



Jefferson County Commission Purchasing Division



716 Richard Arrington Jr. Blvd N., Room 830, Birmingham, AL 35203-0009 Office: 205.325-5381 Fax: 205-214-4034 www.paca.jccal.org

Michael Matthews, Purchasing Agent, Ph.D., C. P. M.
Harriett P. Bell, Principal Buyer
Gabrielle Ramsey, Intern

Date: 6/18/2026
ITB No. 52-26

To:	Prospective Bidders
Invitation To Bid Issue Date:	6/18/2026
Commodity Code:	72574 and 72578
Sealed Bid For:	EMERGENCY COMMUNICATION RADIO EQUIPMENT
Return Responses To: (Return responses in a sealed marked envelope, indicating the vendor name, ITB/RFP# and/or ITB/RFP name)	HARRIETT P. BELL, PRINCIPAL BUYER Jefferson County Commission Purchasing Division, Room 830 716 Richard Arrington Jr, Blvd, N Birmingham, Al 35203-0009

*****IMPORTANT SOLICITATION DATES*****

NOTICE OF INTENT TO RESPOND	PRE-BID CONFERENCE	INQUIRY DEADLINE	ITB DUE DATE	ITB OPENING DATE
6/24/2026 by 4:00 PM (CST/DST)	6/25/2026 by 10:00 AM (CST/DST)	6/30/2026 by 4:00 PM (CST/DST)	7/7/2026 by 4:00 PM (CST /DST)	7/8/2026 at 10:00 AM (CST/DST)

Full Invitation to Bid document can be downloaded at <http://paca.jccal.org>.

JEFFERSON COUNTY COMMISSION

Jefferson County is the most populous county in the state of Alabama and is in the central portion of state. The county seat is in Birmingham. As of the 2020 Census, the population was 674,721. The County covers 1,124 square miles. Jefferson County is one of eight counties in Alabama with a limited form of home rule government.

PURPOSE

The purpose of this Invitation to Bid (ITB) is to establish a contract for **Emergency Communication Radio Equipment** for the Jefferson County Commission and members of the Purchasing Association of Central Alabama (PACA).

NOTIFICATION OF INTENT

All recipients of this solicitation are required to complete and return the enclosed Notification of Intent. Only those vendors submitting the Notification of Intent will be advised of any clarifications, addendum, answers to inquiries, etc. pertaining to this ITB. *Notification of Intent should be emailed to Harriett Bell at procurementservices@jccal.org by 4:00 PM on 6/24/2026.* (Full document available for download at <http://paca.jccal.org>)

TELEPHONE INQUIRIES – NOT ACCEPTED

Telephone inquiries with questions regarding clarification on any and all specifications of the ITB will not be accepted. All questions **must** be typewritten and emailed to *Harriett Bell at procurementservices@jccal.org by 4:00 PM on 6/30/2026.*

The County is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the County, or any other means of delivery employed by the bidder. Similarly, the County is not responsible for, and will not open, any bid responses which are received later than the date and time indicated above. Late bid responses will be retained in the bid file, unopened.

Released by: Harriett Bell



INVITATION TO BID

ITB# 52-26

“EMERGENCY COMMUNICATION RADIO EQUIPMENT”

COMMODITY CODE: 72574 AND 72578

Harriett P. Bell, Principal Buyer

Gabrielle Ramsey, Intern

716 Richard Arrington Jr. Blvd No., Room 830

Birmingham, Alabama 35203

Phone: (205) 325-5381

Email: procurementservices@jccal.org and bellh@jccal.org



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DEFINITIONS

F.O.B

F.O.B. stands for “Freight On Board” and defines the point at which responsibility for loss and damage of product/equipment purchased is transferred from Seller to County/PACA. “F.O.B. Destination” defines that transfer of responsibility for loss is transferred from Seller to County/PACA at the County’s/PACA’s designated delivery point. F.O.B. does not identify who is responsible for costs of shipping. The responsibility for the costs of shipping is addressed on the bid form/price sheet. If not specifically addressed, cost of shipping shall be inclusive in the bid price.

LIFE CYCLE COSTS

Life Cycle Cost Analysis is defined “as a method for evaluating all relevant costs over the time of a project, product, or measure. This method takes into account first costs, including capital investment costs, purchase, and installation costs; future costs, including energy costs, operating costs, maintenance costs, capital replacement costs, financing costs; and any resale, salvage, or disposal cost, over the lifetime of the project, product, or measure.”

LOWEST RESPONSIBLE BIDDER

A responsive bidder whose bid is lower than those received from other bidders and whose reputation, past performance, and business and financial capabilities have been determined by the Jefferson County Commission to satisfy the requirements of the bid and/or contract.

PACA

Purchasing Association of Central Alabama. Jefferson County Commission sponsors the Purchasing Association of Central Alabama (PACA) which is administered through the Jefferson County Purchasing Division.

QUALIFIED BIDDER

A responsive bidder meeting established standards of responsibility for the provision of a specified service, as determined by the Jefferson County Commission

RESPONSIBLE BIDDER OR OFFEROR

A person/organization who has the capability, in all respects, to perform the bid/contract requirements fully and the moral and business integrity and reliability to assure good faith performance

SEALED BID

A response to a solicitation that has been submitted in a sealed envelope to prevent its contents being revealed before the time and date set for the receipt of responses

SPECIAL PROVISIONS/SPECIAL TERMS AND CONDITIONS

Clauses pertaining to a contract that are unique to the service or product being obtained, which may supplement or, in some cases, supersede one or more of the general terms and conditions that pertain to the same contract.



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BID ANNOUNCEMENT

Sealed bids marked **ITB #52-26 “Emergency Communication Radio Equipment”** will be received by the Purchasing Manager, Room 830 Courthouse * 716 Richard Arrington Jr. Blvd N, Birmingham, Alabama 35203.

Pre-Bid Conference will be held on **Thursday, June 25, 2026 at 10 AM (CST)**. Public and virtual will be conducted through Microsoft Teams. You may join the Microsoft Teams meeting via the invite information below.

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/214228526195547?p=HIZY6r6TTIQDJTQ93m>

Meeting ID: 214 228 526 195 547

Passcode: uW2Wy7DG

Bids will be **accepted until 4:00 P.M.** central time (standard or daylight savings time, as applicable) on **Tuesday, July 7, 2026**. **Bids submitted after these dates and times will not be considered.**

Bids will be publicly opened at 10:00 a.m. on Wednesday, July 8, 2026. Public opening will be held at Room 830 Courthouse * 716 Richard Arrington Jr. Blvd N, Birmingham, Alabama 35203. Virtual opening will be conducted via Microsoft Teams with meeting information forwarded at a later date.

Submissions may be withdrawn, modified, and resubmitted prior to the formal bid opening due date. **Any submission modification(s) after the “Bid Opening Due Date” may not be considered.**

The County reserves the right to accept or reject any or all bids, or any part of any bid, and to waive any informalities or irregularities in the bid.

All costs incurred by the company to respond to this solicitation will be wholly the responsibility of the Bidder. All copies and contents of the bid., attachments, and explanations thereto submitted in response to this ITB, except copyrighted material, shall become the property of the Jefferson County Commission regardless of the Consultant selected. Response to this solicitation does not constitute an agreement between the Bidder and the County.

The County is not responsible for delays occasioned by the U. S. Postal Service, the internal mail delivery system of the County, or any other means of delivery employed by the bidder. Similarly, the County is not responsible for, and will not open, any bid/proposal responses, which are received later than the date and time indicated above. **LATE BIDS WILL REMAIN UNOPENED.**

AWARD

Jefferson County shall award this contract to the lowest responsible and responsive bidder who best meets the terms and conditions of this bid.

AWARD USING LIFE CYCLE COST

The Awarding Authority may use life cycle cost analysis for personal property purchases as provided by the Alabama Competitive Bid Law, Code of Alabama 1975, Section 41-16-57(c) and the Code of Alabama 1975, Section 16-13B-7(c)(1)3. Act 2011-530, Acts of Alabama, amended Section 41-16-57(c) to allow for the use of life cycle cost for goods which are, or are to become fixtures.



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BID ACCEPTANCE/REJECTION

The County reserves the right to accept or reject any or all bids, or any part of any bid, and to waive any informalities or irregularities in the bid.

BID OPENING AND RESULTS

Bids are opened publicly in the Jefferson County Purchasing Department. Interested parties are invited to attend the bid opening. A tabulation of bids received will be available within a reasonable time after the bid opening.

COOPERATIVE ITB

This Invitation to Bid represents a cooperative Bid; included as a part of this ITB is a cover sheet that lists members of the Purchasing Association of Central Alabama (PACA), who will be entitled to utilize this contract when awarded. Bidders who submit ITBs are thereby agreeing to provide commodities and services included in this contract to present and future members of the Purchasing Association of Central Alabama (PACA). Each participating entity will be responsible for issuing its own purchase orders and for order placement in accordance with its respective purchasing policies and procedures. Jefferson County assumes no authority, liability, or obligation, on behalf of any other public or non-public entity that may use any contract resulting from this bid. All purchases and payment transactions will be made directly between the Contractor and the requesting entity. *(See PACA Special Provisions and Required Forms Section)*

NON-RESPONSIVE SUBMITTAL

Respondents that do not meet all requirements of this solicitation, or which fail to provide all required information, documents, or materials, may be rejected as non-responsive. Material requirements of the solicitation are those set forth as mandatory or without which adequate analysis and comparison of Submittals are impossible, or those which affect the competitiveness of Submittals. Respondents whose submittals, past performance or current status do not reflect the capability, integrity or reliability to fully and in good faith perform the requirements of the contract may be rejected as non-responsive. The Jefferson County Commission reserves the right to determine which submittals meet the material requirements of the solicitation and which Respondents are responsive.

SPECIFICATIONS

Use of specific names and numbers is not intended to restrict the bidding of any seller and/or manufacturer but is solely for the purpose of indicating the type, size and quality of materials, products, service, or equipment considered best adapted to the County's intended use. Proprietary specifications may be waived for functional equivalents offered, if authorized by requesting department.

TERM OF CONTRACT

Any contract resulting from this ITB will become effective upon bid award (or within 30 days of award notification, approval of the Jefferson County Commission and purchase order is issued). The Jefferson County Commission may offer a one (1) year contract with the option to renew for two (2) additional one (1) year terms.



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DETAILED SPECIFICATIONS

OVERVIEW

The Jefferson County Commission is seeking a qualified vendor to provide Emergency Communication Radio Equipment for Jefferson County Commission and Purchasing Association of Central Alabama (PACA) partners.

A. Kenwood VM5000 or approved equal

RF Bands: VHF • UHF (High & Low) • 700/800 MHz • Protocols: P25 Phase 1 & 2 • Viking16 • FM Analog

Features

The following features are mandatory and enabled at time of purchase

- Mixed protocol operation (P25 Phase 1 & 2 Trunking, P25 Conventional, Viking16, FM Analog)
- 1024 channels
- Mixed protocol zones
- 25 Authentication (Link Layer Authentication)
- P25 IP packet data
- GPS AVL data (built-in GPS)1
- MDC-1200 & GE-Star signaling
- Analog & P25 Conventional vote scan
- Dash-mount (KCH-19 control head only)
- Remote Mount Dual control heads
- Internal or external speaker
- Fixed control station
- Wi-Fi (remote mount configuration only)
- Bluetooth (Future)
- Instant Recording Replay (IRR)
- Voice Recording
- Encryption
 - ARC4™ software encryption; compatible with Motorola ADP™
 - DES-OFB
 - AES-256 (FIPS 140-2) Single and Multi-Key
 - Over-the-Air-Rekeying (OTAR)
 - VK5000 or Motorola KVL3000/KVL4000 Key loader

Enhanced Control Head

- Resolution of 422 x 154 pixel
- Viewing angle of 140°
- User selectable themes (7 themes available)
- Day & night display options

Compatible With P25 Systems

- All P25-standard based systems with CAP certification at [https:// www.dhs.gov/science-and-technology/p25-cap](https://www.dhs.gov/science-and-technology/p25-cap)



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B. Kenwood VM6000 or approved equal

RF Bands: VHF • UHF (High & Low) • 700/800 MHz • Protocols: P25 Phase 1 & 2 • Viking16 • FM Analog

Uncompromised quality and performance with public safety ergonomics, the KENWOOD Viking® is the industry's only mobile platform providing True Voice™ noise cancellation.

