facilities to allow the Sheriff's Department to conduct background investigations. Such information shall include, but not necessarily be limited to, individual's name, address, date of birth, social security number, and driver's license number. The LaSalle County Sheriff's Department reserves the right to summarily refuse access to the facility to any individuals it deems unsuitable for any reason, and the Contractor shall promptly assign an individual acceptable to the Sheriff's Department. Access to the facility is restricted and the Contractor's employees shall strictly observe all rules and regulations with regards to security.

INDEPENDENT CONTRACTOR

The Provider shall, at all times, be deemed to be an independent contractor and shall not be deemed to be an employee or agent of LaSalle County or the Sheriff's Department.

PRICING

Vendor will submit a bid with pricing according to A FIXED MONTHLY FEE based upon an average daily population of 200 inmates and a PER DIEM FEE (Should the population exceed or fall short of the ADP the per diem will either be increased or reduced by the number of inmates above 250 or below 150. Sheriff will be billed in 12 equal monthly invoices.

The price for the Detention Home is fixed at 14 residents with no per diem.

TERM/OPTION TO EXTEND

Prices offered are to be fixed for the initial Contract Period I, which is December 1, 2026, through November 30, 2027. Bidders are to clearly state how the 2nd and 3rd contract years will be priced.

SUBMITTAL

Bidders shall submit one (1) bid, multiple bids will not be accepted.

PRICING

Price offered shall be firm for at least ninety (90) days after the latest time specified for submission of Bids and thereafter until written notice is received from bidder.

FREIGHT

Freight is all inclusive unless otherwise stated.

FUEL SURCHARGE

The County of LaSalle does NOT accept any fuel surcharges.

LASALLE COUNTY JAIL SPECIFICATIONS

Time is of the essence for the award of this contract. Successful contractor must be prepared to execute and begin contract requirements on December 1, 2026.

GENERAL REQUIREMENT:

This is a Request for Bid will be opened and evaluated and Bid information will be kept confidential until an award is made.

SECTION 2. DEFINITIONS

The County of LaSalle seeks a Successful Bidder to provide comprehensive healthcare services, including all medical, mental, and dental and healthcare services, to inmates at the LaSalle County Jail, and Residents at the LaSalle County Detention Home. One contract will be awarded for both facilities.

Jail. LaSalle County Jail.

Juvenile Detention Facility. LaSalle Detention Home.

Successful Bidder. A vendor that enters into an Agreement with LaSalle County to provide services.

HIPAA. The Health Insurance Portability and Accountability Act is a Rule that provides federal protections for personal health information held by covered entities and gives patients an array of rights with respect to that information. At the same time, the Privacy Rule is balanced so that it permits the disclosure of personal health information needed for patient care and other important healthcare related purposes.

EHR. An Electronic Health Record is a digital collection of medical information about a patient that is stored on a computer, it includes information about a patient’s health history, diagnoses, medications, diagnostic tests, allergies, immunizations, and treatment plans.

NCCHC. National Commission on Correctional Health Care.

ACA. American Correctional Association.

PREA. Prison Rape Elimination Act.

MAT. Medication Assisted Treatment.

FTE. Full-Time Equivalent.

SECTION 3. DESCRIPTION OF FACILITIES

The County of LaSalle consists of two (2) facilities identified as:

LaSalle County Jail	Detention Home (Juveniles)
707 E. Etna Road	707 E. Etna Road
Ottawa, IL 61350	Ottawa, IL 61350
Capacity 306	Capacity 14

The average daily population (ADP) over the past three years:

	LaSalle Jail	Detention Home
2023	128	6
2024	72	6
2025	89	6
2026 through April	145	6

The Successful Bidder shall provide a comprehensive healthcare services program for the Jail and the Detention Home. The Successful Bidder shall provide the initial intake evaluation, sick call, pharmacy services, dental care, chronic health care, mental health care, substance use counseling, comprehensive Medication Assisted Treatment (MAT) services, emergency medical treatment, and healthcare utilization management for treatment in facilities offsite from the facilities. Healthcare services, including claims adjudication, shall be extended to any individual in physical custody of either the Jail or the Detention Home including those under guard at offsite hospitals.

The program shall include services for both on-site and off-site care, medical, mental health care, and dental services. The program shall comply with current and future federal, state, and local laws, codes, rules, regulations, court order, and administrative and institutional directives. At a minimum, services must meet the standards set by the American Correctional Association (ACA), and the Illinois Department of Corrections Jail and County Juvenile Detention Standards. LaSalle County will work with the Successful Bidder towards meeting National Commission on Correctional Healthcare (NCCHC) in the renewal years.

The information provided in this section shall serve as a guideline and should not be considered all-inclusive for the comprehensive healthcare services being requested.

SECTION 4. SCOPE OF WORK

All sections contained in the Scope of Work apply to both the Jail and Detention Home, unless specifically identified in each section.

A. MEDICAL CARE

The Jail and the Detention Home are not responsible for injuries sustained to inmates and residents prior to booking. Medical staff is required to evaluate illness and injuries prior to booking into the facility and may reject an individual for booking into the Jail and the Detention Home for medical reasons. Once the inmate/resident has been accepted for booking he/she will be the financial responsibility of the Successful Bidder.

1.0 Receiving Screening: Jail All inmates shall receive a screening by medical staff within 8 hours of being booked. Screening must address, at a minimum, the following: current and past illnesses; health conditions/unique requirements; disabilities; recent illness symptoms; current medical, mental health, or dental concerns; assessment screening for tuberculosis; infectious disease symptoms; mental illness; history of trauma or sexual assault/abuse; dietary restriction; history or current suicidal/homicidal ideation; current medications; upcoming urgent appointments: such as cancer treatment; known allergies; drug or alcohol use; MAT participation; pregnancy; gynecological issues; health insurance coverage and gender identity.

Detention Home: New Resident intakes are brought to the medical unit for intake screening and evaluation when nurses are on duty. In the absence of a nurse on duty, the Juvenile Detention Officer (JDO) will complete a medical intake screening form, and the nurse upon arrival for shift, the following day will complete a full intake medical screening on each Resident booked the night prior.

1.1 The Successful Bidder will be responsible for requesting information regarding private health insurance.

1.2 Medical staff, when on duty, will be utilized to assess injured or seriously ill inmates or residents prior to admission into the facility for possible deferral for medical treatment.

1.3 Successful Bidders shall have all newly booked inmates/residents sign a Release of Information (ROI) so that prior medical records can be reviewed to ensure continuity of care. Verification of medications and bridging of medications shall occur as part of the intake process through a medication verification web portal, the portal will be the Successful Bidder's financial responsibility.

1.4 Receiving screening is to fulfill four purposes: (1) identify and meet any urgent help needs; (2) identify and meet any known or easily identifiable health needs that require medical intervention; (3) identify and isolate persons who appear potentially contagious; and (4) obtain a medical clearance when necessary. The Successful Bidder is expected to have each Receiving Screening completed as soon as possible, but no more than 8 hours after booking.

2.0 Initial Health Assessment: **For the Jail.** Inmates shall be provided a comprehensive health assessment, including a physical examination, as soon as possible, but no later than fourteen (14) calendar days after admission to the facility, unless an earlier health assessment is clinically indicated. Kitchen work-aids will receive health clearance within 48 hours of the medical department's receipt of the inmate from the facility classification department. Medical staff shall complete tuberculin skin test, offer STD testing to women \leq 35 years old, men \leq 30 years old, and all pregnant females regardless of age for chlamydia, gonorrhea, and syphilis. Health assessments shall include, but not be limited to, review of the receiving screening, complete history and physical examination, mental health screening, dental screening, vision and hearing screening, laboratory tests and other diagnostic tests as clinically appropriate.

For Detention Home. Juvenile health assessments shall be completed within seven (7) days of arrival in the facility. Health assessments shall include, but not be limited to, review of the receiving screening, complete history and physical examination, mental health screening, dental screening, vision and hearing screening, laboratory tests and other diagnostic tests as clinically appropriate. Immunization records of juveniles shall be obtained and updated as clinically indicated.

