

# **REQUEST FOR PROPOSALS**

## **Comprehensive Correctional Healthcare Services**

### **Sangamon County Jail**

#### **Additional Optional Services – Sangamon County Juvenile Detention Center**

## **Facility Overview**

The Sangamon County Jail is the primary adult detention facility operated by the Sangamon County Sheriff's Office and is located within the Sangamon County Courts Complex in Springfield, Illinois. The facility opened in October 1991. It serves as the County's primary detention center for pretrial detainees, sentenced offenders serving county time, and inmates being held for other jurisdictions. The jail houses inmates across varying security classifications ranging from trustee/work-release housing to maximum-security single-cell housing.

## **RFP Summary**

Sangamon County is soliciting proposals from qualified healthcare vendors to provide one, a combination of, or all of the following services:

- Medical Services
- Mental Health Services
- Electronic Medical Records Administration (EMR/EHR)
- Medical Records Management
- Healthcare Program Administration

The County currently contracts separately for:

- Dental Services
- Pharmacy Services

Note: Vendors shall exclude Dental Services and Pharmacy Services from base pricing but identify their ability to provide such services upon the County's later request (included on Vendor Response Matrix).

An additional component of this RFP concerns providing services to the Sangamon County Juvenile Detention Center (JDC). Information on the Juvenile Detention Center is included at the end of the RFP and has its own tab in the Vendor Response Matrix for services.

## RFP Objectives

The County seeks a vendor(s) capable of:

- Meeting all applicable Illinois jail standards.
- Providing qualified medical and/or mental health staffing.
- Maintaining complete electronic health records.
- Improving inmate health outcomes.
- Reducing liability exposure.
- Providing transparent financial reporting.
- Supporting continuity of care and discharge planning.

## Procurement Process

### Phase 1 – Initial Proposal

Vendors shall submit information for each tab of the Vendor Response Matrix:

Tabs highlighted in yellow must be completed and returned in Excel. All other tabs should be submitted as a pdf document per tab category.

- Vendor Overview and Qualifications (pdf response, Certification signature required)
- **Services Matrix** (additional information requested for EMR solutions)
- **Performance Guarantees Matrix**
- Staffing Plan (pdf response)
- **References**
- Implementation Plan (pdf response)

This phase will be evaluated on an apples-to-apples basis using the County's current staffing and service model.

### Phase 2 – Site Visit and Proposal

After review of the County's selection committee, selected vendors will be invited for:

- A Facility Tour
- Leadership Interviews
- An Operational Review
- A Question and Answer Session

Following the site visit, vendors shall submit a Proposal which may:

- Modify staffing models
- Recommend operational improvements
- Introduce technology enhancements
- Offer alternative delivery methods
- Modify financial proposal based on any operational changes to current model

## Procurement Timeline

<u>Milestone</u>	<u>Date</u>
RFP Issued	June 18, 2026
Vendor Questions Due	July 7, 2026
Answers Posted	July 10, 2026
<b>Initial Proposals Due</b>	<b>July 17, 2026 12p CST.</b>
Finalists Selected and Scheduled	July 17, 2026 – July 27, 2026
Vendor Interviews and Site Visits	July 28, 2026 – August 11, 2026
<b>Finalists Proposals Due</b>	<b>August 14, 2026 12p CST.</b>
Vendor(s) Selection	August 28, 2026
Contract(s) Formalized	September
County Board Approval	October 13, 2026
Contract Start	December 1, 2026

## Evaluation Criteria

Vendor Overview and Qualifications	10%
Services Matrix	50%
Performance Guarantees Matrix	20%
Staffing Plan	10%
References	5%
Implementation Plan	5%

## Contract Term

Proposed contract term:

- Three (3) years
- Two optional one-year renewals
- Term beginning December 1, 2026

## Legal Agreement

Sangamon County reserves the right to alter any aspect of the selection process or overall project in any way at any time. This RFP does not constitute either an expressed or implied contract, and its provisions are subject to change. Sangamon County will select a vendor(s) based on the overall best interests of Sangamon County in partnership with the selected vendor(s), and they will agree upon the terms of a written contract to be executed by both, and this contract will be governed by Illinois Law and provide that any disputes related to the contract will be resolved only in courts located in Springfield, Illinois.

All submittals become property of Sangamon County and may be subject to applicable FOIA laws and requests.

## RFP Questions and Submissions

If the applicant has any questions about this RFP, please email them to Tim Eggleston at [Tim.Eggleston@sangamonil.gov](mailto:Tim.Eggleston@sangamonil.gov) by July 7, 2026. Questions that are applicable to all applicants will be compiled and responses posted to the Sangamon County website no later than close of business, July 10, 2026.

Initial and Finalist Submissions should also be emailed to Tim Eggleston at [Tim.Eggleston@sangamonil.gov](mailto:Tim.Eggleston@sangamonil.gov) by **July 17<sup>th</sup> (noon CST) and August 14<sup>th</sup> (noon CST)** respectively.

## Juvenile Detention Services

### Facility Overview

The Sangamon County Juvenile Detention Center (JDC) is a secure detention facility operated by Sangamon County Probation and Court Services under the oversight of the 7th Judicial Circuit. The facility serves as the designated reception and detention center for minors who are taken into custody and are awaiting court proceedings or other judicial dispositions.

#### Facility Address:

2201 South Dirksen Parkway  
Springfield, Illinois 62703

### Facility Capacity

Current Operational Capacity            16

## RFP Overview

The Sangamon County Juvenile Detention Center (JDC) has always maintained their own contract for Healthcare Services. In this RFP, Sangamon County is open to a joint contract or to continue with two independent contracts (pricing plans). The objectives, procurement process, timeline, evaluation criteria and contract terms would all mirror the Jail's RFP. A tab has been added to the Vendor Response Matrix for vendors who are interested in serving the needs of both the Jail and JDC. If not responding to the JDC RFP, leave the JDC tab blank. Vendors will have the opportunity to address operational and financial efficiencies if responding to both requests for proposals. Please also note where there may be differences in performance guarantees, staffing plans, references, implementation plans, etc. applicable to the JDC from the Jail responses.