Features

The following features are mandatory and enabled at time of purchase

- Mixed protocol operation (P25 Phase 1 & 2 Trunking, P25 Conventional, Viking16, FM Analog)
- 1024 channels (2048 and 4096 options)
- Mixed protocol zones
- P25 Authentication (Link Layer Authentication)
- P25 IP packet data
- P25 GPS data (built-in GPS)1
- MDC-1200 & GE-Star signaling
- Analog & P25 Conventional vote scan
- Remote mount only (KCH-20RV Control Head)
- Dual Control Heads (option)
- External speaker
- Fixed control station
- Wi-Fi
- Bluetooth
- Instant Recording Replay (IRR)
- Voice Recording
- Text Messaging
- Bluetooth Low Energy
- Custom Transmit Power Levels
- Encryption
 - ARC4™ software encryption; compatible with Motorola ADP™
 - DES-OFB
 - AES-256 (FIPS 140-2) Single and Multi-Key
 - Over-the-Air-Rekeying (OTAR)
 - VK5000 or Motorola KVL3000/KVL4000 Key loaders

Enhanced Control Head

- Large display - 2.75" (36 x 60 mm)
- Resolution of 400 x 240 pixels
- Viewing angle of 140°
- Multi-color LCD + TX/RX (green/red/orange) LEDs
- D-Pad & more PF keys, dedicated emergency key and channel/volume control knobs
- Replaceable A/B/C button labels
- User selectable themes (8 themes available)
- Day & night display options



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Compatible With P25 Systems

- All P25-standard based systems with CAP certification at [https:// www.dhs.gov/science-and-technology/p25-cap](https://www.dhs.gov/science-and-technology/p25-cap)

C. Kenwood VM7000 or approved equal

***Multiband: Low Band High Power • VHF (with High Power option) UHF-Low • UHF-High • 700/800 MHz
Protocols: FM Analog • P25 Phase 1 & 2 • Viking16***

With the VM7000 All-Band Multi-Deck Mobile, you can simultaneously receive and display up to four bands, so you never miss a call. The “select” and “unselect” speakers give you the option for audio control similar to a dispatch console. KENWOOD Viking® is the industry’s only mobile platform providing True Voice™ noise cancellation.

Features

The following features are mandatory and enabled at time of purchase

- Mixed protocol operation (P25 Phase 1 & 2 Trunking, P25 Conventional, FM Analog)
- 1024 channels (2048 and 4096)
- Mixed protocol zones
- P25 Authentication (Link Layer Authentication)
- P25 IP packet data
- P25 GPS data (built in GPS)2
- MDC-1200 & GE-Star signaling
- P25 Conventional vote scan
- Single or Dual Remote Mount configuration
- External speaker
- Wi-Fi
- OTIP (over the internet programming)
- Voice Recording and Instant Recording Replay (IRR)
- Text Messaging
- Custom Transmit Power Levels
- Cross-Band Repeat (Conventional-to-Conventional only for 2 decks)
- Multi-Band mode for roaming across P25 Trunking Systems (up to 3 decks)
- Encryption
 - ARC4™ software encryption; compatible with Motorola ADPT™
 - DES-OFB
 - AES-256 (FIPS 140-2) Single and Multi-Key
 - Over-the-Air-Rekeying (OTAR)
 - VK5000 or Motorola KVL3000/KVL4000 Key loaders

Enhanced Control Head

- Larger display - 2.75” (36 x 60 mm)
- Resolution of 400 x 240 pixels
- Viewing angle of 140°
- Multi-color LCD + TX/RX (green/red/orange) LEDs
- D-Pad & more PF keys, dedicated emergency key & channel/volume control knobs
- Replaceable A/B/C button labels
- User selectable themes (8 themes available)
- Day & night display options



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Compatible With P25 Systems

- All P25-standard based systems with CAP certification at [https:// www.dhs.gov/science-and-technology/p25-cap](https://www.dhs.gov/science-and-technology/p25-cap)

D. Kenwood VM8000 or approved equal

Multiband • Multi-Protocol • Mission Critical Mobile Radio • Low Band High Power • VHF (with High Power option) UHF-Low • UHF-High • 700/800 MHz • FM Analog • P25 Phase 1 & 2 • DMR

With the VM8000 All-Band, All-Protocol mobile, the ability to communicate in any radio band and on any radio system creates a mobile radio that truly defines interoperability. KENWOOD Viking® is the industry's only mobile platform providing True Voice™ noise cancellation.

Features

The following features are mandatory and enabled at time of purchase

- Multi-Band operation (VHF, UHF, 700/800 MHz)
- Multi-Protocol:
 - P25 Phase 1 & 2 Trunking
 - P25 Conventional
 - DMR Tier II & Tier III
 - Viking16 (SmartNet/SmartZone™ Compatible)
 - FM Analog Conventional
- 1024 channels (2048 and 4096 options)
- Mixed protocol zones (each channel in a zone can be from a different system)
- P25 Authentication (Link Layer Authentication)
- P25 GPS data (built-in GPS)
- MDC-1200 & GE-Star signaling
- Analog & P25 Conventional vote scan
- Mixed System Conventional Priority Scan (Analog, P25 Conventional, and DMR Tier II)
- Single or Dual Remote-Mount control heads (KCH-19VM, KCH-20RV, and KCH-21RVM) or Single Dash-Mount control head (KCH-19VM)
- Single-Deck Multi-Band operation or optional Multi-Deck operation (up to 4 RF Decks)
- Instant Recording Replay (IRR) and Voice Recording
- True Voice™ Noise Cancellation technology
- Remote mount
- External speaker
- Wi-Fi 2.4 & 5 GHz (802.11a/b/g/n/ac)
- Bluetooth 5.0 & Bluetooth Low Energy
- 15-Watt audio output via external speaker
- High-speed programming using rear USB Type-C™ connector
- Encryption
 - ARC4™ software encryption; compatible with Motorola ADP™
 - DES-OFB
 - AES-256 (FIPS 140-3) Single and Multi-Key
 - Over-the-Air-Rekeying (OTAR)
 - Motorola KVL3000/KVL4000 Key loader compatible



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Enhanced Control Head

- Larger display - 2.75" (36 x 60 mm)
- Resolution of 400 x 240 pixels
- Viewing angle of 140°
- Multi-color LCD + TX/RX (green/red/orange) LEDs
- D-Pad & more PF keys, dedicated emergency key & channel/volume control knobs
- Replaceable A/B/C button labels
- User selectable themes (8 themes available)
- Day & night display options

Compatible With P25 Systems

- All P25-standards based systems with CAP certification at <https://www.dhs.gov/science-and-technology/p25-cap>

E. Kenwood VP5000 or approved equal

RF Bands: VHF • UHF (High & Low) • 700/800 MHz • Protocols: P25 Phase 1 & 2 • Viking16

Features

The following features are mandatory and enabled at time of purchase

- Mixed protocol operation (P25 Phase 1 & 2 Trunking, P25 Conventional, Viking16, FM Analog)
- 1024 channels
- Mixed protocol zones
- P25 Authentication (Link Layer Authentication)
- P25 IP packet data
- GPS AVL data (built-in GPS)1
- MDC-1200 & GE-Star signaling
- Analog & P25 Conventional vote scan
- Dash-mount (KCH-19 control head only)
- Remote Mount Dual control heads
- Internal or external speaker
- Fixed control station
- Wi-Fi (remote mount configuration only)
- Bluetooth (Future)
- Instant Recording Replay (IRR)
- Voice Recording
- Encryption
 - ARC4™ software encryption; compatible w/Motorola ADP™
 - DES-OFB
 - AES-256 (FIPS 140-2) Single and Multi-Key
 - Over-the-Air-Rekeying (OTAR)

Compatible With P25 Systems

- All P25-standards based systems with CAP certification at <https://www.dhs.gov/science-and-technology/p25-cap>



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F. Kenwood VP8000 or approved equal
Multiband • VHF • UHF • 700/800 MHz • Multi-Protocols: FM Analog • P25 Phase 1 & 2 • P25 Conventional • DMR Tier II & Tier III • Viking16

Features

The following features are mandatory and enabled at time of purchase

- Multi-Band operation (VHF, UHF, 700/800 MHz)
- Multi-Protocol:
 - P25 Phase 1 & 2 Trunking
 - P25 Conventional
 - DMR Tier II & Tier III
 - NXDN Conventional & Trunking (Type-C)
 - Viking16 (SmartNet/SmartZone™ Compatible)
 - FM Analog
- Mixed protocol zones (each channel in a zone can be from a different system)
- 1024 channels (2048, 4096 & 6411 options)
- Public safety ergonomics: flare grip for control, large glove friendly knobs, large emergency button
- 3-Watt audio maximum output for high noise environments
- Voice annunciation & custom announcement creation
- Fully ruggedized - IP67/68 & MIL-STD-810 C/D/E/F/G/H
- Full key models (with numeric keypad)
- Built-in GPS receiver/antenna for enhanced awareness
- MDC-1200 & GE-Star signaling
- P25 Authentication
- Broadband Data Services
- Viking® Connect
- Viking Personnel Accountability
- Bluetooth® / Bluetooth Low Energy
- Wi-Fi® 2.4 & 5 GHz (802.11a/b/g/n/ac)
- Man Down
- Instant Recording Replay (IRR) and Voice Recording
- Text Messaging
- Radio Cloning
- FIRESafe® Fire Ground Commander and First Responder
- Encryption:
 - P25 Phase 1 & 2 Trunking
 - P25 Conventional
 - ARC4™ software encryption; compatible with Motorola ADPT™
 - AES-256 (FIPS 140-3) Single & Multi-Key
 - DES-OFB
 - Over-the-Air-Rekeying (OTAR)

Compatible With P25 Systems

- All P25-standards based systems with CAP certification at <https://www.dhs.gov/science-and-technology/p25-cap>



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INSTRUCTIONS TO BIDDERS

BID FORMS

Bid must be submitted on preprinted Bid Sheet (see page 26-38) supplied by the Jefferson County Purchasing Department. Type Bid Response on Bid Sheet (Page 27-30). (*Note: Vendor name must appear on the line provided at bottom of each bid sheet.)

BIDDER REGISTRATION

To become a registered vendor with the Jefferson County Commission, Purchasing Department’s competitive vendor base, please visit our VSS (Vendor Self-Service) website at <https://munisweb.jccal.org/vss/default.aspx>. Our vendor registration system is designed to maximize your opportunity to participate in the County’s purchasing program. Should you encounter a problem with registration, email procurementervices@jccal.org and provide screen shot of error message or call 205-325-5381. Or use the QR code listed below.



BIDDER REQUIREMENTS

1. Vendor must provide manufacturer documentation as an authorized seller or reseller of equipment.
2. Vendor must be established for more than 3 years.
3. Vendor must be able to provide quality products as outlined in this ITB and must meet or exceed all specifications.
4. Vendor must be able to provide a parts and labor warranty for one (1) year.
5. Vendor must be able authorized to conduct business in the State of Alabama and Jefferson County.

BIDDER RESPONSIBILITY

1. Vendor must be licensed to do business in Jefferson County
2. Vendor must be registered through Vendor Self Service
3. Vendor must submit a copy of their E-Verify included in bid
4. Vendor must not be excluded from SAMS (System for Award Management)

BID SUBMITTAL DEADLINE AND INSTRUCTIONS

The Bid Submittal Deadline is **Tuesday, July 7th, 2026**. Bid must be submitted in sealed envelopes/package and should be properly identified with the bid number and Bid Submittal Deadline:

1. All bids shall be sealed and clearly marked **ITB 52-26, “Emergency Communication Radio Equipment”**.
2. The envelope or package containing the bid shall have the name of the Vendor, complete address, telephone number, and name of contact person. **ALL BIDS MUST ARRIVE IN THE PURCHASING DEPARTMENT, 716 RICHARD ARRINGTON JR, BLVD, NORTH, ROOM 830, BIRMINGHAM, AL 35203-0009, (July 7th, 2026) BY 4 PM, CST, THE DAY PRIOR TO BID OPENING DATE. BIDS ARRIVING ON OPENING DAY WILL NOT BE ACCEPTED.** Bids sent by electronic devices (i.e., facsimile and e-mail) are not acceptable and will be rejected upon receipt. Vendors will be expected to allow adequate time for delivery of their bid either by airfreight, postal service, or other means. It will be the sole responsibility of the Vendor to have the bid delivered to Jefferson County Purchasing Department before the closing hour and date.