3.0 Nursing Services: **Detention Home** Routine nursing services will be required daily in accordance with the staffing matrix. **The Jail** Routine nursing services will be required, seven day per week basis. Routine nursing services shall include, but not be limited to, the following:

- i. Medical housing coverage rounds for the Jail.
- ii. Receiving screening within guidelines listed above for each facility.
- iii. Initial health assessment- completed within 14 days of admission to the Jail and within 7 days of admission to the Detention Home
- iv. Medications as prescribed
- v. Sick call held ;face to face triage for sick calls with clinical indication
- vi. Timely responses to medical needs and emergencies
- vii. Physician support services

4.0 Non-Emergency Health Care Requests: All inmates and residents are given the opportunity to submit oral or written health care requests daily.

For The Jail: Inmates shall utilize a kiosk to facilitate an electronic sick call. The Successful Bidder shall utilize the facility's electronic kiosk communication system for retrieving a medical, mental health or dental sick call. The Successful Bidder shall integrate each sick call into the electronic health record and implement an electronic trackable sick call compliance report. All requests with clinical indications require a face to face nursing triage encounter. Successful Bidder's Nursing Assessment Protocols and Procedures may involve first-aid, nursing care, medication protocol or a follow up with the provider. If an inmate needs assistance submitting a medical request, the Successful Bidder will provide support, including, but not limited to, translation services and accessibility options.

For Detention Home: The residents shall utilize a paper sick call request form to facilitate a sick call request for a medical, mental health or dental sick call. The Successful Bidder shall integrate each sick call into the electronic health record and implement an electronic trackable sick call compliance report. All requests with clinical indications require a face to face nursing triage encounter. Successful Bidder's Nursing Assessment Protocols and Procedures may involve first-aid, nursing care, medication protocol or a follow up with the provider. If a resident needs assistance submitting a medical request, the Successful Bidder will provide support, including, but not limited to, translation services and accessibility options.

4.1 A compliance tracking report shall be completed each month and include, but not be limited to, the following data metrics:

- Sick call request submission date
- Triage date/time
- Date seen by nursing
- Description of clinical issue noted
- Date seen by Provider, if clinically indicated
- Clinical outcome

5.0 Provider Sick Call: **For the Jail:** Diagnosis and treatment of health problems referred to Physician by triage nursing staff will be accomplished by a sick call procedure. A means of addressing emergencies, including after-hours care must be provided.

For Detention Home: Diagnosis and treatment of health problems referred to Physician by triage nursing staff will be accomplished by a sick call procedure. Physician sick call shall be held as clinically required. A means of addressing emergencies, including after-hours care must be provided through on call and/ tele health.

6.0 Chronic Care Clinics: The Bidders must describe their on-site process from identification through discharge, including clinical protocols, consistent with national clinical practice guidelines to assist with the identification of chronic care diseases, such as, but not limited to:

- Asthma
- Diabetes
- HIV
- Seizures
- Hepatitis
- Hyperlipidemia
- Hypertension
- Mood disorders
- Psychotic disorders
- Pain Management
- GERD
- Vision threatening conditions

7.0 Special Medical/Mental Health Housing: **This section is not applicable to Detention Home.** Successful Bidder is responsible for the admission, discharge, and supervision of all inmates to and from the medical/mental health housing unit. There are 2 cells/ beds dedicated to the medical housing unit, which are negative pressure.

The intention of this unit is to provide inmates requiring convalescent, chronic levels of care but who do not require hospitalization in an acute care setting.

8.0 Ancillary Services (Onsite): **Successful Bidder is responsible for all of the cost associated with implementing and providing services.** Diagnosis and treatment requiring the following specialization services must be sufficient to provide emergency care and as medically required, for routine care for inmates and residents.

8.1 Radiology: Successful Bidder shall provide timely on site radiology services, to include, but not be limited to: x-ray, mammogram, ultrasound services, and include the taking of x-rays by a registered technician, interpretation by a board-certified radiologist within 48 hours, a written report and scheduling of all x-rays. The on-call provider shall be notified immediately of all STAT reports, and all abnormal radiology results. Results are to be reviewed and signed off by a physician or mid-level provider with a follow up plan of care outlined in accordance with results.

The Successful Bidder shall provide all related supplies and is responsible for all associated costs.

8.2 Diagnostics: The Successful Bidder shall include, at a minimum, EKG/ECG, PT INR, Wound care, etc. services including equipment, supplies, interpretations, and reports necessary to provide this service on site.

8.3 Laboratory testing: The Successful Bidder shall be responsible for all medical laboratory services including the provisions for STAT services and the pick-up and delivery of specimens. A physician shall review and document in the medical record all laboratory results. The on-call provider shall be notified immediately of all STAT reports, and all abnormal laboratory results. Results are to be reviewed and signed off by a physician or mid-level provider with a follow up plan of care outlined in accordance with results.

9.0 Onsite Specialty Services: Bidders are encouraged to propose on-site clinics and telemedicine programs to enhance and expand the current onsite clinic capabilities.

9.1 Specialty clinic appointments, which cannot be provided on-site and deemed medically necessary, shall be scheduled without adversely affecting the health of any inmate or resident.

9.2 The Successful Bidder shall develop provisions for prenatal care according to accepted prenatal guidelines. Prenatal care is provided through community specialty care clinics and includes:

- Routine appointment
- Testing and medical treatment for opioids at intake
- Routine urine testing for proteins and ketones
- Vital signs and weight
- Assessment of fundal height and heart tone
- Dietary supplement
- Observations for signs of pregnancy complications
- Post-partum care

10.0 Reproductive Care: Contraception is made available as clinically indicated. Emergency contraception is available to women at intake, as clinically indicated.

All youth, and not just females, be provided with counseling on reproductive life goals, and that they have access to written information on contraception methods and community resources.

11.0 Emergency Services: Successful Bidder shall make provisions for 24-hour emergency medical and dental care. It is the Successful Bidder's responsibility to arrange for emergency transportation through Facility departmental vehicles, where clinically applicable, or through Emergency Medical Services (EMS). **Cost of transportation by Ambulance and EMS Services will be the financial responsibility of the County through the aggregate cap.**

12.0 Dental Care: Every inmate and resident must receive a dental screening by nursing and examination in accordance with applicable standards. The goals of this program are the relief of pain, elimination of infections, disease, and restoration of function. Dental services are currently accessed through a community dentist for both facilities.

13.0 Electronic Health Records (EHR): individual electronic medical care records will be initiated and maintained for every inmate and resident regarding medical, dental, or mental health services as a result of the receiving screening process. The current Contractor utilizes ERMA as their EHR.

13.1 When requested, the Successful Bidder shall provide the patient with a copy of their medical records, including copies of all medical services and results, through the medical request process.

14.0 Special Medical and Mental Health Treatment Plans: Written individual treatment plans shall be developed by the responsible physician and/or mental health provider for inmates with special medical and /or mental health conditions requiring close medical supervision, including chronic and convalescent care. The Successful Bidder shall develop a special treatment plan to ensure patient disability aids are

well-maintained, including but not limited to, timely response to maintenance requests by disabled patients and the provision of auxiliary aids, services, and accommodations. Any special security concerns should also be noted and communicated to security staff.

15.0 Medication Assisted Treatment (MAT): The Successful Bidder's proposal must provide a comprehensive and detailed plan for MAT services to include verification, continuation, and induction. NCCHC requires a policy addressing the management of inmates or residents on medication assisted treatment, in a harm reduction model, available services 7 days per week, and must include evidence-based treatment for substance use disorder, including, but not limited to, treatment of opioid use disorder utilizing FDA approved medications for opioid use disorder (MOUD), and a reentry component.

15.1 Successful Bidder must have within their company resources a DEA licensed clinician (i.e. physician, physician assistant, or advanced practice, nurse) with knowledge and training in the treatment of substance use disorder including opioid use disorder and MOUD, including methadone and buprenorphine education.

15.2 The Successful Bidder will develop, implement, and provide oversight to the MOUD program that must be available for all inmates and residents with an opioid use disorder. Available medications must include all three FDA approved MOUD: methadone, buprenorphine, and an extended-release naltrexone. If the Successful Bidder cannot provide methadone, they must partner with an opioid treatment program to provide this option.

15.3 Access to medication treatments for MOUD must be made available to inmates and residents within a reasonable time of booking and available throughout their incarceration if deemed clinically appropriate. The Successful Bidder shall have providers with active DEA licenses to be able to order and prescribe and administer controlled substances from the facility in full compliance with state and federal regulations for controlled medications.

