

PROPOSAL RESPONSE COVER SHEET

This page is to be completed and included with your proposal submission.

Leon County, Florida reserves the right to accept or reject any and/or all proposals in the best interest of Leon County.

Melanie Hooley, Purchasing Director, Leon County, Florida

This proposal is submitted by the below named firm/individual by the undersigned authorized representative.

	(Firm Name)
BY	_____
	(Authorized Representative's Signature)

	(Printed or Typed Name)
ADDRESS	_____

EMAIL ADDRESS	_____
TELEPHONE	_____

The Contractor's Project Manager is:

Name:	_____
Street Address:	_____
City, State, Zip Code:	_____
Telephone:	_____
E-mail:	_____

Notices to the Contractor are to be submitted to:

Name:	_____
Street Address:	_____
City, State, Zip Code:	_____
Telephone:	_____
E-mail:	_____

AUTHORIZED SIGNATORY: OFFICER LISTED ON THE FIRM'S SUNBIZ REGISTRATION WHO MAY EXECUTE THE RESULTING AGREEMENT OR APPOINT AN AUTHORIZED DELEGATE:

Name:	_____
E-mail:	_____
Telephone:	_____

NOTE: If not currently registered with Sunbiz (FL Dept. of State, Division of Corporations), the firm acknowledges that Sunbiz registration must be completed prior to execution of the resulting agreement.