Jefferson County Commission Purchasing Division



716 Richard Arrington Jr. Blvd N., Room 830, Birmingham, AL 35203-0009 Office: 205.325-5381 Fax: 205-214-4034 www.paca.jccal.org

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Harriett P. Bell, Principal Buyer
Gabrielle Ramsey, Intern

Date: 6/18/2026
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The County is not responsible for delays occasioned by the U. S. Postal Service, the internal mail delivery system of the County, or any other means of delivery employed by the bidder. Similarly, the County is not responsible for, and will not open, any bid/proposal responses, which are received later than the date and time indicated above.
LATE BIDS WILL BE DISQUALIFIED AND NOT OPENED.

3. Vendor must have all proper “Required Forms” (Pgs.26-38) signed, dated and notarized (where applicable), including all “Purchasing Association of Central Alabama Forms” (Pgs. 39-53).

JEFFERSON COUNTY BUSINESS LICENSE REQUIREMENT

The successful bidder shall comply with all applicable Jefferson County business license requirements prior to commencement of work under the contract in accordance with Jefferson County Ordinance No. 1801 and applicable Alabama law. Bidders currently possessing a valid Jefferson County business license are encouraged to include a copy with their bid submission for verification purposes. Submission of a bid does not require a bidder to already possess a Jefferson County business license unless otherwise required by law or expressly stated in this solicitation. If awarded the contract, the successful bidder shall obtain and provide all required business licenses, permits, and registrations prior to contract execution and/or commencement of on-site operations. Questions regarding Jefferson County business license requirements should be directed to the Jefferson County Commission Revenue Department (Birmingham, Alabama). Failure to obtain or maintain required licensing may constitute grounds for determination of non-responsibility, withholding of contract execution or payment, termination, or other remedies available under the contract or applicable law.

INQUIRY DEADLINE

All inquiries are due by **Tuesday, June 30th, 2026 at 4:00 p.m. CST/DST.**

LATE BIDS: A bid is considered late if it is not fully received and timestamped by the official deadline stated in the Invitation to Bid (ITB). For example, if the stated deadline is 12:00:00 PM, a bid received at 12:00:01 PM will be rejected, regardless of the delivery method or reason for delay.

The County’s official timekeeping system is The Receptionist electronic check-in software used by the Jefferson County Purchasing Division. Vendors and couriers must check in using this system prior to the posted deadline for their bid to be considered timely.

If The Receptionist is unavailable, a secure electronic timestamp (e.g., email server, scanner log, or digital document capture) will serve as the backup method for determining timeliness. If neither system is operational, time of receipt will be recorded manually by purchasing division staff using a synchronized time source (e.g., a County-issued telephone, mobile device, or PC clock linked to an official County server). In such cases, the official must sign, date, and retain the recorded time in the bid file. If marked “Late,” the bid will remain unopened unless accepted under a legal exception permitted by Alabama Bid Law (e.g., single bid rule or best interest of the County).

Deliveries by third-party carriers (e.g., USPS, FedEx, UPS, courier services) are considered received only when they are physically delivered into the custody of the Purchasing Division and timestamped accordingly. Delivery to the County Mail Room or any other County office or department does not constitute official receipt. The County is not responsible for delays caused by:

1. Carrier error or mis-delivery,
2. Delivery to the Mail Room or wrong department,
3. Internal routing delays,
4. Failure to address the bid properly, or
5. Vendor arrival without completing check-in before the deadline.



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INTERPRETATIONS AND ADDENDA

No interpretation or modification made to any respondent as to the meaning of the ITB shall be binding on the Jefferson County Commission unless submitted in writing and distributed as an addendum by the Jefferson County Purchasing Department. Interpretations and/or clarifications shall be requested in writing and directed to **Harriett Bell, Jefferson County Purchasing Division, 830 Courthouse, 716 Richard Arrington Jr. Blvd. North, Birmingham, AL 35203, (Fax: 205-214-4034) or (email:bellh@jccal.org)** **Verbal information obtained otherwise will not be considered in awarding of contract. All addenda shall become part of the ITB.**

LICENSES/CERTIFICATES

Jefferson County reserves the right to require documentation that each bidder is an established business and is abiding by the Ordinances, Regulation, and Laws of their community and the State of Alabama. If you are required by any regulatory agency to maintain professional license or certification to provide any product and/or service solicited under this ITB, the County reserves the right to require you to provide documentation of your current license and/or certification before considering your Bid and/or before awarding a contract.

NOTIFICATION OF INTENT

All recipients of this solicitation are required to complete and return the enclosed Notification of Intent. Only those vendors submitting the Notification of Intent will be advised of any clarifications, addendum, answers to inquiries, etc. pertaining to this ITB. *Notification of Intent should be emailed to Harriett Bell at procurementservices@jccal.org and bellh@jccal.org by 4:00 PM on 6/24/2026 . (Full document available for download at <http://paca.jccal.org>)*

PRE-BID CONFERENCE

A Pre-Bid Conference will be held on **Thursday, June 25th, 2026 at 10 AM (CST).**

TELEPHONE INQUIRIES – NOT ACCEPTED

Telephone inquiries with questions regarding clarification on any and all specifications of the ITB will not be accepted. All questions **must** be typewritten and emailed to **Harriett Bell at procurementservices@jccal.org and bellh@jccal.org by Tuesday, June 30th, 2026 by 4:00 p.m.**



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SPECIAL PROVISIONS FOR MATERIALS AND EQUIPMENT



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SPECIAL PROVISIONS FOR MATERIALS AND EQUIPMENT

AUTHORIZED DISTRIBUTOR

Successful Bidder must be an authorized distributor for the produce he offers, or with his bid he must submit documentation from an authorized distributor that he has purchased the specified product/equipment from that distributor and that the distributor will honor all of the manufacturer’s warranties.

BRAND NAMES

Manufacturer’s names, trade names, brand names, model and catalog numbers used in these specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for alternative brands that meet or exceed the quality of the specifications listed for any item.

BRAND SUBSTITUTIONS

Bids will be considered for items complying substantially with specifications, provided deviations to the specifications are stated and items are described in detail. When offering alternate products, it is the responsibility of the bidder to indicate the brand names and model/catalog numbers, and to provide evidence of the equality for the items to be specified in the solicitation. Standard catalog sheets or technical data will not be accepted in lieu of this requirement. The Jefferson County Commission will be the sole judge of whether such alternates are equivalent to the items specified. The Jefferson County Commission reserves the right to waive immaterial variations in the specifications.

COMPLIANCE WITH OSHA

Bidder agrees that all item(s) offered comply with all applicable Federal and the State Occupational Safety and Health Act, laws, standards and regulations, and the Bidder will indemnify and hold Jefferson County Commission harmless for any failure to so conform.

DELIVERY

Purchase orders will be issued as deliveries are required. Failure to deliver as specified and in accordance with the bid submitted, including promised delivery will constitute sufficient grounds for cancellation of the order at the option of the County Commission. Subsequent County locations may be added based on the needs of the County.

DELIVERY HOURS

Unless otherwise specified, all items must be delivered to: Various Jefferson County Departments or individual PACA members as specified, Monday through Friday, between the hours of 8:00 A.M. and 12:00 P.M. and 1:00 P.M. and 3:00 P.M., excluding holidays.

DEMONSTRATION OF PRODUCT

If requested by the County, a demonstration of the item(s) offered may be required at no cost to the County. The time and place of demonstration will be determined by Jefferson County. If the demonstration cannot be performed at a Jefferson County facility, the demonstration must be performed within a 60-mile radius of Jefferson County, AL. Bidders shall indicate on their bid the location of the demonstration site. Bids for item(s) that do not perform to the County’s satisfaction during a demonstration will be declared non-responsive and will not be considered for award of bid.

F.O.B. POINT & SHIPPING CHARGES

F.O.B. Destination via best way.

MANUFACTURER & MODEL NUMBER

On Bid Sheet, Bidder must state the manufacturer name and model number of each item proposed.



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NEW AND UNUSED

Unless specifically provided to the contrary, all materials and equipment shall be new and unused and of the current production year. Bids that are received for other than the current production year or its items and materials that have been previously used will be rejected.

PRODUCT EVALUATION

If requested by the County, bidder will arrange to demonstrate the table at no cost to the County. The time and place of demonstration will be determined by Jefferson County. Said demonstration will be subject to guidelines established by the Purchasing Manager.

PROTECTION DAMAGE

Contractor will be responsible for any damage to property of the county or others caused by him, his employees or subcontractors, and will replace and make good such damage. The contractor will maintain adequate protection to prevent damage to his work and property of others and take all necessary precautions for the safety of his employees and others. The contractors will comply with all safety laws and regulations in effect in the locality.

QUANTITIES

Quantities shown are estimates and are not guaranteed to buy in the amount shown.

SAMPLES

For evaluation purposes, samples may be requested from any Bidder. Samples shall be provided at no charge unless Bidder indicates on bid the exact charge for samples. The County reserves the right to consume samples for testing purposes. The County may retain samples until delivery and acceptance of contracted items. Bidder shall remove samples at his expense within (30) days of request by the County.

TESTING

After delivery, random samples may be submitted to a commercial laboratory, or other inspection agency, for testing to determine if they conform to the specifications. In cases where tests indicate the samples do not meet specifications, the cost of the testing shall be borne the contractor. When tests indicate the materials do not meet specifications, the County reserves the right to cancel award and purchase the goods in the open market at the expense of the vendor.

WARRANTY, MANUFACTURER

Manufacturer shall fully warrant all materials and equipment furnished under the terms of this contract, against poor and inferior quality, for a period of not less than three (3) years from the date of final acceptance the County. Time is of the essence of this contract. While under warranty, manufacturer shall repair or replace inoperable materials and equipment in a timely manner to minimize the disruption of County operations. A copy or description of the manufacturer's warranty shall accompany each bid for the item(s) proposed, detailing the scope and length of the warranty. Where the successful Bidder is also the manufacturer of the materials or equipment provided under this contract, the Manufacturer's Warranty requirement will supersede the Successful Bidder Warranty requirement of this solicitation.

WARRANTY, SUCCESSFUL BIDDER

Successful Bidder shall fully warrant all materials and equipment furnished under the terms of this contract, against poor and inferior quality, for a period of not less than one (1) year from date of final acceptance by the County. Time is of the essence of this contract. While under warranty, successful Bidder shall repair or replace inoperable materials or equipment in a timely manner to minimize the disruption of County operations.



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JEFFERSON COUNTY COMMISSION GENERAL TERMS AND CONDITIONS



Jefferson County Commission Purchasing Division



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JEFFERSON COUNTY COMMISSION GENERAL TERMS AND CONDITIONS

ACT 2016-312 PROHIBITION AGAINST BOYCOTTING

Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state enjoys open trade.

ALA. CODE 41-16-161

By signing this contract, contracting party affirms that, without violating controlling law or regulation, it does not and will not, during the term of the contract, engage in economic boycotts.

AUTHORITY OF THE COUNTY

Subject to the power and authority of the County as provided by law in this contract, the County shall in all cases determine the quantity, quality, and acceptability of the work, materials and supplies for which payment is to be made under this contract. The County shall decide questions that may arise relative to the fulfillment of the contract or the obligations of the contractor hereunder.

BID ACCEPTANCE/REJECTION

Jefferson County expressly reserves the right to reject any or all bids, or parts of bids, and to make the award on merit and/or features of design and quality, delivery, and availability of parts and service as the best interest of the County appears.

BREACH AND DEFAULT

Any violation of this Agreement shall constitute a breach and default of this agreement shall be cause for termination. Upon such termination Contractor shall immediately refund to the County all amounts paid by the County pursuant to this Agreement.

CANCELLATION

Failure to deliver as specified and in accordance with the bid submitted, including promised delivery, will constitute sufficient grounds for cancellation of the order at the option of the County Commission and member of the Cooperative.

CONFLICT OF INTEREST

The Individual/Firm declares that, as of the date of any ensuing contract, neither the County nor any County Commissioner nor any Director nor any other Jefferson County Government official is directly or indirectly interested in this contract or any contract with the Individual/Firm for which compensation will be sought during the period of time this contract is being performed, and, furthermore, the Individual/Firm pledges that he/it will notify the Purchasing Manager in writing should it come to his/its knowledge that any County official becomes directly or indirectly interested in the contract or any contract the Individual/Firm for which compensation will be sought during the aforesaid period. In addition, the Individual/Firm declares that, as of the date of this contract, neither he/it nor any of his/its officers or employees have given or donated or promised to give or donate, either directly or indirectly, to any official or employee of the Jefferson County Commission, or to anyone else for the County's benefit, any sum of money or other thing of value for aid or assistance in obtaining this contract with the County under which compensation will be sought during the period of time this contract is being performed and furthermore, that neither the Bidder nor any of his/its officers or employees will give or donate or promise to give or donate, directly or indirectly, to any official or employee of the Jefferson County Commission, or to anyone else for the County's benefit, any sum of money or other thing of value, for aid or assistance in obtaining any amendment to this contract with the Bidder for which compensation will be claimed during the period of time this contract is being performed.