15.4 Medical intake screening must include screening for opioid use disorder, including assessment of self-reported use and/or urine drug screening referrals for evaluation. Where clinically indicated, these referrals occur within 48 hours.

15.5 The Successful Bidder shall create a harm-reduction focused treatment model for inmates or residents to encourage enrollment in MAT treatment and to include discharge coordination, and community resources at reentry.

15.6 The bidder shall include a behavioral health counseling program in association with patients enrolled in the MAT program for both verification and induction patients. MAT is the use of medications in combination with counseling and behavioral therapies, which is effective in the treatment of opioid use disorders and can help people sustain recovery.

16.0 Medically Supervised Withdrawal and Treatment: Bidder's proposal must provide a comprehensive and detailed plan for an in-house detoxification program for inmates and residents with substance use disorder who are not eligible or enrolled in the MAT Program.

16.1 The Bidder shall indicate which drug and alcohol withdrawal assessment instrument(s) will be used. Currently in use are the Clinical Instrument Withdrawal Assessment-Alcohol Revised (CIWA-Ar), the Benzodiazepine Withdrawal Scale (BWS-C) and the Clinical (Opiate Withdrawal Scale (COWs). Nurses shall be expected to record the following, to include but not limited to: vital signs, state of consciousness, speech pattern, nausea, vomiting, anxiety, weakness, restlessness, sweating, shakiness, and muscle twitching on a flow chart.

16.2 The Bidder shall include a behavioral health counseling program for patients on a detox monitoring program.

16.3 The Successful Bidder shall develop a harm-reduction focused overdose prevention plan, including but not limited to: Detox care, MOUD, overdose prevention materials, training, counseling, and care coordination at reentry.

17.0 Transgender and Gender Diverse Health Care: Healthcare staff have a responsibility to ensure the physical and mental health and well-being of inmates and residents. Health care staff should evaluate and treat transgender inmates and residents in a manner that respects their unique transgender medical, mental health, clinical, and psychosocial needs. The healthcare Successful Bidder shall develop policies and procedures for evaluation and management of transgender individuals. Care for transgender inmates and residents shall include but not be limited to the continuation of hormonal therapy.

18.0 Therapeutic Diet Program: The Successful Bidder shall manage and process all therapeutic diets including start and stop dates and have regular meetings with the kitchen supervisor as required. The successful bidder shall be required to medically clear inmate food service workers in accordance with Illinois state standards and statutes. The successful bidder shall provide adequate training to Foodservice staff for the monitoring of staff and inmate workers for communicable disease.

19.0 Health Care Services for Correctional Staff and Visitors: Successful Bidder shall provide emergency treatment only to corrections personnel, visitors and volunteers who are injured or become ill while at the facility.

20.0 Transfer Clearance: Medical clearance for the transfer of an inmate or resident will be completed within 24 hours of receiving the name and booking number.

21.0 Hospital Care: Successful Bidder shall obtain routine outpatient/inpatient services from hospitals to meet the healthcare needs of the inmates and residents. When outside hospitalization is required, the Successful Bidder shall coordinate with facility staff in arranging transportation and officer coverage.

22.0 Successful Bidder is responsible for pre-approvals, case management, utilization review and discharge planning.

22.1 Successful Bidder is expected to make recommendations to enhance cost containment efforts, without impacting quality of care, where clinically able to do so. Currently the Jail and Detention Home predominately utilize OSF St Anthony Medical and St Elizabeth's for hospital care.

22.2 Inmates and residents returning from a hospital with an inpatient stay are to be seen and assessed by a nurse prior to going to general population. A clinical note regarding this encounter and review of the hospital discharge paperwork with reference to treatment plan in-house must be documented in the electronic health record. In-house treatment plans shall be shared with the inmate or resident.

22.3 Bidders must provide a detailed plan for providing inmates and residents with prompt hospital care while also providing the jail and Detention Home with utilization and case management, data analytics, methods, and programs that thoroughly review clinical and financial claim data.

23.0 Offsite Medical Costs and Reports: Successful Bidder shall provide detailed monthly offsite cost reports and will adjudicate and pay all claims in a timely manner. The Successful Bidder shall invoice the Jail and Detention Home monthly, and provide financial trend, details, and projected cost summaries for the remainder of the contract year.

23.1 Successful Bidder shall be responsible for the timely management, coordination, payment, and adjudication of all offsite healthcare costs. Successful Bidder shall provide to the Jail and Detention Home monthly detailed statements of all paid claims related to offsite healthcare costs and claims based on documented efforts, to ensure claims are billed correctly and meet all claim invoice approval requirements.

23.2 All claims shall be adjudicated and paid by 180 days after the close of each contract year. Any claims submitted after this date shall be denied, for timely filing, except where an invoice is late because an earlier Reversal or Denial is overturned.

23.3 Bidder shall provide in its Response: a) claims management detailed report(s) that will be utilized by the Successful Bidder to process all offsite medical invoices and claims from offsite healthcare providers; b) a demonstration of real-time adjudication of healthcare claims, the claims auditing process and third-party payment management.

24.0 Continuum of Care and Re-Entry: Successful Bidder shall develop individualized post release continuum of care plans, including but not limited to: Discharge planning for complex medical conditions i.e., HIV, cancer, acute comorbid illnesses, severe mental illness, assistance with post release appointments, Medicaid Enrollment for in-patient hospital admissions over 24 hours while in detention, sufficient medication refills until a community provider assumes care, and assistance with attaining housing, employment, and substance use treatment.

For the Detention Home Juveniles being released from the Detention Home shall be referred to the care and custody of the parent/guardian with instructions for follow up treatment.

25.0 Successful Bidder must contract with a translation service company for inmates and residents with translation needs.

B. MENTAL HEALTH SERVICES

1.0 The Successful Bidder shall implement a comprehensive mental health program for the emotional needs of the inmates and residents to include evaluation, treatment and/or referral of mentally ill. The Successful Bidder shall employ all of their own mental health clinicians, Psychiatrist/APRN.

Each inmate and resident at Medical Intake Screening will receive a mental health assessment by a nurse, as part of the overall intake medical screening process. Those identified as having a mental illness, symptoms of psychotic behavior, or a history of mental health needs will be seen and further assessed by a Master's degree licensed mental health clinician within 14 days of Intake. Clinicians will facilitate Releases of Information (ROI), where applicable, so that prior medical records can be obtained to ensure continuity of care. Those identified as having symptoms of suicidal ideation will receive expedited mental health services, including housing priority.

2.0 Prior to single cell placement or segregation, the inmate or resident's medical record shall be reviewed by a qualified healthcare professional, and if existing medical, dental, or mental health accommodation is warranted, custody staff are immediately notified. Special attention shall be given to vulnerable populations such as first time incarcerated inmates or residents, and those with mental illness.

3.0 Successful Bidder shall provide detailed assessments and appropriate observations and re-evaluation for inmates or residents determined to be suicidal. Successful Bidder will make recommendations for housing, supervision, and services. Successful Bidder shall identify ways to avoid single cell placement without increasing risk to the at-risk inmate or resident.

4.0 An intensive program of drug monitoring shall exist. Psychotropic medication in crushed or liquid form shall be used where clinically appropriate. Long acting injectables shall be used where clinically appropriate. All inmates or residents placed on psychotropic medication shall be examined by a psychiatrist or psych APRN as soon as possible, but no later than one (1) week from the date of the prescription.

4.1 Prior to the prescription of psychotropic medication, the psychiatrist will inform the inmate or resident about the risks of taking such medication, in accordance with applicable standards of care. Inmates and residents shall receive education as required and will be documented in the medical record. An informed consent will be obtained from the inmate or resident prior to prescribing psychotropic medications.

4.2 Successful Bidder shall provide a psychiatrist or psych APRN for after-hours care, with on-call or telehealth availability twenty-four (24) hours per day, seven (7) days per week, including holidays. Successful Bidder shall bridge MH medications, where clinically appropriate, from community as part of the intake process. Inmates or residents shall receive continuation of medication, where clinically indicated, within 24 hours of receiving screening.

