



Contract No.

CONTRACT

This contract, made this ____ day of _____ 2024, between the City of Richmond, Virginia, by the Department of Procurement Services, hereinafter referred to and designated as "City", and

| | |
|--------------------|---------------|
| Crowder C | phone: |
| [address] | fax: |
| [city, state, zip] | email: |
| [Federal ID#] | contact name: |

or his, its or their successors, executors, administrators and assigns, hereinafter referred to and designated as "Contractor";

WITNESSETH: That the said Contractor agrees with the said City, for the consideration herein mentioned, and at his, its or their own proper cost and expense to do all the work and furnish all the materials, equipment and labor necessary to carry out this agreement in the manner and to the full extent as set forth in the notice to bidders, specifications, general and special provisions, proposal, plans and drawings, and all documents referred to, and under security as set forth in the attached contract bond, which are hereby adopted and made part of this agreement as completely as if incorporated herein, and to the satisfaction of the City of Richmond, who shall have at all times full opportunity to inspect the materials to be furnished and the work to be done under this agreement.

It is agreed that the work to be done under this contract for the [title] will consist of [description of work]. Contractor to perform the Work in accordance with the terms of IFB No. [##], and all addenda, notice to bidders, specifications, general and special provisions and conditions, bid, plans and drawings and all documents referred to explicitly included and made part of this contract by reference. The Maximum Authorized Contract Amount is [written out dollar amount] Dollars (\$[##]) If this is a lump sum contract, the performance time is [# of days; "N/A" if unit price] consecutive calendar days in accordance with the Project Book. If this is a unit price contract, the duration of this Contract is [number of years in words; "N/A" if lump sum] year, and this Contract has [number in words; "N/A" if lump sum] optional renewal terms of [number of years in words; "N/A" if lump sum] year each.

In consideration of the foregoing premises, the City agrees to pay to the Contractor for all items of work performed and materials furnished at the prices and under the conditions set forth in accompanying proposal. In addition, all payments to MBE subcontractors must be verified by indicating date and amount of payment and accompanied by the Affidavit of Claims.

APPROVED:

[contractor name]

CITY OF RICHMOND

NAME (Printed)

(Signature)

Director of Procurement Services

Date

(Title)

(Date)

APPROVED AS TO FORM:

WITNESS: _____

ATTEST: _____

ASST CITY ATTORNEY