CORRECTIONS/AUTHORIZED SIGNATURE

Bids having any erasures or corrections must be initialed in ink. Bid must be signed in ink by an official authorized representative.



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GENERAL

The Jefferson County Commission expressly reserves the right to reject any and all bids, or parts of bids, and to make the award or awards as the best interest of the county appears.

GOVERNING LAW/DISPUTE RESOLUTION

Any contract agreement that is issued based on this ITB, the parties shall agree that the contract agreement is made and entered into in Jefferson County, Alabama, and that all services, materials, and equipment to be rendered pursuant to said contract agreement are to be delivered in Jefferson County, Alabama. The interpretation and enforcement of this contract agreement will be governed by laws of the State of Alabama. The parties agree that jurisdiction and venue over all disputes arising under this contract agreement shall be the Circuit Court of Jefferson County Alabama, Birmingham Division.

GUARANTEE

Bidder certifies by bidding, that he is fully aware of the conditions of service and purpose for which services included in this bid are to be purchased, and that his offering will meet the requirements of service and purpose to the satisfaction of the Jefferson County Commission and its Agent.

HOLD HARMLESS AND INDEMNIFICATION

Contracting party agrees to indemnify, hold harmless and defend Jefferson County, Alabama, its elected officers and employees (hereinafter referred to in this paragraph collectively as "County"), from and against any and all loss expense or damage, including court cost and attorney's fees, for liability claimed against or imposed upon County because of bodily injury, death or property damage, real or personal, including loss of use thereof arising out of or as a consequence of the breach of any duty or obligations of the contracting party included in this agreement, negligent acts, errors or omissions, including engineering and/or professional error, fault, mistake or negligence of Integrator, its employees, agents, representatives, or subcontractors, their employees, agents or representatives in connections with or incident to the performance of this agreement, or arising out of Worker's Compensation claims, Unemployment Compensation claims, or Unemployment Disability compensation claims of employees of company and/or its subcontractors or claims under similar such laws or obligations. Company obligation under this Section shall not extend to any liability caused by the sole negligence of the County, or its employees. Before beginning work, contract party shall file with the County a certificate from his insurer showing the amounts of insurance carried and the risk covered thereby. Liability insurance coverage must be no less than \$1,000,000. During performance the company must effect and maintain insurance from a company licensed to do business in the State of Alabama. Coverage required includes 1) Comprehensive General Liability; 2) Comprehensive Automobile Liability; 3) Worker's Compensation and Employer's Liability.

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INSURANCE

The successful bidder will maintain such insurance as will protect him and the County from claim under Workmen's Compensation Acts, and from claims for damage and/or personal injury, including death, which may arise from operations under this contract. Insurance will be written by companies authorized to do business in Jefferson County, Alabama and **shall include Jefferson County, Alabama as Added Additional Insured By Endorsement including a thirty (30) day(s) written cancellation notice.** Evidence of insurance will be furnished to the Purchasing agent not later than ten (10) day(s) after Purchase Order/contract date. Successful bidder is also required to include the bid number on the evidence of insurance.

Insurance Minimum Coverage:

Contracting party shall file the following insurance coverage and limits of liability with the County's Purchasing Department before beginning work with the County.

General Liability:

- \$1,000,000 - Bodily injury and property damage combined occurrence
- \$1,000,000 - Bodily injury and property damage combined aggregate
- \$1,000,000 - Personal injury aggregate
- Comprehensive Form including Premises/Operation, Products/Completed Operations, Contractual, Independent contractors, Broad Form property damage and personal injury.

Automobile Liability:

- \$1,000,000 - Bodily injury and property damage combined coverage
- Any automobile including hired and non-owned vehicles

Workers Compensation and Employers Liability:

- \$100,000 - Limit each occurrence

Umbrella Coverage:

- \$1,000,000 - Each occurrence
- \$1,000,000 - Aggregate

Added Additional Insured by Endorsement:

- Jefferson County, Alabama
- 30 day(s) written cancellation notice

Under Description of Operations/Locations/Vehicles/Exclusions Added by Endorsement/Special Provisions enter the BID/ITB Number, Project Number or Purchase Order Number Covered by The Certificate of Insurance.



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INVOICING

All invoices must agree with the purchase order in description and price and include the following information: 1) Purchase Order Number; 2) Ship-to department name and address.

In order to ensure prompt payment, ALL ORIGINAL INVOICES* MUST BE SENT TO:

Jefferson County Commission Finance Department Room 820 County Courthouse 716 Richard Arrington Jr. Blvd. North Birmingham, Al 35203	or	REQUESTING JEFFERSON COUNTY DEPARTMENTS OR PACA MEMBERS
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*If invoice does not agree with purchase order, credits or a corrected invoice will be required in order for the County to process payment. **Invoices that do not reference an authorized Purchase Order will be returned to the vendor.***

LANGUAGE, WORDS USED INTERCHANGEABLY

The word COUNTY refers to the JEFFERSON COUNTY COMMISSION and/or JEFFERSON COUNTY, ALABAMA throughout this document. Similarly, RESPONDENT, VENDOR, and BIDDER refer to the person or company submitting an offer to sell its goods or services to the COUNTY. The words PROPOSAL, QUOTATION, and BID are all offers from the BIDDER. The County has established for the purposes of this ITB that the words SHALL, MUST or WILL are equivalent in this ITB and indicate a mandatory requirement or condition, the material deviation from which shall not be waived by the County. A deviation is material if, at the sole discretion of the County, the deficient response is not in substantial accord with this ITB’s mandatory condition requirements. The words SHOULD and MAY are equivalent in the ITB and indicate very desirable conditions or requirements but are permissive in nature. Deviation from, or omission of, such a desirable condition or requirement will not in and of itself cause automatic rejection of a proposal but may result in being considered as not in the best interest of the County.

LAWS AND REGULATIONS

All applicable State of Alabama and federal laws, ordinances, licenses and regulations of a governmental body having jurisdiction shall apply to the award throughout as the case may be and are incorporated here by reference. The Jefferson County Commission currently does not have a business license. Vendors must register with the Jefferson County Commission Department of Revenue. Any contract executed based on award of this ITB/ RFP must stipulate that governing law will be the State of Alabama.

NEGOTIATIONS

Jefferson County reserves the right to enter into contract negotiations with the selected bidder. If the County and the selected bidder cannot negotiate a successful contract, the County may terminate negotiations and begin negotiation with the next selected bidder. This process will continue until a contract has been executed or all proposals have been rejected. No bidder shall have any rights against the County, arising from such negotiations.

NON- DISCRIMINATION POLICY

The Jefferson County Commission is strongly committed to equal opportunity in solicitation of ITB’s and RFP’s. The County encourages bidders and proposers to share this commitment. Each bidder/contractor submitting a proposal will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, disability or veteran status. The Bidder/Contractor will ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, age, disability or veteran status. Such action shall include, but not be limited to the following: employment, promotion, demotion, or transfer;



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recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

OTHER BENEFITS AND COMPENSATION

There are no other benefits or compensation except as listed in Method of Payment below.

PERMITS, CODES & REGULATIONS

All equipment, construction, and installation will comply with City, County, State and Federal codes and Regulations. Successful bidder will obtain and pay for all permits necessary, notify proper authorities for inspections and furnish any certificates required for the work.

PRE-PAYMENTS

No prepayments of any kind will be made prior to shipment. Bidder agrees that Jefferson County will be charged no more for item(s) bid than the State of Alabama, and that in the event of a price reduction; the County will receive the benefit of such reduction on any undelivered portion of contract.

PRICE GUARANTEE FOR ENTIRE CONTRACT PERIOD

Bidder agrees that he will deliver any items awarded to him, that such items will be manufactured to quoted specifications that prices billed will be no higher than those quoted herein and that delivery will be made within the time specified herein or within a reasonable time, if not so specified. Bidder hereby guarantees delivery of all items awarded to him hereunder, without any qualification or limitation whatsoever. In making this guarantee, bidder confirms that he has secured the subject items or has obtained guarantee of their availability sufficient to his satisfaction.

Bidder further agrees that in the event bidder fails to deliver any items awarded to him in accordance herewith for any reason whatsoever, Jefferson County may, at its option, accept the next lowest and best bid for such items, or re-bid such items, or obtain substitute items elsewhere. Such substitutes may include later year models, where current year models are not reasonably available. Bidder agrees to pay Jefferson County the difference between the bidder's bid for such items and the cost to Jefferson County to obtain the items elsewhere, if greater, and other incidental and consequential damages. Jefferson County may elect not to affect such cover and may enforce all remedies authorized by law.

PRICE REDUCTION

In the event of a general price reduction, the County will receive the benefit of such reduction on any undelivered portion of contract.

PRICES

Prices must include transportation (including fuel surcharge, if applicable) labor, equipment, material and shall remain firm for the term of the contract. If price adjustments are requested pursuant to the terms of this contract, the Contractor must notify the County ninety (90) days prior to the current terms expiration date.

PUBLIC DISCLOSURE

Subject to applicable law or regulations, the content of each Bidder's Proposal shall become public information upon the effective date of any resulting contract. A Bidder's disclosure or distribution of the bid, other than to the County, will be grounds for disqualification at the County's option. All electronic files; audio and/or video recordings; and all papers pertaining to any activity performed by the Successful bidder for or on behalf of the County shall be the property of the County and shall be turned over to the County upon request. Bids submitted are not publicly available until after awarded contract is signed by the Jefferson County Commission. Jefferson County reserves the right to retain all Bids submitted and to use any ideas in a bid regardless of whether that bid is selected.



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SINGLE BID

If a single bid response is received for this ITB, the bid will be rejected in accordance with Title 41-16-50-a-1 of the Alabama Code. The bid will be opened but will not be read publicly. We will proceed with negotiations for a lower price with the rejected bidder and other bidders by means of sealed quotes. The rejected bidder’s initial offer will not be disclosed to other bidders, prior to the awarding of a contract. The award will be made to the company offering the lowest negotiated quotation, provided that all conditions and specifications required by the County are met.

SOLE CONTRACTOR/IMPLEMENTER

The Jefferson County Commission intends to award the contract to a sole contractor. The successful Bidder shall assume total responsibility for all Deliverables whether a sub-contractor or third-party produces them in whole or in part. Further, the County will consider the successful Bidder to be the sole point of contact with regard to contractual matters, including payment of all charges resulting from the Contract. The successful Bidder will be fully responsible for any default by a sub-contractor, just as if the successful Bidder itself had defaulted. No sub-contractor will be paid directly by Jefferson County. The successful Bidder will be solely responsible for the success of the entire Project.

STATEMENT OF COMPLIANCE WITH ALABAMA CODE SECTION 31-13-9:

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

TAX

Jefferson County is exempt from all tax. Provided however, bidder shall be responsible for payment of all sales, use, lease, ad valorem and any other tax that may be levied or assessed by reason of this transaction.

TELEGRAPHIC/ELECTRONIC BID RESPONSES

Bid responses sent by electronic devices (i.e., facsimile machines and email) are not acceptable and will be rejected upon receipt. Vendors will be expected to allow adequate time for delivery of their bid responses either by airfreight, postal services, or by other means.

TERMINATION OF CONTRACT

This contract may be terminated by the county with a thirty (30) day written notice to the other party regardless of reason. Any violation of this agreement shall constitute a breach and default of this agreement. Upon such breach, the County shall have the right to immediately terminate the contract and withhold further payments. Such termination shall not relieve the Contractor of any liability to the County for damages sustained by virtue of a breach by the Contractor.

THIRD-PARTY “REMIT-TO”

If bidder has a third-party “remit-to” company, that information must appear on the Bidder’s response. Jefferson county will send payment to the company designated by Bidder on its response, but will not be responsible for resolving payment issues, should the bidder change payment processing companies after a payment has been mailed or without 45-day written notification to the Purchasing and Accounting division of Jefferson County.