5.0 Successful Bidder shall implement a program of mental healthcare available to all inmates, which includes, but is not limited to:

- Psychotropic medications
- Case management, individualized treatment planning, and supportive group and individual counseling provided by a Master's level qualified mental health professional; therapeutic options i.e., CBT, DBT, ACT, trauma processing, etc.
- Serious Mental Illness (SMI) educational and supportive groups
- People with suicidal ideation should receive therapeutic visits from a QMHP, as clinically indicated.
- Psychiatric consultation
- Laboratory studies as indicated
- Discharge planning to include follow up appointment with community provider within two weeks and a minimum of fourteen (14) days of prescription medications
- Crisis management and intervention
- Dual diagnosis treatment
- Pregnancy and post-partum counseling
- Grief counseling
- Medication assisted treatment behavioral health services

6.0 Mental health staff shall determine if more than fourteen (14) days of medication is clinically appropriate prior to an inmate or resident's release to ensure that the medication is continued until the inmate is able to be seen by an outside provider.

7.0 Successful Bidder shall conduct segregation and special management housing rounds as determined by and in accordance with applicable standards.

8.0 Successful Bidder to describe Behavioral Telehealth Program options, including opportunities that would benefit mental health care outcomes for both inmates and residents.

9.0 The successful bidder's health care staff shall be required to participate in the administration of the suicide prevention plan of the Jail and the Detention Home. The bidder's proposal shall include a description of the approach and methodology related to the identification and prevention of suicidal and other self-injurious behaviors. The overall program shall include, but not limited to, identification, training, assessment, monitoring, housing, intervention, notification, reporting, and critical incident debriefing.

C. QUALITY IMPROVEMENT PROGRAM

1.0 The Bidder must detail in its response the design of its Continuous Quality Improvement (CQI) program and how the program will be implemented and maintained.

1.1 Areas to be monitored and addressed through the Quality Improvement Program include, but are not limited to, peer reviews, monthly compliance studies, grievances, medication administration, high acuity cases, offsite quality of care metrics, cost metrics, quarterly compliance audits, and annual patient needs assessments.

1.2 The Successful Bidder shall maintain statistics of grievances filed, incidences of serious infectious diseases treated during the month, hospital admissions, staffing complement including unfilled positions and other statistics as may become needed. Reports will be provided to The Jail and Detention Home on a monthly basis, as per standards. The Successful Bidder shall provide a narrative monthly report

delineating the status of the health care program which also identifies potential problems and their resolution.

2.0 Infection Control Program: In conjunction with local public health officials, the Successful Bidder shall implement an infection control program that follows all applicable standards. The program shall include surveillance of patients, environmental controls, disinfection, and sharps management. The Successful Bidder shall also work collaboratively with local public health for contact tracing and post-exposure prophylaxis, treatment, and the reporting of infections in accordance with local and state laws.

2.1 Confirmed or suspected outbreaks of any communicable disease are to be reported immediately to the Jail Superintendent and the Home Detention Superintendent. Follow-up while in custody, will be the responsibility of Successful Bidder in conjunction with local public health department. Community Linkage resources will be coordinated between the Successful Bidder and the Health Dept. The Jail has negative pressure rooms for suspected infectious disease outbreaks.

2.2 **Detention Home** Immunization records of juveniles shall be obtained and updated as clinically indicated. The Successful Bidder shall work with the LaSalle County Public Health Department for the juveniles to participate in the state vaccine program and shall be responsible for the maintenance of all statistics relating to this program.

2.3 The successful bidder is encouraged to work collaboratively with the LaSalle County Health Department for all STD and HIV testing, communicable disease testing, and follow up care. Inmates and residents shall be given Hepatitis A & B, and Flu vaccines when clinically indicated.

For The Jail. The health department currently comes on site to provide STD and HIV testing. The current Contractor works with the Health Dept for management of the HIV medication program, whereby the medication is delivered on site, and free of charge by Walgreens. The Successful Bidder will be expected to enroll inmates and manage this program and facilitate care and medication processes.

For Detention Home. the Successful Bidder is responsible to draw the lab and urine tests for STD testing on site. The laboratory diagnostics are sent to the STD lab for processing. The current Contractor works with the Health Dept for management of the HIV medication program, whereby the medication is delivered on site, and free of charge by Walgreens. The Successful Bidder will be expected to enroll inmates and manage this program and facilitate care and medication processes.

3.0 Morbidity and Mortality Review Protocols: The Successful Bidder shall develop and implement a morbidity and mortality review policy and procedure, including protocols. All cases of morbidity or mortality incidences shall require an action plan within thirty (30) business days of the incident. The mortality review data shall be reviewed by the CQI Committee at quarterly meetings.

4.0 In-service Training: The Successful Bidder shall implement and coordinate a training program and curriculum in concert with the Jail and Detention Home training/education officer, to train Jail and Detention Home Staff, and Contract personnel on topics to include, but not limited to:

- Emergency response
- Crisis de-escalation training
- Substance abuse, signs of detox
- Communicable Diseases

Suicide Prevention
Chronic Disease Awareness
Medication Assisted Treatment (MAT)
Substance use and harm reduction model
Mental Illness Symptoms and Signs
Medical confidentiality and HIPAA regulations
Hepatitis Education
Addressing Grief and Loss Issues
Managing Stress
Health and Well-being
PREA
Care for Transgender and Sexual Identities

5.0 Emergency Medical Care must be provided by the Successful Bidder for both the Jail and the Detention Home, facility staff in an event occurring on site that requires emergency medical response.

D. PHARMACY SERVICES

1.0 A licensed and qualified Pharmacist, subcontracted by the Successful Bidder shall monitor pharmacy and emergency pharmacy services, consistent with state and federal laws that also meets all applicable national standards and regulations. Monitoring shall include documented corrective action and follow up, necessary to ensure that preventative measures are taken.

1.1 Pharmacy services are the sole financial and procurement responsibility of the Successful Bidder, except for HIV, Hepatitis C, and MAT medications, which will be procured by the Successful Bidder but financially reimbursed by the Jail and the Detention Home. Successful Bidder shall provide a detailed patient utilization monthly report.

1.2 The Successful Bidder shall provide a written protocol of provision for pharmaceutical services to ensure that prescribed medications are readily available no more than twelve (12) hours after prescribed. Successful Bidder shall have a contract with a local community pharmacy to provide back-up for medications that are unable to be delivered within the 12 hour time frame.

1.3 The Successful Bidder shall be financially responsible to implement a medication verification portal. Prescriptions prescribed by the inmate or resident's doctor shall be evaluated and continued upon entry into the facility, where clinically appropriate. All prescription change rationale shall be noted in the patient's chart.

1.4 Develop a standard formulary that is consistent with community-based medical and mental health providers. The Successful Bidder shall provide a minimum of quarterly pharmacy consultant audits with written reviews by a registered pharmacist.

1.5 Develop a written pharmacy program plan that addresses the administration of medications, and how accountability for narcotics and Class II medications will be completed, and the procedure(s) that will be followed to ensure that incarcerated persons receive their medications as ordered. Federal, State, and local laws/regulations and licenses are the responsibility of the Successful Bidder and shall be maintained.

1.6 A stock supply of the most often utilized medications should be maintained on site.

1.7 Administration of medications will be recorded on an electronic medication administration record (MAR), including documentation when a prescribed medication was not administered.

1.8 Successful Bidder shall develop and implement a compliance report to include, but not be limited to, consecutive days of patient's missed and refused medications. The Report shall be shared between medical and mental health staff for action and reviewed at Daily Clinical and Administrative Meetings.

SECTION 5. STAFFING SPECIFICATIONS

A. The Successful Bidder agrees to provide at both the Jail and the Detention Home professional comprehensive health and mental healthcare services, including a well-defined staffing matrix, and detailed job descriptions in accordance with the terms and conditions contained herein.

1.0 Detailed listing of all salaries and benefits by category shall be included in the proposal. Proposed staffing will be in accordance with positions required to meet the standards for ACA, and PREA and fulfill all necessary healthcare operations. Final staffing will be mutually agreed upon by written agreement between the Successful Bidder and LaSalle County.

2.0 A security clearance, including but not limited to, a criminal background check, shall be required of all employees of the Successful Bidder before they will be allowed into the facility. Such security clearance shall not be unreasonably denied. The Successful Bidder shall, upon request of the Superintendents remove from service under this contract any individual in the Successful Bidder's employment who the Superintendent, in their sole opinion, determines to be disorderly, careless, incompetent or to be employed in violation of the terms of this agreement. The Successful Bidder shall promptly replace any such individual so removed, with any replacement employee also being subject to a security clearance.

3.0 Any potential employment offer is contingent upon a negative drug screen produced by the potential employee. The Successful Bidder is financially responsible for providing drug testing for their potential and existing employees.

4.0 The Superintendent or designee, may be included in the interview process for any management level position as it relates to this contract.

5.0 Successful Bidder shall keep full and accurate accounts and records in connection with the services provided under this contract. All such records, and electronic copies, shall be the property of the Jail and Detention Home, but remain-in the custody of, and maintained by, the Successful Bidder during the term of this contract. The Successful Bidder shall retain originals and/or copies of such records for a minimum period of seven (7) years. The records may be audited by LaSalle County at any time. Medical, dental, and mental health records shall be maintained for each inmate or resident at the Jail and The Detention Home in conformance with professional and required standards of confidentiality and shall be retained for a period of time as required by the laws of the State of Illinois. Original/electronic medical, dental, and mental health records shall be surrendered to the Jail and Detention Home at the termination of this contract.

6.0 Successful Bidder shall comply with the Illinois Standards for County Correctional Facilities, the Department of Public Health Standards for Correctional Facilities, American Correctional Association, Prison Rape Elimination Act, and other related standards and regulations.

7.0 Staff Qualifications: Staff qualifications must meet the requirements of the Illinois Board of Registration in Medicine, the Board of Registration in Nursing, The National Association of Social Workers, the Board of Registration of Allied Mental Health Professionals, and other applicable regulations. In addition, the following minimum requirements shall apply:

- a. Physicians
Site Physician shall be Board Eligible or Board Certified in Family Practice, Internal Medicine, Surgery or Emergency Medicine and currently authorized to practice in their respective field of practice. Physicians who have not graduated from a medical school accredited in the United States shall have performed their residency in the United States.
- b. Mid-level Medical Practitioners
Nurse Practitioners and Physician's Assistants must be licensed by the Illinois Board of Registration, and currently authorized to practice in their respective field of practice.
- c. Nursing: All nursing personnel must have graduated from an accredited R.N. or LPN program and hold applicable licenses, and currently authorized to practice in their respective field of practice.
- d. Mental Health Professionals
 - i. Psychiatrist--Board Certified or Board Eligible, and currently authorized to practice in their respective field of practice.
 - ii. The Mental Health Director and Mental Health Clinicians must have obtained a Master's Degree as either a Social Worker, Licensed Psychologist, Licensed Mental Health Clinician, Licensed Social Worker, or Licensed Educational Psychologist, and currently authorized to practice in their respective field of practice.
- e. Other: All other ancillary personnel (X-Ray Technicians, Physical Therapists, Occupational Therapist, Phlebotomists, Certified Medication Technicians, and Nursing Assistants) must meet applicable Illinois regulatory requirements and community certification/training standards, and currently authorized to practice in their respective field of practice.

B. Personnel

1.0 All contract staff shall be required to have a criminal background check conducted for initial and/or continued employment. This will, at a minimum, include a check for warrants and arrests. The final selection of all contract personnel shall be subject to the approval of LaSalle County. All contract staff must attend a facility orientation and annual in-service education in accordance with applicable Standards.

1.1 Personnel files of all Successful Bidders and contract employees shall be on file at each facility. These files shall include copies of current licenses, proof of professional certification, DEA numbers, training records, malpractice insurance certificates, signed job descriptions, evaluations, and position responsibilities.

2.0 The Successful Bidder shall ensure its employees, including sub-contractors, and independent contractors, abide by a non-fraternization policy with LaSalle County employees.

2.1 The Successful Bidder and its personnel shall be subject to and shall comply with all security regulations and procedures of each facility. Violations of regulations may result in the employee being denied access to, or removed from, the facility.

2.2 The Medical Director, Tele psych , and Health Service Administrator shall be on call 24 hours per day, 7 days per week.

3.0 The Successful Bidder shall be required to reimburse the Jail and the Detention Home the actual costs of the—salary, fringe, and benefits, per discipline as identified in the Matrix, when total hours worked are less than total contract hours, based on the negotiated contracted monthly staffing matrix. Staffing reconciliation reports will be provided monthly to the Superintendents. Travel time of the providers is not to be included as hours worked that are billed to either facility.

4.0 Successful Bidder shall describe, in detail, recruitment and retention initiatives, with specific reference to the nursing shortage.

SECTION 6. ADMINISTRATIVE

A. The Jail and Detention Home agree as follows:

1.0 To provide the Successful Bidder with adequate work areas, including desks, and chairs, at the facility with office space, examination rooms, and utilities.

1.1 To provide building maintenance services and non-biohazard rubbish removal from the healthcare services area(s) and shall be responsible for all maintenance of, and any repairs to, all equipment (excluding medical) that has been provided by, and which is the property of, The Jail and Detention Home.

1.2 To maintain adequate security and support staff that shall be on duty at the medical and mental health service area(s) at all times that the Successful Bidder is required to provide services under this contract.

B. The Successful Bidder agrees as follows:

1.0 The successful bidder shall be responsible for computers, laptops, necessary to provide administrative services for the medical unit, including special line charges relating to IT equipment, telehealth, or provisions for the installation of computers and network lines, specialized services for video conferencing etc.

2.0 The Successful Bidder is responsible for the cost of medically generated bio-hazard waste disposal.

3.0 The Successful Bidder shall be responsible for ensuring that its staff reports any problems and/or unusual incidents to the Health Service Administrator (HSA), includes, but is not limited to, unsafe conditions, patient safety concerns, and injury to staff or visitors.

4.0 Successful Bidder shall have a comprehensive utilization management program that emphasizes cost containment initiatives will not interfere with providing timely and clinically necessary health care services to inmates and residents.

5.0 Medical Co-Pay: The Jail and Detention Home may charge co-pays for any health services received while in custody, in accordance with NCCHC Standards. Successful Bidder will electronically submit inmate and residents medical co-pay fees, fees will be deducted where applicable, and all monies collected will be the property of The Jail and Detention Home.

6.0 Office Supplies: The Successful Bidder shall be responsible for all office and administrative supplies, photocopying, and any additional office equipment.

7.0 Medical Supplies: The Successful Bidder will shall procure and be financially responsible for all medical supplies, including all over-the-counter medication, alcohol prep pads, syringes, etc.

8.0 Medical Equipment: The Successful Bidder shall be responsible for additional medical equipment needed to provide comprehensive health care (i.e., thermometers, scales etc.) that has a unit cost of \$1,000 or less. The Successful Bidder may visually inspect the existing equipment during the site tour. The Successful Bidder is responsible for obtaining and maintaining all certifications and inspections of the equipment. The Successful Bidder shall purchase any new equipment with a per unit cost of \$1,000 or less, as it deems necessary. Equipment with a unit cost of \$1,000 or more shall be requested through LaSalle County for purchase.

Bidders shall include in their bid proposal a list of medical equipment with costs exceeding a unit cost of \$1,000 for any additional equipment deemed necessary for start-up and management of the medical unit. Any equipment purchased shall remain in the medical unit(s) after the expiration of the contract.

9.0 Clearly defined written site-specific policies and procedures to include, at a minimum, those required by ACA, PREA, Illinois Administrative Regulations (Jail Standards), and in correlation with The Jail and Detention Home policies and procedures for service delivery. A complete set shall be given to the Superintendents and updated when indicated.

10.0 Clearly defined written site-specific Nursing protocols to include, at minimum, those required by ACA, Illinois Administrative Regulations (Jail Standards, and Juvenile Standards), and in correlation with the Jail and Detention Home policies and procedures for service delivery.

11.0 A comprehensive annual statistic report shall be tendered to the Jail's Superintendent or Designee, and to Detention Home Superintendent or Designee in accordance with and ACA standards.