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**Jefferson County Commission
Purchasing Division**



716 Richard Arrington Jr. Blvd N., Room 830, Birmingham, AL 35203-0009

Office: 205.325-5381

Fax: 205-214-4034

www.paca.jccal.org

Michael Matthews, Purchasing Agent, Ph.D., C. P. M.
Harriett P. Bell, Principal Buyer
Gabrielle Ramsey, Intern

Date: 6/18/2026
ITB No. 52-26

JEFFERSON COUNTY COMMISSION REQUIRED FORMS



Jefferson County Commission Purchasing Division



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CHECKLIST DOCUMENT

(Bidder must use this form to verify that all required documents are submitted with bid)

(Form must be submitted with sealed bid)

ITEM	DESCRIPTION	YES	NO
1	Bid Form Price Sheet		
2	Proposed Equipment and Material Manufacturers		
3	Experience Statement		
4	Notice of Intent to Respond		
5	E-Verify Enrollment Form		
6	Non-Collusion Affidavit		
7	Affidavit of Bidder		
8	Equal Employment Opportunity Certification		
9	Debarment Statement		
10	Signature page		
11	Addenda		
12	Manufacturers Certificate		
13	Authorized Dealer		
14	Subcontractor List		
15	PACA Agreement		

NAME OF YOUR COMPANY _____



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BID FORM

(Bidder must use this form. Fill in all spaces.)

Bidders will be required to furnish a sample of each item, on which he has bid, with bid submission.

NOTE: All items will be requested on an as needed basis.

Item#	RADIO DESCRIPTION	QTY	UOM	PRICE
1	<u>Kenwood VM5000 or approved equal</u> <i>RF Bands: VHF • UHF (High & Low) • 700/800 MHz</i> <i>Protocols: P25 Phase 1 & 2 • Viking16 • FM Analog</i>	100	EA	\$
2	<u>Kenwood VM6000 or approved equal</u> <i>RF Bands: VHF • UHF (High & Low) • 700/800 MHz</i> <i>Protocols: P25 Phase 1 & 2 • FM Analog</i>	100	EA	\$
3	<u>Kenwood VM7000 or approved equal</u> <i>Multiband: Low Band High Power • VHF (with High Power option) UHF-Low • UHF-High • 700/800 MHz</i> <i>Protocols: FM Analog • P25 Phase 1 & 2 • DMR</i>	100	EA	\$
4	<u>Kenwood VM8000 or approved equal</u> <i>Multiband: Low Band High Power • VHF (with High Power option) UHF-Low • UHF-High • 700/800 MHz</i> <i>MultiProtocol: FM Analog • P25 Phase 1 & 2 • DMR</i>	100	EA	\$
5	<u>Kenwood VP5000 or approved equal</u> <i>RF Bands: VHF • UHF (High & Low) • 700/800 MHz</i> <i>Protocols: P25 Phase 1 & 2 • Viking16</i>	100	EA	\$
6	<u>Kenwood VP8000 or approved equal</u> <i>Multiband • VHF • UHF • 700/800 MHz</i> <i>Multi-Protocols: FM Analog • P25 Phase 1 & 2 • P25 Conventional • DMR Tier II & Tier III • Viking16</i>	100	EA	\$
TOTAL				\$

NAME OF YOUR COMPANY _____



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BID FORM - Continued

Amount Written in Words. This bid will be awarded based upon the total amount bid **as written in words**. Where there is a discrepancy between words and figures, **WORDS WILL GOVERN**. Where there is a discrepancy between monthly lease rate and total estimated finance charges, **MONTHLY LEASE RATE WILL GOVERN**.

Please check your calculations before submitting your bid; the County will not be responsible for Bidder miscalculations.

Delivery is guaranteed not later than _____ days after order date.

Attach a letter stating differences between County specifications and specifications of item(s) offered.

1. **Discounts.** The following discounts *will* be considered in award of bid.
 - a. Award of all items. Indicate any additional discount for award of all items to your company: _____%.
 - b. Payment Discount. Discount for payment of invoice within **20 days** of receipt is: _____%. Payment discounts of 20 or more days will be considered in award of bid. The County will not take discounts that are not earned.
2. **All or None Offer.** This bid is offered on an all or none basis? _____(Yes/No)
3. **Delivery.** Delivery time after receipt of order: _____ days. Delivery will be made via (check applicable means of delivery): ___ Bidder's Truck ___ Commercial Truck ___ Train ___ Sea ___ Air
4. **Warranty Offered by Bidder. (Bidder – you must provide the following information)**
The Manufacturer's Warranty for Item Offered is:
 - a. **Scope:**
 - b. **Term:**
5. **Extended Warranty.** Indicate terms and price of any extended warranties available for purchase, commencing upon expiration of original warranty.
 - a. **Scope:**
 - b. **Term:**
 - c. **Price per Term per Unit:**

NAME OF YOUR COMPANY _____



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BID FORM - Continued

Term Of Offer. It is understood and agreed that this bid may not be withdrawn for a period of **ninety- (90) days** from the Bid Submittal Deadline, and at no time in case of successful Bidder.

Bidder's Acknowledgement Of His Understanding Of The Terms and Conditions. Signature below verifies that Bidder has read, understands, and agrees to the conditions contained herein and on all of the attachments and agenda.

Bidder hereby acknowledges receipt of Addenda Number(s) __, __, __, and __.

Representations Made Under Penalty Of Perjury. The representations herein are made under penalty of perjury. We hereby offer to sell the County the above item(s) at the prices shown and under the terms and conditions herein, attached, or incorporated by reference.

Bidder Name (Person, Firm, Corp.)

Signature of Authorized Representative

Address

Name of Authorized Representative

City, State, Zip Code

Title of Authorized Representative

Telephone Number

Facsimile Number

NAME OF YOUR COMPANY _____



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EXPERIENCE STATEMENT To Be Submitted With Bid

List at least three references for work of a similar nature performed within the last three years.

I hereby certify that I have performed the work listed below.

Signature of Bidder

CUSTOMER NAME	YR.	AMOUNT	CONTACT	PHONE	EMAIL
		\$			
		\$			
		\$			
		\$			
		\$			
		\$			



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SUBCONTRACTORS LIST

The following is a list of the subcontractors that will be used in the work if the Bidder is awarded the contract, and no subcontractor not listed below will be used without the written approval of the (Name of Agency). Additional numbered pages outlining this portion of the bid may be attached to this page. **NOTE: Subcontractors' address, telephone number, license numbers, class and expiration date information may be omitted from this form but must then be submitted within two (2) working days following the opening of bids. Subcontractor name, location, and item of work must be stated at the time of the bid.**

Bidder Name

SUBCONTRACTORS LIST, Page 1		
<i>All Subcontractors in excess of 1/2 of 1% of total bid must be listed.</i>		
SUBCONTRACTOR:	ITEM OF WORK:	
LOCATION/ADDRESS:		
LICENSE NO. CLASS:	EXPIRATION DATE: / /	PHONE: ()
SUBCONTRACTOR:	ITEM OF WORK:	
LOCATION/ADDRESS:		
LICENSE NO. CLASS:	EXPIRATION DATE: / /	PHONE: ()



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ITB No. 52-26

NOTIFICATION OF INTENT TO RESPOND

Reference ITB #52-26 “ EMERGENCY COMMUNICATION RADIO EQUIPMENT”

(Return signed statement no later than Wednesday, June 24, 2026 by 4:00 P.M.)

- () On behalf of myself/my firm/institution, I hereby certify that I/we intend to submit a response.
- () On behalf of myself/my firm/institution, I hereby certify that I/we **do not** intend to submit a response.

Authorized Signature

Individual/Institution/Firm

Title

Date

NOTE

You may email the form back to me at procurementservices@jccal.org and bellh@jccal.org



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ITB No. 52-26

NON-COLLUSION AFFIDAVIT

I, _____, an authorized agent/representative of _____ attest that the Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the Proposal is genuine and not collusive or sham; that the Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham ITB, and has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham ITB, or that anyone shall refrain from proposing; that the Bidder has not in any manner, directly or indirectly sought by agreement, communication or conference with anyone to fix the ITB of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the ITB price or of that of any Bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the ITB are true; and further, that the Bidder has not, directly or indirectly, submitted his/her ITB price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any corporation, partnership, company, association, organization, ITB depository, or to any member or agent thereof, to effectuate a collusive or sham ITB.

I, the undersigned, hereby certify that I have read and understand this Non-Collusion Affidavit and guarantee complete compliance with all the terms, conditions and stipulations.

Subscribed and Sworn to
Before me this _____ day
of _____ 20____.

BY _____
Authorized Signature of Bidder Date

Print or Type Name of Bidder

Notary Public of
My Commission expires



Jefferson County Commission
Purchasing Division



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AFFIDAVIT OF CONTRACTOR
Alabama Act 2011-535

I affirm the following:

- 1. I will not knowingly employ, hire for employment, or continue to employ an unauthorized alien; and,
2. I affirm that the below listed Business Organization is enrolled in the E-Verify program, that the Business Organization listed below will remain enrolled in the E-Verify program during the term of the contract and that every employee that is required to be verified will be verified according to the applicable federal rules and regulations; and
3. I acknowledge that §9(e) Alabama Act 2011-535 authorizes the County to terminate this contract for a first violation of §9(a) of said Act and requires the County to terminate this contract for a second violation of §9(a) of said Act.

Printed Name of Contract (or Authorized Representative)

Title

Signature of Contract (or Authorized Representative)

Date Signed

Name of Business Entity

Phone Number

State of

County of

Sworn to and subscribed before me on this day of , 20.

NOTARY PUBLIC

My Commission Expires:



Jefferson County Commission Purchasing Division



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ITB No. 52-26

JEFFERSON COUNTY, ALABAMA EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION FORM

Contractor/Vendor Name: _____

Address: _____

The Contractor acknowledges receipt of Jefferson County’s Equal Employment Opportunity Contractor Compliance Administrative Order (attached hereto) and certifies that it is an equal opportunity employer and agrees to the requirements of the Policy and the Equal Employment Opportunity Clause therein. It further certifies that it will require all subcontractors to execute an Equal Employment Opportunity statement and certification of compliance in accordance with Jefferson County Administrative Order 08-4 as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, disability or veteran status pursuant to the provisions of Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 1981, 1983, 1986 and all amendments thereto relative to discriminatory employment practices. The Contractor will ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, age, disability or veteran status. Such action shall include, but not be limited to the following: employment, promotion, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
2. In the event of the Contractor’s non-compliance with the equal employment opportunity clause of this contract, this contract may not be awarded or may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further County contracts.
3. The Contractor will include the provisions of paragraph (1) in every subcontract or purchase order.
4. The Contractor shall certify to the County its compliance with this policy prior to receipt of any contract or business with the County.

The Contractor will furnish to the County, upon request, reports, notices, policies and/or information certifying compliance with this policy.

In the event of the Contractor’s non-compliance with the equal employment opportunity clause of this contract, this contract may not be awarded or may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further County contracts.

Date

Signature

Title



Jefferson County Commission Purchasing Division



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ITB No. 52-26

DEBARMENT STATEMENT

CERTIFICATION REGARDING DEBARMENT, SUSPENSIONS, AND OTHER RESPONSIBILITY MATTERS

(Executive Order 12549, Debarment and Suspension, 34 CFR Part 85)

Bidder/Offeror certifies to the best of its knowledge and belief, that it and its principals:

- (a) Are are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have have not within a three-year period preceding award of this contract been convicted of or had civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are are not presently indicted for or otherwise criminally charged by a governmental entity (Federal, State or Local) with commission on any of the offenses enumerated in Paragraph (b) above; and
- (d) Have have not within a three-year period preceding award of this contract had one or more public transactions (Federal, State or Local) terminated for cause of default.

Vendor Authorized Signature

Date

Typed or Printed Name

Solicitation Number



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SIGNATURE PAGE

The Jefferson County Commission, or its Agent, shall have the right to waive any informality or irregularity. Under certain limited conditions, the Purchasing Department may apply a local preference option in determining the low bid for purchases of personal property.

All provisions of this Invitation are accepted by bidder as part of any contract or purchase resulting therefrom.

Date: _____ Company Name: _____ Web Address: _____

Terms: _____ Address: _____ City: _____

County: _____ State: _____ Zip: _____ Phone: (____) _____

If Jefferson County Business License were issued to your company for the past twelve (12) months, please list numbers. _____

Vendor's Federal I.D. Number: _____

I certify that _____ has _____ has not _____ been in operation for one year at
(Company Name) (Check one)
location(s) zoned for the type of business conducted by my company at the address stated above.