12.0 A Monthly Statistical Report shall be submitted to the Jail and Detention Home Superintendents by the tenth (10th) calendar day of each month, with data from the previous month, to include, but not be limited to:

- Average daily census
- Number of hospital admissions
- Total hospital days
- Outside consultations
- Emergency Room visits
- Outpatient surgery
- Outside x-rays

- In house x-rays
- Number seen by physician or ARNP
- Number seen by dentist
- Number of extractions
- Number of fillings
- Number of refusals
- Number seen by Psychiatrist
- Number seen by Mental Health Clinician
- Number on Prescribed medication
- Number on Prescribed Psychiatric medication
- Number on Prescribed HIV medication for both ADAP and Successful Bidder Pharmacy
- Number on suicide watch
- Suicide attempts
- Suicide completions
- Intake screens
- Number of intakes noncompliant within mandatory 4 hour timeframe
- Number of intake deferrals
- Number of positive TB skin tests
- Number of Infectious Disease encounters
- Number of CIWA/COWS Assessments
- Number of MAT Participants, categorized by medication
- Narcan Doses Administered
- Number of TB skin tests given and read
- Chest X-Ray and/or treatment
- Number of HIV tests
- Number of +HIV tests
- Number of Hepatitis C inmates or residents
- Dialysis
- Morbidity and mortalities
- Total number of Health Service Requests received
- On-site Specialty Clinics
- Off-site Specialty Clinics
- Telemedicine encounters
- Chronic Disease
 - HTN /Cardiac
 - Diabetes
 - TB
 - HIV
- General Medicine
- Number of Pregnant and postpartum
- Seizure Clinical data
- Asthma Clinical data
- PREA Information Clinical data
- Methicillin-resistant Staphylococcus aureus (MRSA) Clinical data

13.0 Daily Statistics Reports shall be submitted by 9:00 am to the Jail and Detention Home's Superintendent for the previous twenty-four (24) hours, and shall include:

- Emergency room visits and hospital admissions
- Status of inmate/resident in local hospitals, including number of days incurred for each
- Unusual occurrences
- Suicide Updates (status and precautions)
- Number of inmate/resident on detox monitor, including date, placed on detox protocol and substance(s)
- Number of inmate/resident released from detox monitor
- Number of inmate/resident on MH observation

14.0 On a quarterly basis, the Successful Bidder's Administrative Staff shall have a documented Medical Audit Committee (MAC) meeting with the Jail and Detention Home's Superintendent to evaluate the statistics, Health Service Report, off-site care, including financial data analytics, program effectiveness, and related comprehensive healthcare issues. The Successful Bidder's Regional Director will be on site at least quarterly and be present for the MAC meeting.

15.0 A written disaster plan identifying healthcare staff's roles and healthcare supplies needed on hand in case of a disaster, both natural and man-made. The disaster plan is to be made available to the Jail and Detention Home's Superintendent within 60 days of the start of the contract and updated annually and made available to the Superintendents thereafter.

16.0 Contract staff including, but not limited to, the HSA, and Medical Director will confer with Senior Management staff and attend staff meetings as required, including, but not limited to, multi-disciplinary meetings and coordination of care meetings.

17.0 Copies of clearly defined written agreements or memorandum of understanding establishing rates for 24-hour service with hospitals, physicians, ambulance companies and others involved in providing care to inmates and residents shall be provided to the Jail and Detention Home.

18.0 Explain in detail your process, including timelines and milestones for site readiness assessments to achieve NCCHC Accreditation at the Jail and Detention Home.

SECTION 7. ELECTRONIC HEALTH RECORD (EHR)

A. Successful Bidder shall provide a correctional-developed, comprehensive, and fully customizable Electronic Health Record (EHR) system which meets ACA, HIPAA, and all applicable Illinois Jail standards. The selected EHR must be fully operational no later than 60 days upon contract start up. The Bidder shall include in its proposal a timeline describing the steps in the implementation of the electronic medical record system to include purchase of hardware, training and roll out of system.

The successful bidder will provide and maintain all required computer hardware for the EHR including but not limited to, servers, workstations, printers, and scanners. The successful bidder will be responsible for all costs related to interfaces between the Jail Management System (JMS) and the EHR, as well as all other necessary interfaces with the EHR (i.e., pharmacy, Xray, lab) required to carry out contractual responsibilities-

1.0 The successful bidder shall agree to abide by LaSalle County IT policies with regards to security, virus protection, and control access.

1.1 The EHR must interface with the JMS, including photographs, therapeutic diets, ancillary and telehealth services, and feature, at a minimum, the following requirements:

- a. Successful Bidder is responsible for acquiring, maintaining, and tracking medical records, both active and inactive, throughout the term of the contract. These records shall be kept separate from the jail confinement records of the inmate and resident.
- b. Selected EHR must fully comply with the Illinois Board of Pharmacy prescription ordering and medication administration requirements. Proper electronic documentation and storage of applicable data must also fully comply with these requirements. Electronic Medication Administration records will be utilized.
- c. EHR must feature a Prison Rape Elimination Act (PREA) segment within the Receiving Screening and the electronic capability to generate a report from PREA information obtained.
- d. Reporting capabilities must feature: daily health services statistics; daily, weekly, monthly and annual reporting; customizable reports; and documentation of all copay charges via expenditure reporting.
- e. Utilization management and review must adhere to industry criteria and provide prospective, concurrent, and retrospective review. Data reports analyzing specific offsite costs and trends must be made available.
- f. Utilization of Electronic Clinical Institute of Withdrawal Assessment (CIWA, COWS) detoxification program and MAT Program Data.
- g. Tracking of off-site scheduling and appointments.
- h. Tracking and documentation, including a monthly report for all contract performance measures of all general health care, and chronic care clinics, and be able to establish the criterion for disease management; and preventive services based on patient demographic data.
- i. Laboratory, Radiology and on- site Specialty Services results must be interfaced to the EHR, and results stored within the EHR, with and the ability to import data from a variety of medical devices (e.g., blood glucose machines, EKG, ECG, etc.).
- j. Provide screen prompts, triggers, and alerts, that will indicate missing or critical information and allow for automatic scheduling into clinics based on clinical data associated with chronic care or follow-up appointments.
- k. The system shall have electronic nursing protocols which are utilized for nursing sick call.

l. Provide automated ongoing updates for standard industry tables. Offsite storage, if needed, is the responsibility of the successful bidder.

m. Provides patient inquiry by name, or booking number, or date of birth.

n. Shall not allow for the deletion of patient information or alteration of the record.

o. Provides live, 24/7, phone support (Help Desk).

p. Retains the health record by booking number. Each patient has one record, divided by period of incarceration.

q. Allows for recording of patient consents both in printable forms and the use of signature pads for electronic signatures.

r. Allows scanned documents to be saved as images.

s. Allows display of numerical results in flow sheets or graphs to allow comparison of the results.

t. Allow the Jail and Detention Home to add data elements and/or reports without a charge.

u. Ability to generate error logs when interfaces or transactions are rejected, along with identifying why the interface file or transaction was rejected.

v. In the event of a hardware/ software failure, the system shall recover to the point of failure. The system shall provide backup data that can be maintained 24 hours per day. The system shall also provide full access to medical records in a "stand-alone" digitalized form upon contract end or termination.

w. The Successful Bidder shall provide, with the Proposal submission, a description of any requirements that LaSalle County will need to provide (i.e., space to house computer hardware).

x. Submitted plans must address hardware, software, technical support, the process by which files will be left at the termination of the contract, and ownership of the records by LaSalle County throughout contract terms, and at the termination of the contract.

y. Should this contract terminate, the data shall be made available to each of the facilities' IT Dept in a format acceptable by LaSalle County IT staff. Further, the data shall be fully documented as to allow LaSalle County IT staff conversion to another system.

2.0 Medical Records Contents: NCCHC, ACA, and PREA Standards shall be followed regarding medical records. A confidential electronic health record, compliant with HIPAA, shall be created and maintained using a standardized format to include, but not be limited to:

a. Identifying information (e.g., name, identification number, date of birth, sex)

b. A problem list containing medical and mental health diagnoses and treatments as well as known allergies

- c. Progress notes of all significant findings, treatment plans, diagnoses, treatments, and dispositions
- d. Provider orders for prescribed medication and medication administration records
- e. Reports of laboratory, x-ray, and diagnostic studies
- f. Flow sheets
- g. Consent and Refusal forms
- h. Release of Information forms
- i. Results of specialty consultations and off-site referrals
- j. Inpatient stays
- k. Special needs treatment plan, if applicable
- l. Immunization records, if applicable
- m. Electronic medication administration records (MARS) shall be kept on all patients receiving medication
- n. Confidentiality of medical records shall be assured. The medical records shall be kept separate from custody records. Data necessary for the classification, security and control of inmates and Residents shall be provided to the appropriate Jail and Detention Home personnel on a need-to-know basis. Adherence to applicable federal and state laws and regulations regarding informed consent.