DUNS #: _____

(Authorized Signature)

(Print Name)

(E-Mail Address)

Toll Free Phone: _____ Fax Number: _____

Return original bid in enclosed envelope. Authorized signature of bidder must be in ink.

Bids received in our office after the specified date and hour will not be considered.

INDICATE THE FOLLOWING ADDRESSES IF DIFFERENT FROM ABOVE:

1. BID AWARD NOTICE ADDRESS
2. PURCHASE ORDER ADDRESS
3. REMITTANCE ADDRESS (AND NAME IF DIFFERENT THAN ABOVE)

**PURCHASING ASSOCIATION OF
CENTRAL ALABAMA (PACA)
SPECIAL PROVISIONS AND
REQUIRED FORMS**

**PURCHASING ASSOCIATION OF CENTRAL ALABAMA
TO ALL BIDDERS:**

The attached ITB/RFP presents a cooperative bid/proposal for the Purchasing Association of Central Alabama (PACA) partners below:

Alabama School of Fine Arts	Covington County Schools	Jefferson County Economic & Industrial Development Authority (JCEIDA)	Pinson, City of
Alabaster City Schools	Cullman County Schools	Jefferson County Housing Authority	Pleasant Grove, City of
Alexander City Schools	DeKalb County Schools	Jefferson County Library Coop	Randolph County Schools
Andalusia City Schools	Demopolis City Schools	Jefferson County Youth Detention	Roanoke City Schools
Arab City Schools	Dothan City Schools	Kimberly, Town of	Rocky Ridge Fire/Rescue
Athens City Schools	Elmore County Schools	Lamar County Schools	Russell County Schools
Bessemer, City of	Escambia County Schools	Lanett City Schools	Russellville City Schools
Bessemer City Schools	Etowah County Schools	Lauderdale County Schools	Sheffield City Schools
Bibb County Schools	Fairfield City Schools	Lawson State Community College	Shelby County Schools
Birmingham, City of	Fayette County Schools	Lee County Schools	St. Clair County Schools
Birmingham City Schools	Florence City Schools	Leeds Schools	Sylacauga City Schools
Birmingham-Jefferson Civic Center	Forestdale Fire Department	Leeds, City of	Talladega City Schools
Birmingham Public Library	Fultondale, City of	Legacy Prep Charter School	Talladega County Schools
Blount County Schools	Fultondale Fire & Rescue	Limestone County Schools	Tallapoosa County Schools
Boaz City Schools	Gadsden City Schools	Marengo County Schools	Tallassee City Schools
Bullock County Schools	Gardendale, City of	McCalla Area Fire District	Tarrant, City of
Butler County Schools	Geneva County Schools	Midfield, City of	Tarrant City Schools
Center Point, City of	Glennwood Fire District	Midfield Schools	Thomasville City Schools
Center Point Fire District	Greene County Schools	Minor Heights Fire Department	Trussville Schools
Chambers County Schools	Hale County Schools	Morris, Town of	Trussville, City of
Cherokee County Schools	Harpersville, Town of	Mountain Brook, City of	Tuscaloosa City Schools
Chilton County Schools	Helena, City of	Mountain Brook Schools	Tuscaloosa County Schools
Chilton-Shelby Mental Health Center dba Central Alabama Wellness	Homewood, City of	Muscle Shoals City Schools	Tuscumbia City Schools
Choctaw County Schools	Homewood City Schools	North Shelby Fire Department	University of Montevallo
Clanton, City of	Hoover, City of	Oneonta City Schools	University of North Alabama
Clay, City of	Hoover City Schools	Orange Beach City Schools	Vestavia Hills, City of
Clarke County Schools	Hueytown, City of	Oxford City Schools	Vestavia Hills Schools
Clay County Schools	Irondale, City of	Palmerdale Fire Department	Walker County Schools
Cleburne County Schools	Jackson County Schools	Pelham, City of	Warrior, City of
Colbert County Schools	Jacksonville City Schools	Pelham Schools	Warrior River Fire & Rescue Service
Concord Fire Department	Jasper City Schools	Pell City School System	Winfield City Schools
Conecuh County Schools	Jefferson County 911 Emergency Communications District Inc	Pike Road Schools	
CGMH Authority	Jefferson County Association of Fire Departments		
Coosa County Schools	Jefferson County Schools		

A list of current partners of the cooperative can be found on the website at <http://www.paca.jccal.org>

Other government entities and all school systems within Jefferson County and other counties of Alabama as choose to be governed by the provisions of the Association, may elect to participate in this cooperative bid. Vendors must agree that if any additional government entity does join the Association, vendors shall honor prices on this Invitation to Bid for those additional entities that may join the Association.

ITB/RFP #: 52-26
Commodity Code: 72574 & 72578
Principal Buyer/Buyer: Harriett Bell, Principal Buyer
Telephone: (205) 325-5381

The proposal award will be made by the Jefferson County Commission on behalf of the Association in accordance with the provisions of the intergovernmental agreement between the Jefferson County Commission and the partners of the Association. Each participating governmental entity of the Association will be responsible for issuing its own purchase orders, delivery instructions, invoicing, and insurance requirements, issuing its own tax exemption certificate as required by vendors.

This cover letter is considered an integral part of this Invitation to Bid/Request for Proposal document and shall be included by reference in any contract.

Vendor Name

Acknowledged _____
Authorized Signature/Title

Purchasing Association of Central Alabama/PACA Partners by County

Baldwin County

Orange Beach City Schools

Bibb County

Bibb County Schools

Blount County

Blount County Board of Education
Oneonta City Board of Education

Bullock County

Bullock County Schools

Butler County

Butler County Schools

Calhoun County

Calhoun County Schools
Jacksonville City Schools
Oxford City Schools

Chambers County

Chambers County Board of Education
Lanett City Schools

Cherokee County

Cherokee County Board of Education

Chilton County

Chilton County Board of Education

Choctaw County

Choctaw County Board of Education

Clarke County

Clarke County Schools
Thomasville City Schools

Clay County

Clay County Schools

Cleburne County

Cleburne County Schools

Colbert County

Colbert County Schools
Muscle Shoals City Schools
Sheffield City Schools
Tusculum City Schools

Conecuh County

Conecuh County Board of Education

Coosa County

Coosa County Schools

Covington County

Andalusia City Schools

Covington County Schools

Cullman County

Cullman City Schools
Cullman County Schools

DeKalb County

DeKalb County Schools

Elmore County

Elmore County Schools
Tallassee City Schools

Escambia County

Escambia County Board of Education

Etowah County

Etowah County Board of Education
Gadsden City Board of Education

Fayette County

Fayette County Schools

Geneva County

Geneva County Schools

Greene County

Greene County Schools

Hale County

Hale County Schools

Houston County

Dothan City Board of Education

Jackson County

Scottsboro City Schools
Jackson County Schools

Jefferson County

Alabama School of Fine Arts
Bessemer Board of Education
Birmingham Board of Education
Fairfield Board of Education
Homewood Board of Education
Hoover City Board of Education
Lawson State Community College
Leeds Board of Education
Legacy Prep Charter School
Midfield Board of Education
Mountain Brook Board of Education
Tarrant City Board of Education
Trussville Board of Education
Vestavia Hills Board of Education

Lamar County

Lamar County Schools

Lauderdale County

Florence City Schools

Lauderdale County Schools

University of North Alabama

Lawrence County

Lawrence County Schools

Lee County

Auburn City Schools
Lee County Schools
Opelika City Schools

Limestone County

Athens City Schools
Limestone County Schools

Marengo County

Demopolis City Schools
Marengo County Schools

Marion County

Marion County Schools
Winfield City Schools

Marshall County

Arab City Board of Education
Boaz City Schools
Guntersville City Schools

Montgomery County

Pike Road Board of Education

Morgan County

Morgan County Board of Education

Pickens County

Pickens County Board of Education

Randolph County

Randolph County Board of Education
Roanoke City Schools

Russell County

Phenix City Board of Education
Russell County Board of Education

Shelby County

Alabaster Board of Education
Pelham Board of Education
Shelby County Schools
University of Montevallo

St. Clair County

Pell City Board of Education
St. Clair County Schools

Talladega County

Sylacauga City Schools
Talladega City Schools
Talladega County Board of Education

Tallapoosa County

Alexander City Schools

Tallapoosa County Schools

Tuscaloosa County

Tuscaloosa City Schools
Tuscaloosa County Board of Education

Walker County

Jasper Board of Education
Walker County Board of Education

Winston County

Haleyville City Schools
Winston County Board of Education

Purchasing Association of Central Alabama (PACA)

Listing For School Districts and Colleges

ALABAMA SCHOOL OF FINE ARTS

ALABASTER CITY SCHOOL DISTRICT

Creek View Elementary School
Meadow View Elementary School
Thompson Intermediate School
Thompson Middle School
Thompson High School

ALEXANDER CITY SCHOOL DISTRICT

Jim Pearson Elementary School
Stephens Elementary School
Radney Elementary School
Alexander City Middle School
Benjamin Russell High School

ANDALUSIA CITY SCHOOL DISTRICT

Andalusia Elementary School
Andalusia Junior High School
Andalusia High School

ARAB CITY SCHOOL DISTRICT

Arab Elementary School
Arab Junior High School
Arab High School
Arab Primary School

ATHENS CITY SCHOOL DISTRICT

iAcademy at Athens Elementary School
FAME Academy at Brookhill
HEART Academy at Julian Newman
SPARK Academy at Cowart
Athens Intermediate School
Athens Middle School
Athens High School
Athens Renaissance School

BESSEMER CITY SCHOOL DISTRICT

Abrams Elementary School
Bessemer City Middle School
Bessemer Center for Technology
Bessemer City High School
C. F. Hard Elementary School
Greenwood Elementary School
Jonesboro Elementary School
New Horizon Alternative School
Westhills Elementary School

BIBB COUNTY SCHOOL DISTRICT

Bibb County Career Academy
Bibb County High School
Brent Elementary School
Centreville Middle School
Randolph Elementary School
West Blocton Elementary School
West Blocton High School
West Blocton Middle School
Woodstock Elementary School

BIRMINGHAM CITY SCHOOL DISTRICT

A H Parker High School
Avondale Elementary School
Barrett Elementary School
Bertram A. Hudson K-8 School
Booker T. Washington K-8 School
Bush Hills STEAM Academy
Central Park Elementary School
Charles A. Brown Elementary School
Dupuy Alternative School
Epic Alternative School
Ernest F. Bush K-8 School
George W. Carver High School

Glen Iris Elementary School
Green Acres Middle School
Hayes K-8 School
Hemphill Elementary School
Henry J. Oliver Elementary School
Huffman Academy
Huffman High School
Huffman Middle School
Inglenook Pre-K-8 School
John Herbert Phillips Academy
Jones Valley Middle School
L. M. Smith Middle School
Malachi Wilkerson Middle School
Martha Gaskins Elementary School
Minor Elementary School
Norwood Elementary School
Ossie Ware Mitchell Middle School
Oxmoor Valley Elementary School
P. D. Jackson-Olin High School
Prince Alternative Elementary
Ramsay High School
Richard Arrington Jr Elementary School
Robinson Elementary School
South Hampton K-8 School
Sun Valley Elementary School
Tuggle Elementary School
W. E. Putnam Middle School
Wenonah High School
West End Academy
William J Christian K-8 School
Woodlawn High School
Wylam Elementary School

BOAZ CITY SCHOOL DISTRICT

Boaz Elementary School
Corley Elementary School
Boaz Intermediate School
Boaz Middle School
Boaz High School

BULLOCK COUNTY SCHOOL DISTRICT

Union Springs Elementary School
South Highlands Middle School
Bullock County High School
Bullock County Career Technical Center

BUTLER COUNTY SCHOOL DISTRICT

Greenville Elementary School
Greenville High School
Greenville Middle School
W. O. Parmer Elementary School
Georgiana School
McKenzie School

CHAMBERS COUNTY SCHOOL DISTRICT

Eastside Elementary School
Fairfax Elementary School
Five Points School
Huguley Elementary School
Inspire Academy
John P Powell Middle School
Lafayette High School
Lafayette Lanier Elementary School
Bob-Harding Shawmut Elementary School
Valley High School
W F Burns Middle School

CHEROKEE COUNTY SCHOOL DISTRICT

Cedar Bluff School
Centre Elementary School
Centre Middle School
Cherokee County Career and Technology Center

Cherokee County High School
Gaylesville School
Sand Rock School
Spring Garden High School

CHILTON COUNTY SCHOOL DISTRICT

Chilton County High School
Clanton Elementary School
Clanton Intermediate School
Clanton Middle School
Isabella High School
Jemison Elementary School
Jemison High School
Jemison Intermediate School
Jemison Middle School
LeCroy Career Technical Center
Maplesville High School
PASS Academy
Thorsby High School
Verbena High School

CHOCTAW COUNTY SCHOOL DISTRICT

Choctaw County Elementary School
Southern Choctaw Elementary School
Choctaw County High School
Southern Choctaw High School

CLARKE COUNTY SCHOOL DISTRICT

Gilmore Elementary School
Jackos m Elementary School
Jackson Intermediate School
Jackson Middle School
Wilson Hall Middle School
Jackson High School
Clarke County High School

CLAY COUNTY SCHOOL DISTRICT

Ashland Elementary School
Central High School
Central Junior High School
Lineville Elementary School

CLEBURNE COUNTY SCHOOL DISTRICT

Cleburne County Career Technical School
Cleburne County Elementary School
Cleburne County Middle School
Cleburne County High School
Fruithurst Elementary School
Pleasant Grove Elementary School
Ranburne Elementary School

COLBERT COUNTY SCHOOL DISTRICT

Cherokee Elementary School
Cherokee High School
Colbert County High School
Colbert Heights Elementary School
Colbert Heights High School
Hatton Elementary School
Leighton Elementary School
New Bethel Elementary School

CONECUH COUNTY SCHOOL DISTRICT

Evergreen Elementary School
Conecuh County Junior High School
Lyeffion Junior High School
Repton Junior High School
Thurgood Marshall Middle School
Hillcrest High School
Southside Preparatory Magnet Academy
Genesis Innovative School

COOSA COUNTY SCHOOL DISTRICT

Central Elementary School
Central High School
Coosa County Technical Center

COVINGTON COUNTY SCHOOL DISTRICT

Fleeta Jr High School
Floral High School
Red Level School
Pleasant Home School
Straughn Elementary School
Straughn Middle School
Straughn High School
W.S. Harlan Elementary School

CULLMAN COUNTY SCHOOL DISTRICT

Cold Springs Elementary School
Fairview Elementary School
Good Hope Elementary School
Good Hope Primary School
Hanceville Elementary School
Harmony School
Holly Pond Elementary School
Parkside School
Vinemont Elementary School
Walti Elementary School
West Point Elementary School
Fairview Middle School
Good Hope Middle School
Hanceville Middle School
Holly Pond Middle School
Vinemont Middle School
West Point Middle School
Cold Springs High School
Fairview High School
Good Hope High School
Hanceville High School
Holly Pond High School
Vinemont High School
West Point High School
West Point Intermediate School
Child Development Center
Cullman Area Technology Academy
Fast Track For Industry

DEKALB COUNTY SCHOOL DISTRICT

Collinsville School
Crossville High School
Crossville Middle School
Crossville Elementary School
DeKalb County Technology Center
Fyffe High School
Geraldine High School
Henager Junior High School
Ider High School
Moon Lake Elementary School
Plainview High School
Ruhama Junior High School
Sylvania High School
Valley Head High School

DEMOPOLIS CITY SCHOOL DISTRICT

Demopolis Middle School
Demopolis High School
U. S. Jones Elementary School
Westside Elementary School

DOTHAN CITY SCHOOLS

Beverlye Intermediate School
Carver 9th Grade Academy
Carver School for Math, Science, and Technology
Dothan City Early Education Center
Dothan City Virtual School
Dothan High School
Dothan Preparatory Academy
Dothan Tech
Girard Intermediate School
Girard Primary School
Head Start Center

Heard Elementary School
Hidden Lake Primary School
Highlands Elementary School
Jerry Lee Faine Elementary School
Kelly Springs Elementary School
Morris Slingluff Elementary School
Selma Street Elementary School

ELMORE COUNTY SCHOOL DISTRICT

Airport Road Intermediate School
Coosada Elementary School
Eclectic Elementary School
Eclectic Middle School
Elmore County High School
Elmore County Technical Center
Holtville Elementary School
Holtville High School
Holtville Middle School
Millbrook Middle School
Redland Elementary School
Stanhope Elmore High School
The EDGE-Virtual School
Wetumpka Elementary School
Wetumpka High School
Wetumpka Middle School

ESCAMBIA COUNTY SCHOOL DISTRICT

Escambia Career Readiness Center
Escambia County High School
Escambia County Middle School
Flomaton Elementary School
Flomaton High School
Huxford Elementary School
Pollard McCall Junior High School
Rachel Patterson Elementary Schools
Turtle Point Science Center
W. S. Neal High School
W. S. Neal Middle School

ETOWAH COUNTY SCHOOL DISTRICT

Carlisle Elementary School
Duck Springs Elementary School
Gaston Elementary School
Glencoe Elementary School
Highland Elementary School
Hokes Bluff Elementary School
Ivatee Elementary School
John S Jones Elementary School
Southside Elementary School
West End Elementary School
Whitesboro Elementary School
Glencoe Middle School
Hokes Bluff Middle School
Rainbow Middle School
Sardis Middle School
Gaston High School
Glencoe High School
Hokes Bluff High School
Sardis High School
Southside High School
West End High School
The Learning Center
Career Technical Center
Elementary Refocus Center
Secondary Refocus Center

FAIRFIELD CITY SCHOOL DISTRICT

Forest Hills Community Development Center
C. J. Donald Elementary School
Glen Oaks Elementary School
Robinson Elementary School
Fairfield High Preparatory School

FAYETTE COUNTY SCHOOL DISTRICT

Berry Elementary School
Berry High School
Fayette County High School
Fayette Elementary School

Fayette Middle School
Hubbertville School

FLORENCE CITY SCHOOL DISTRICT

Florence Freshman Center
Florence High School
Florence Middle School
Forest Hills Elementary School
Harlan Elementary School
Hibbett Intermediate School
Kilby Laboratory School
Virtual School
Weeden Elementary School
W. C. Handy School

GADSDEN CITY SCHOOL DISTRICT

Oscar Adams Elementary School
Donehoo Elementary School
Eura Brown Elementary School
George W. Floyd Elementary School
R. A. Mitchell Elementary School
Striplin Elementary School
Ray Thompson Elementary School
Walnut Park Elementary School
Secondary Alternative School
Gadsden City High School
Emma Sansom Middle School
Gadsden Middle School
Litchfield Middle School

GENEVA COUNTY SCHOOL DISTRICT

Geneva County Elementary School
Geneva County Middle School
Geneva County High School
G-Tech
Samson Elementary School
Samson Middle School
Samson High School
Slocomb Elementary School
Slocomb Middle School
Slocomb High School

GREENE COUNTY SCHOOL DISTRICT

Alternative Learning Academy
Eutaw Primary School
Greene County Career Center
Greene County High School
Robert Brown Middle School

HALE COUNTY SCHOOL DISTRICT

Greensboro Elementary School
Moundville Elementary School
Greensboro High School
Hale County High School
Greensboro Middle School
Hale County Middle School
Hale County College and Career Academy

HOMWOOD CITY SCHOOL DISTRICT

Edgewood Elementary School
Hall-Kent Elementary School
Homewood High School
Homewood Middle School
Shades Cahaba Elementary School

HOOVER CITY SCHOOL DISTRICT

Berry Middle School
Bluff Park Elementary School
Brock's Gap Intermediate School
Bumpus Middle School
Deer Valley Elementary School
Green Valley Elementary School
Greystone Elementary School
Gwin Elementary School
Hoover High School
International Baccalaureate
RC3-Riverchase Connection Center
Riverchase Elementary School

Rocky Ridge Elementary School
Shades Mountain Elementary School
Simmons Middle School
South Shades Crest Elementary School
Spain Park High School
Trace Crossings Elementary School

JACKSON COUNTY SCHOOL DISTRICT

Bridgeport Elementary School
Bridgeport Middle School
Bryant Elementary School
Dutton Elementary School
Earnest Pruett Center of Technology
Flat Rock Elementary School
Hollywood Elementary School
Macedonia Elementary School
North Jackson High School
North Sand Mountain School
Pisgah High School
Rosalie Elementary School
Section High School
Skyline High School
Stenson Elementary School
Stevenson Middle School
Woodville High School

JACKSONVILLE CITY SCHOOLS

Kitty Stone Elementary School
Jacksonville High School

JASPER SCHOOLS

Jasper High School
Jasper Junior High School
Maddox Intermediate School
Memorial Park Elementary School
T. R. Simmons Elementary School

JEFFERSON COUNTY SCHOOL DISTRICT

Adamsville Elementary School
Bagley Elementary School
Bragg Middle School
Brighton School
Brookville Elementary School
Bryan Park Elementary School
Center Point Elementary School
Center Pointe High School
Chalkville Elementary School
Clay Elementary School
Clay-Chalkville High School
Clay-Chalkville Middle School
Concord Elementary School
Comer High School
Comer Middle School
Crumley Chapel Elementary School
Erwin Intermediate School
Ervin Middle School
Fultondale Elementary School
Fultondale High School

Gardendale Elementary School
Gardendale High School
Grantswood Community School
Hueytown High School
Hueytown Intermediate School
Hueytown Middle School
Hueytown Primary School
Irondale Community School
Irondale Middle School
Jefferson County International Baccalaureate
Irondale Campus (JCIB)
Jefferson County International Baccalaureate
Pleasant Grove Campus (JCIB)
Jefferson County Counseling & Learning Center
Jefferson County Virtual Academy of Learning
Johnson Elementary School
Lipscomb Elementary School
McAdory Elementary School

McAdory High School
McCalla Elementary School
Minor Community School
Minor High School
Minor Middle School
Mortimer Jordan High School
Mount Olive Elementary School
North Highland Elementary School
North Jefferson Middle School
Oak Grove Elementary School
Oak Grove High School
Pinson Elementary School
Pinson High School
Pleasant Grove Elementary School
Pleasant Grove High School
Rudd Middle School
Shades Valley High School
Snow Rogers Elementary School
U. W. Clemon Elementary School
Warrior Elementary School
West Jefferson Elementary School

LAMAR COUNTY SCHOOL DISTRICT

Lamar County School of Technology
LCHS & Vernon Intermediate School
South Lamar School
Sulligent School
Vernon Elementary School

LANETT CITY SCHOOL DISTRICT

W. O. Lance Elementary School
Lanett Junior High School
Lanett High School

LAUDERDALE COUNTY SCHOOL DISTRICT

Allen Thornton Career Technical School
Brooks Elementary School
Brooks High School
Central Elementary School
Central High School
Lauderdale County Elementary School
Lauderdale County High School
LC Student Success
LC Virtual Academy
Lexington Elementary School
Lexington High School
Rogers Elementary School
Rogers High School
Underwood Elementary School
Waterloo High School
Wilson Elementary School

LAWSON STATE COMMUNITY COLLEGE

Bessemer Campus
Birmingham Campus

LEEDS CITY SCHOOL DISTRICT

Leeds Primary School
Leeds Elementary School
Leeds Middle School
Leeds High School

LEGACY PREP CHARTER SCHOOL

Legacy Prep K-3
Legacy Prep Intermediate (4-8)

LIMESTONE COUNTY SCHOOL DISTRICT

Ardmore High School
Blue Springs Elementary School
Career Technical Center
Cedar Hill Elementary School
Clements High School
Creekside Elementary School
Creekside Primary School
East Limestone High School
Elkmont Elementary School
Elkmont High School

Johnson Elementary School
Piney Chapel Elementary School
Sugar Creek Elementary School
Tanner Elementary School
West Limestone High School
Alabama Connections Academy

MARENGO COUNTY SCHOOLS

Amelia Love Johnson High School
Marengo High School
Sweet Water High School

MIDFIELD CITY SCHOOL DISTRICT

Midfield Elementary School
Midfield High School
Rutledge Middle School

MOUNTAIN BROOK CITY SCHOOL DISTRICT

Brookwood Forest Elementary School
Cherokee Bend Elementary School
Crestline Elementary School
Mountain Brook Elementary School
Mountain Brook High School
Mountain Brook Junior High School

MUSCLE SHOALS CITY SCHOOL DISTRICT

Highland Park Elementary School
Howell Graves Preschool
McBride Elementary School
Muscle Shoals Career Academy
Muscle Shoals High School
Webster Elementary School