SECTION 8. BUSINESS SPECIFICATONS / BID SUBMISSION

If a Bidder fails to meet any RFP material term, condition, requirement or procedure, the Response may be deemed unresponsive and disqualified, in the sole discretion of LaSalle County to be considered for the award of this contract, the Successful Bidder must meet the following minimum qualifications:

- A. The Successful Bidder must be organized for the purpose of providing medical/mental/dental health care services in adult jail and must have five years of experience with proven effectiveness in administering health care programs in a jail. Juvenile detention facility experience is a plus.
- B. At all times during the terms of the agreement, the Successful Bidder shall maintain all insurance covering Successful Bidder, employees, sub-contractor, and agents, including professional liability, as required in the RFP.
- C. The Successful Bidder must comply with ACA Standards for Adult, and Juvenile Local Detention Facilities, PREA, and any Federal or State regulations applicable to adult and juvenile facilities. The Successful Bidder agrees to maintain files and other documentation to support compliance with these standards and core jail Illinois Requirements and Standards.
- D. The Successful Bidder must agree to adhere to the policies and procedures of LaSalle County.
- E. The Successful Bidder must have the ability for contract start-up within sixty days of the award. In the event circumstances prevent start-up in sixty (60) days, a specific date shall be selected and mutually agreed upon by the Successful Bidder and LaSalle County.
- F. LaSalle County requires the Bidder to include a detailed narrative outlining Bidder's company including each of the following (identical information for any proposed subcontractor must also be included):

- General company overview and organizational structure
- Years in business
- Reference list of clients
- Current contracts, including ADP
- Jail and juvenile detention contracts lost through rebid and/or termination
- Accreditation report for the company for NCCHC and ACA, including whether accreditation status was ever lost.

G. Bidder Minimum Requirements: The Bidder must submit a written certification statement that it is financially stable. This certification must include a copy of the Bidder's most recent Annual Report with a financial statement. The Bidder's Chief Financial Officer or Accounting Firm must also attest to the facts in a certification statement written on its letterhead. The Bidder must provide identical information for any proposed sub-Successful Bidders, and independent Successful Bidders it includes in this RFP.

H. Reference Requirements: The Bidder shall provide a minimum of three references, two of which must be adult jails, and Juvenile Detention Experience, if any. Bidders shall utilize the attached business reference form to identify each reference. Each reference must include reference name, title, address, email, and telephone number.

I. The Bidder shall provide in its RFP Response a Project Plan of Implementation to encompass all phases of this project. The Project Plan shall include a schedule with a detailed description of any transition period addressing the issue of transfer of healthcare responsibility, a timeline of startup events, and important milestones.

J. **Exceptions to RFP Deliverables:** If a Bidder is unable to meet any of the specifications required in this RFP, each Exception must be identified and listed on the EXCEPTION PAGE. Bidder's Response must include an alternative method for meeting such specification by identifying the specification, the proposed alternative, and thoroughly describing how the alternative achieves substantially equivalent or better performance to the performance required in the RFP specification. The evaluation team shall determine if a proposed alternative method of performance achieves substantially equivalent or better performance, in its sole discretion. The determination of the evaluators on the Bidder's proposed alternative method shall be final.

SECTION 9. LITIGATION/CLAIMS HISTORY

The Bidder shall provide a list of all liability claims (including personal injury, wrongful death, and medical malpractice) made against the Bidder in the past three (3) years (if any) identifying such claims by state in which the incident occurred, date of incident and amount paid for settlement, if over \$100,000.00.

SECTION 10. PROJECT MANAGEMENT SPECIFICATIONS

A. The Bidder shall identify a Regional Director responsible for implementation of this agreement and include their resume. The Regional Director shall respond in a timely manner to all information requests from the Superintendents and be on site at least monthly.

B. The Bidder shall include in its Project Plan a detailed description of how it intends to identify and recruit qualified professionals required under this contract. The Bidder shall identify how their company has managed and facilitated a full complement of staffing with the nursing shortfall crisis.

C. The Project Plan shall include a statement of qualifications and experience (job description) of the following: Health Services Administrator, Medical Director, Psychiatrist, Mental Health Professional, MAT Program Staff, and any other key staff who will be responsible for management oversight.

D. The Bidder shall provide details on how its company keeps qualified staff in its employment and its plan to prevent employee turnover specifically in this each facility. The bidder shall also provide turnover rates for similar contracts and separately provide turnover rates for corporate office staff.

SECTION 11. RFP COST REQUIREMENTS

A. The term of this Contract will be for thirty – six (36) months. At the end of the Contract period, this Agreement may be renewable through the mutual agreement (in writing) of the Parties under like terms and conditions for two (2) additional one (1) year terms. The Jail and the Detention Home must be bid as 2 separate bids utilizing the below data.

Contract Year 1 December 1, 2026 - November 30, 2027. Provide annual prices.

Contract Year 2 December 1, 2027- November 30, 2028 - provide annual prices, or inflationary CPI% increase.

Contract Year 3 December 1, 2028 - November 30, 2029 - provide annual prices, or inflationary CPI% increase.

B. ADP (Average Daily Population) Compensation: The Bidder shall provide a compensation schedule based upon the average daily population (ADP) level using the following categories:

The jail

1. Cost of services when the ADP is:
 - a. 200 inmates
2. The Successful Bidder shall provide a proposed per diem compensation should the ADP exceed 250 or should the population fall below 150 during the contract period.

The Detention Home

1. Cost of services when the ADP is:
 - a. 14 Residents *under or over per diem is not applicable.

C. Pharmaceuticals Compensation: Bidder will procure and be financially responsible for all pharmaceuticals, except as outlined below. The Successful Bidder will procure HIV, Hepatitis C, and MAT medication. However, for these specific classes of medication, Successful Bidder will invoice the Jail and Detention Home monthly with specific monthly patient details for use and associated cost metrics per patient usage. The Successful Bidder is expected to implement, participate and manage all aspects of the ADAP program, as well as additional cost savings medication programs.

D. Medically Generated Biohazardous Waste: Bidder shall be financially responsible for and manage all medically generated biohazardous waste at both the Jail and the Detention Home.

E. EMS and Ambulance Services:

Bidder shall be responsible to manage all EMS and Ambulance Services and shall be paid for in accordance with state Medicaid laws and guidelines for both the Jail and Detention Home, if not Medicaid allowable expenses, the EMS and Ambulance costs will be part of the aggregate cap calculation.

F. On site Ancillary Services: At both the Jail and the Detention Home Bidder shall be financially responsible for and manage all onsite Ancillary Services to include, but not limited to, Xray, laboratory services, and diagnostics.

G. Onsite Specialty Clinics: Bidder shall be responsible to initiate and develop contracts, provide utilization management, manage, and adjudicate all on site specialty clinic claims and invoices. Successful Bidder will invoice the Jail and the Detention Home monthly, as part of the Aggregate Cap, with detailed monthly reporting, including data analytics related to onsite specialty care metrics.

H. Offsite Care (ER, Inpatient, Offsite Specialty Care): Bidder shall be responsible to initiate and develop contracts, provide utilization management, manage, and adjudicate all claims. Successful Bidder will invoice The Jail and the Detention Home through a separate monthly invoice process with detailed monthly reporting including data analytics related to off-site care metrics. Bidder will work with offsite billing entities and processes to ensure all legally available billing and reimbursement opportunities are accessed and paperwork completed for all offsite invoices. Bidder shall describe the company's experience with this process, specific to Illinois Medicaid Statutes for both adults and juveniles. Successful Bidder shall provide detailed monthly cost reports including, but not limited to, paid claims, pending claims, open claims, projected claims, and associated costs for each. The Successful Bidder shall work with The Jail and Detention Home to determine metrics for reports to be provided.

I. Aggregate Cap for: Offsite Utilization, On site Specialty Clinics, and Specific Pharmaceuticals as noted above in pharmaceuticals section will be set at:

For Jail: One hundred thousand dollars (\$100,000), for each contract year.

HIV, Hep C, MAT medication are included in the aggregate or pass through cap expenditure.

For Detention Home: Five thousand dollars (\$5,000), for each contract year.

HIV, Hep C, MAT medication are included in the aggregate or pass through cap expenditure.

J. The current Staff Matrix for both the Jail and the Detention Home is attached for Bidders to use as a template to develop a staff matrix and cost. **It is a mandatory requirement to bid on both the jail and the Detention Home current staffing matrices provided. Bidders are encouraged** to submit an alternate staff matrix and associated pricing that meets the RFP requirements.

K. Rates: Bidders shall break down the cost for each FTE by listing the rate, benefit dollars, and the fully burdened total rate per position in the staffing matrix.

L. Deviations and Exceptions: All deviations or exceptions from the RFP in the proposal must be listed and clearly explained under a special section identified as **"Deviations and Exceptions to the RFP"**.

SECTION 12. COST SUMMARY

A. Jail

FIRST YEAR OF CONTRACT 12/1/26 – 11/30/27

Provide total price for each of the following categories or provide CPI%:

Aggregate Cap	\$100,000
Employee Benefits and Salaries	\$
Ancillary Onsite Medical (radiology, lab, etc.)	\$
Pharmaceuticals* not including HIV, HEP C, MAT	\$
EMS/Ambulance	\$
Malpractice Insurance	\$
Medical Supplies	\$
Electronic Health Record and Network Costs	\$
Additional Costs	\$

TOTAL COST FIRST YEAR	\$
PER DIEM RATE	\$

The Jail SECOND YEAR OF CONTRACT 12/1/27 – 11/30/28

Provide total price for each of the following categories or provide CPI%:

Aggregate Cap	\$100,000
Employee Benefits and Salaries	\$
Ancillary Onsite Medical (radiology, lab, etc.)	\$
Pharmaceuticals* not including HIV, HEP C, MAT	\$
EMS/Ambulance	\$
Malpractice Insurance	\$
Medical Supplies	\$
Electronic Health Record and Network Costs	\$
Additional Costs	\$

TOTAL COST SECOND YEAR	\$
PER DIEM RATE	\$

The Jail THIRD YEAR OF CONTRACT 12/1/28 – 11/30/29

Provide total price for each of the following categories or provide CPI%:

Aggregate Cap	\$100,000
Employee Benefits and Salaries	\$
Ancillary Onsite Medical (radiology, lab, etc.)	\$
Pharmaceuticals* not including HIV, HEP C, MAT	\$
EMS/Ambulance	\$
Malpractice Insurance	\$
Medical Supplies	\$
Electronic Health Record and Network Costs	\$
Additional Costs	\$

TOTAL COST THIRD YEAR	\$
PER DIEM RATE	\$

B. Detention Home

FIRST YEAR OF CONTRACT 12/1/26 – 11/30/27

Provide total price for each of the following categories or provide CPI%:

Aggregate Cap	\$5,000
Employee Benefits and Salaries	\$
Ancillary Onsite Medical (radiology, lab, etc.)	\$
Pharmaceuticals* not including HIV, HEP C, MAT	\$
EMS/Ambulance	\$
Malpractice Insurance	\$
Medical Supplies	\$
Electronic Health Record and Network Costs	\$
Additional Costs	\$

TOTAL COST FIRST YEAR	\$
PER DIEM RATE	\$

Detention Home SECOND YEAR OF CONTRACT 12/1/27 – 11/30/28

Provide total price for each of the following categories or provide CPI%:

Aggregate Cap	\$5,000
Employee Benefits and Salaries	\$
Ancillary Onsite Medical (radiology, lab, etc.)	\$
Pharmaceuticals* not including HIV, HEP C, MAT	\$
EMS/Ambulance	\$
Malpractice Insurance	\$
Medical Supplies	\$
Electronic Health Record and Network Costs	\$
Additional Costs	\$

TOTAL COST SECOND YEAR	\$
PER DIEM RATE	\$

Detention Home THIRD YEAR OF CONTRACT 12/1/28 – 11/30/29

Provide total price for each of the following categories or provide CPI%:

Aggregate Cap	\$5,000
Employee Benefits and Salaries	\$
Ancillary Onsite Medical (radiology, lab, etc.)	\$
Pharmaceuticals* not including HIV, HEP C, MAT	\$
EMS/Ambulance	\$
Malpractice Insurance	\$
Medical Supplies	\$
Electronic Health Record and Network Costs	\$
Additional Costs	\$

TOTAL COST THIRD YEAR	\$
PER DIEM RATE	\$

B. STAFF RATES

Position	Hours per Week	FTE	Hourly Rates	Benefits	Fully Loaded Rate

C. BUSINESS REFERENCE FORM

Facility Name and Address:

Contact Name and Title:

Email and Telephone Number:

ADP:

Dollar Value:

Contract Dates:

Operational Regional Director:

SECTION 13. EVALUATION CRITERIA

A. Evaluation Process

After receipt of proposals, LaSalle County shall evaluate and rank all responses based on the criteria below. The RFB evaluation committee shall score all proposals based upon the evaluation criteria detailed herein as well as any preferences identified in this RFP. Upon completion of the scoring, the committee shall recommend short-listing the proposals.

Bidders who make the short-list may be invited to interviews with the RFP evaluation committee. The date, time and location of the meetings will be negotiated.

The committee may carry out contract negotiations for the purpose of obtaining best and final offers, terms, and to conduct detailed reference checks on the short listed Bidders.

Upon instruction from the evaluation committee members, the Superintendent reserves the right to contact Bidders with requests for clarification.

The Award will be made to the Bidder whose proposal is determined to be the most advantageous to LaSalle County based upon the evaluation factors set forth in this RFB Proposals will be reviewed by a committee consisting of representatives from LaSalle County.

B. Evaluation Criteria

Price (30%)

The reasonableness and the amount of the cost quoted. LaSalle County makes no guarantee or projection as to the future inmate or resident population at either facility.

Qualifications/Experience (25%)

Accreditation Experience – Experience with maintaining NCCCHC, ACA, and PREA accreditation.

Corporate Stability- the Bidder's written certification of financial stability, annual report with all annual audited financial reports, and statement from the CFO or Accounting firm will be reviewed. Annual audited financial reports must be furnished to LaSalle County for the duration of any contract awarded.

Qualifications/Experience- the Bidder's ability to meet the requirements of the RFP by reviewing the Bidder's experience with jails similar in size and scope; the Bidder's track record for delivering similar services on time; litigation history for the last 3 years; and the qualifications of the Bidder's Operational and leadership staff responsible for contract oversight.

Project Plan- Review and assess the Bidder's Project Plan. Evaluation will focus on the Bidder's understanding of the transition requirements, ability to mobilize and hire staff in time, probability of a seamless transition, logical timelines and milestones, ability to recruit personnel and maintain qualified applicants for professional positions for the duration of the contract.

Clinical Utilization Management, Compliance Reports (25%)

Ability to work toward creative cost containment initiatives for offsite and on-site care while providing optimal level health care.

Quality of offsite data metrics- claims adjudication and reporting metrics and functionality for offsite care. Preventive care data mining processes and reports.

Preventative care – data mining processes, and reports that include algorithms for care management.

Quality of compliance reports for on-site contract deliverables – availability of tracking performance measure by electronic reports for timely compliance with, at a minimum, the following performance metrics, intake screening for nursing and mental health, health, and physicals (H&P), nurse sick call, MD/ARNP/PA sick call, mental health sick call, psychiatry sick call, dental sick call, chronic care clinic program timelines, grievances and CQI reports.

Scope of Work, Innovation in Jail and Juvenile Detention Clinical Management (20%)

Comprehensive clinical program(s) that defines innovative clinical and data mining for analytics in a jail setting to identify the demographics to aid in proactive prevention, management, and improved clinical outcomes. Clinical implementation of quality improvement metrics, effectiveness of qualitative safeguards and problem resolution methodology.