ONEONTA CITY SCHOOL DISTRICT

Oneonta Elementary School
Oneonta High School
Oneonta Middle School

OPELIKA CITY SCHOOL DISTRICT

Opelika High School
Opelika Middle School
Morris Avenue Intermediate School
Northside Intermediate School
West Forest Intermediate School
Carver Primary School
Jeter Primary School
Southview Primary School

ORANGE BEACH CITY SCHOOL DISTRICT

Orange Beach Elementary School
Orange Beach Middle/High School

OXFORD CITY SCHOOL DISTRICT

C. E. Hanna Elementary School
Coldwater Elementary School
Coldwater Elementary School
Oxford Elementary Sch
Oxford High School
Oxford Middle School

PELHAM CITY SCHOOL DISTRICT

Pelham High School
Pelham Oaks Elementary School
Pelham Park Middle School
Pelham Ridge Elementary School

PELL CITY SCHOOL DISTRICT

Coosa Valley Elementary School
Duran North Junior High School
Eden Elementary School
Iola Roberts Elementary School
Pell City High School
Walter M Kennedy Elementary School
Williams Intermediate School

PIKE ROAD SCHOOL DISTRICT

Pike Road Elementary School

Pike Road Intermediate School
Pike Road Junior High School
Pike Road High School

RANDOLPH COUNTY SCHOOL DISTRICT

Randolph County High School
Randolph-Roanoke Career Tech Center
Rock Mills Junior High School
Wadley High School
Wedowee Elementary School
Wedowee Middle School
Woodland Elementary School
Woodland High School

ROANOKE CITY SCHOOL DISTRICT

Handley High School
Handley Enloe Elementary School

RUSSELL COUNTY SCHOOL DISTRICT

Dixie Elementary
Ladonia Elementary
Mt Olive Intermediate
Mt Olive Primary
Oliver Elementary
Russell County High School
Russell County Middle School

RUSSELLVILLE CITY SCHOOL DISTRICT

West Elementary School
Russellville Elementary School
Russellville Middle School
Russellville High School

SHEFFIELD CITY SCHOOL DISTRICT

W. A. Threadgill Primary School
L. E. Willson Elementary School
Sheffield Junior High School
Sheffield High School

SHELBY COUNTY SCHOOL DISTRICT

Calera Elementary School
Calera Intermediate School
Calera Middle School
Calera High School
Chelsea Park Elementary School
Forest Oaks Elementary School
Mt. Laurel Elementary School
Chelsea Middle School
Chelsea High School
Elvin Hill Elementary School
Shelby Elementary School
Wilsonville Elementary School
Columbiana Middle School
Shelby County High School
Helena Elementary School
Helena Intermediate School
Helena Middle School
Helena High School
Montevallo Elementary School
Montevallo High School
Montevallo Middle School
Inverness Elementary School
Oak Mountain Elementary School
Oak Mountain Intermediate School
Oak Mountain Middle School
Oak Mountain High School
Vincent Elementary School
Vincent Middle High School
Career Technical Educational Center
Linda Nolen Learning
New Direction
Success Program

ST. CLAIR COUNTY SCHOOL DISTRICT

Ashville Elementary School
Ashville Middle School
Ashville High School
Eden Career Technical Center

Margaret Elementary School
Moody Elementary School
Moody High School
Moody Junior High School
Moody Middle School
Odenville Elementary School
Odenville Intermediate School
Odenville Middle School
St. Clair County High School
Ragland High School
Springville Elementary School
Springville Middle School
Steele Junior High School
Virtual Preparatory Academy
Ruben Yancy Alternative School

SYLACAUGA CITY SCHOOL DISTRICT

Indian Valley Elementary School
Nichols-Lawson Middle School
Pinecrest Elementary School
Sylacauga High School

TALLADEGA CITY SCHOOL DISTRICT

Graham Elementary School
Houston Elementary School
Salter Elementary School
Young Elementary School
Zora Ellis Junior High School
Talladega High School
Career Tech

TALLAPOOSA COUNTY SCHOOL DISTRICT

Dadeville Elementary School
Dadeville High School
Horseshoe Bend School
Reeltown Elementary School
Reeltown High School
Edward Bell Career Technical Center

TALLASSEE CITY SCHOOL DISTRICT

Tallassee Elementary School
Southside Middle School
Tallassee High School

TARRANT CITY SCHOOL DISTRICT

Tarrant Elementary School
Tarrant High School
Tarrant Intermediate School

THOMASVILLE CITY SCHOOL DISTRICT

Bulldog Academy
Liberty Drive Elementary School
Thomasville High School
Thomasville Middle School
Thomasville Primary School

TRUSSVILLE CITY SCHOOL DISTRICT

Cahaba Elementary School
Hewitt-Trussville High School
Hewitt-Trussville Middle School
Magnolia Elementary School
Paine Elementary School

TUSCALOOSA CITY SCHOOL DISTRICT

Arcadia Elementary School
Central Elementary School
Central High School
Eastwood Middle School
Martin Luther King Jr Elementary School
Northridge High School
Northridge Middle School
Oakdale Elementary School
Paul W. Bryant High School
Rock Quarry Elementary School
Skyland Elementary School
Southview Elementary School
STARS Academy
The Alberta School of Performing Arts

Tuscaloosa Career & Technology Academy
Tuscaloosa Magnet Schools – Elementary
Tuscaloosa Magnet Schools – Middle
University Place Elementary School
Verner Elementary School
Westlawn Middle School
Woodland Forrest Elementary School

TUSCALOOSA COUNTY SCHOOL DISTRICT

Big Sandy Elementary School
Brookwood Elementary School
Brookwood High School
Brookwood Middle School
Buhl Elementary School
Collins-Riverside Middle School
Cottondale Elementary School
Crestmont Elementary School
Davis-Emerson Middle School
Duncanville Middle School
Echols Middle School
Englewood Elementary School
Faucett-Vestavia Elementary
Hillcrest High School
Hillcrest Middle School
Holt Elementary School
Holt High School
Huntington Place Elementary
Lake View Elementary
Legend Virtual Academy
Lloyd Wood Education Center
Matthews Elementary School
Maxwell Elementary School
Myrtlewood Intermediate School
Northport Elementary School
Northport Intermediate School
Northside High School
Northside Middle School
Sipsey Valley High School
Sipsey Valley Middle School
Taylorville Primary School
TCSS Academy
Tuscaloosa County High School
Vance Elementary School
Walker Elementary School
Westwood Elementary School

TUSCUMBIA CITY SCHOOL DISTRICT

Deshler Middle School
Deshler High School
Deshler Career Technical Center
G.W. Trenholm Primary School
R. E. Thompson Intermediate School

UNIVERSITY OF MONTEVALLO

UNIVERSITY OF NORTH ALABAMA

VESTAVIA HILLS CITY SCHOOL DISTRICT

Liberty Park Middle School
Louis Pizitz Middle School
Vestavia Hills Elementary Cahaba Height
Vestavia Hills Elementary Dolly Ridge

Vestavia Hills Elementary East
Vestavia Hills Elementary Liberty Park
Vestavia Hill Elementary West
Vestavia Hills High School
Vestavia Hills High School Freshman Campus

WALKER COUNTY SCHOOL DISTRICT

Bankhead Middle School
Carbon Hill High School
Carbon Hill Jr. High School
Cordova Elementary School
Cordova High School
Curry Elementary School

Curry High School
Dora High School
Lupton Jr. High School
Oakman High School
Oakman Middle School
Oakman Elementary School
Parrish Elementary/Middle School
Sumiton Elementary School
Sumiton Middle School
Valley Jr. High School
Walker County Center of Technology

WINFIELD CITY SCHOOL DISTRICT

Winfield Elementary School
Winfield Middle School
Winfield High School
Winfield City Career & Technical Academy

PACA Partnership by Region for FY2025

Region 1
Colbert, Cullman, Fayette
Franklin, Lamar,
Lauderdale
Lawrence, Limestone,
Marion, Pickens, Winston

Region 3
Blount, Bibb, Cullman,
Jefferson, Shelby, St. Clair,
Tuscaloosa Walker

Region 4
Baldwin, Choctaw, Clarke,
Greene Hale Marengo
Wilcox



Region 2
Calhoun, Cherokee,
Cleburne, DeKalb,
Etowah, Jackson,
Madison, Marshall

Region 5
Chambers, Chilton, Clay,
Coosa, Elmore, Lee,
Lowndes, Macon,
Randolph, Russell, Shelby
Talladega, Tallapoosa

Region 6
Bullock, Butler,
Conecuh, Covington,
Escambia, Geneva,
Houston, Montgomery,

REGION 1	Athens City Schools, Colbert County Schools, Fayette County Schools, Florence City Schools, Haleyville City Schools, Lamar County Schools, Lauderdale County Schools, Lawrence County Schools, Limestone County Schools, Marion County Schools, Morgan County Schools, Pickens County Schools, Russellville City Schools, Sheffield City Schools, Tuscumbia City Schools, University of North Alabama, Winfield City Schools Winston County Schools
REGION 2	Arab City Schools, Boaz City Schools, Calhoun County Schools, Cherokee County Schools, Cleburne County Schools, Dekalb County Schools, Etowah County Schools, Gadsden City Schools, Jackson County Schools, Jacksonville City Schools, Oxford City Schools, Scottsboro City Schools,
REGION 3	Alabama School of Fine Arts, Alabaster City Schools, Bessemer Board of Education, Birmingham City Schools, Bibb County Schools, Cullman City Schools, Cullman County Schools, Fairfield City Schools, Homewood City Schools, Hoover City Schools, Jasper City Schools, Jefferson County Schools, Lawson State Community College, Leeds City Schools, Legacy Prep Charter School, Midfield City Schools, Mountain Brook City Schools, Oneonta City Schools, Pelham City Schools, Pell City Schools, Shelby County Schools, St. Clair County Schools, Tarrant City Schools, Trussville City Schools, Tuscaloosa City Schools, Tuscaloosa County Schools, University Of Montevallo, Vestavia Hills City Schools, Walker County Schools,
REGION 4	Choctaw County Board of Education, Clark County Schools, Demopolis City Schools, Greene County Schools, Hale County Schools, Marengo County Schools, Orange Beach City Schools, Thomasville City Schools
REGION 5	Alexander City Schools, Auburn City Schools, Chambers County Schools, Chilton County Schools, Clay County Schools, Coosa County Schools, Elmore County Schools, Lanett City Schools, , Muscle Shoals City Schools, Opelika City Schools, Pelham City Schools, Randolph County Schools, Roanoke City Schools, Russell County Schools, Sylacauga City Schools, Talladega City Schools, Tallapoosa County Schools, Tallassee City Schools,
REGION 6	Andalusia City Schools, Bullock County Schools, Butler County Schools, Conecuh County Schools, Covington County Schools, Dothan City Schools, Escambia County Schools, Geneva County Schools, Pickens County Schools



Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.



**Certification Regarding Drug-Free Workplace Requirements (Grants)
Alternative I – For Grantees Other Than Individuals**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing §§ 5151-5160 of the Drug-Free Workplace Act of 1998 (Pub. L. 100-690, Title V, Subtitle D: 41 U.S.C. § 8101 et seq.), and 2 CFR Parts 182 and 421. The regulations were amended and published on June 15, 2009, in 74 Fed. Reg. 28150-28154 and on December 8, 2011, in 76 Fed. Reg. 76610-76611. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

Read instructions on page three before completing certification.)

A. The grantee certifies that it will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace.
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A.1.
4. Notifying the employee in the statement required by paragraph A.1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than 5 calendar days after such conviction;
5. Notifying the agency in writing, within 10 calendar days after receiving notice under subparagraph A.4.b from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph A.4.b, with respect to any employee who is so convicted –

- a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or, local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A.1 through A.6.

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

PLACE OF PERFORMANCE *(Street Address, City, County, State, Zip Code)*

Check if there are workplaces on file that are not identified here.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

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Form AD-1049 (REV 12/22)

Instructions for Certification

- (1) By signing and submitting this form, the grantee is providing the certification set out on pages 1 and 2 in accordance with these instructions.
- (2) The certification set out on pages 1 and 2 is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- (3) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- (4) Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
- (5) If the workplace identified to the agency changes during the performance of the grant, the grantee must inform the agency of the change(s). If it previously identified the workplaces in question, see instruction (3) above.
- (6) Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
 - "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act, 21 U.S.C. §812, and as further defined by 21 CFR §§ 1308.11-1308.15.
 - "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes.
 - "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.
 - "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement, consultants or independent contractors not on the grantee's payroll, or employees of subrecipients or subcontractors in covered workplaces).

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