

## **SECTION L**

### **FAR Clause 52.212-1, Instruction to Offerors - Commercial Products and Commercial Services “ADDENDUM:”**

Washington Headquarters Services Acquisition Directorate (WHS/AD) is releasing this solicitation number HQ003426RE045 as a full and open competition via the Solicitation Module in Procurement Integrated Enterprise Environment (PIEE) at <https://piee.eb.mil>.

This Request for Proposal (RFP) is the official version for this acquisition. No hard copy of this solicitation will be issued. Offerors will be notified of any and all applicable amendments to this solicitation electronically via PIEE. Offerors shall submit their proposals electronically. Any proposal received after the due date and time specified for receipt will be considered late.

The Government intends to award a single-award Indefinite Delivery, Indefinite Quantity (IDIQ) with one 5-year Base Period and one 5-year Option Period.

This acquisition is a competitive RFP conducted in accordance with Revolutionary FAR Overhaul (RFO) Part 12.201-2, *Other Procedures*, and RFO Part 15, *Contracting by Negotiation*, and RFO Part 16, *Indefinite-Delivery Contracts*.

Offerors must adhere to all proposal format and content instructions outlined in this solicitation. Failure to comply may result in the Proposal being deemed ineligible for award. The Proposal must be clear, coherent, and sufficiently detailed to facilitate a thorough evaluation against the specified criteria. It must comprehensively address all requirements of this solicitation, including a detailed approach to satisfying every item within the Performance Work Statement (PWS).

### **QUESTIONS AND RESPONSES TO SOLICITATION**

All questions, concerns, or requests for clarification for this RFP shall be submitted electronically to PIEE **by July 6, 2026, 10:00 AM Eastern Daylight Time (EDT) (local time)**. Offerors shall clearly identify the specific section of the solicitation to which each question relates when submitting questions. Reference should be made to the solicitation Section Heading, page number of the solicitation, and specific location on the page (e.g., third paragraph) to facilitate the Government’s response to each question. Questions shall be in this format:

<b>Question No.</b>	<b>Reference</b>	<b>Question Category</b>	<b>Question</b>
#	Solicitation or Attachments, and Section	Contract	Question

Questions and Responses will be provided to all vendors via <https://piee.eb.mil> via the Solicitation Module. If amendments to the final solicitation are issued, Offerors shall acknowledge receipt of any amendment to the RFP by the date and time specified in the amendment(s).

### **A.PROPOSAL VOLUME REQUIREMENTS**

Volume	Section	Page Limit
<b>I</b>	<b>ADMINISTRATIVE VOLUME I</b> Cover letter that includes: <ol style="list-style-type: none"> <li>Names and telephone number of person(s) authorized to conduct negotiations and bind the Offeror's organization shall be clearly identified.</li> <li>Company/Division Street Address; facility code; SAM UEI number and size standard, Cage Code.</li> <li>Listing of all subcontractors and their CAGE code and UEI number.</li> <li>Validity Statement</li> <li>Signed Organizational Conflict of Interest (OCI) certification</li> <li>Signed SF1449 (and SF30's if applicable)</li> </ol>	No Page Limit
<b>II</b>	<b>PASS/FAIL VOLUME II</b> <ol style="list-style-type: none"> <li>Top Secret Facility Clearance Validation Letter from the Defense Counterintelligence and Security Agency</li> <li>Letters of Commitment</li> <li>Key Personnel Resumes</li> <li>IDIQ Contract Award Reference</li> </ol>	<ol style="list-style-type: none"> <li>No Page Limit</li> <li>No Page Limit</li> <li>No Page Limit</li> <li>7 pages</li> </ol>
<b>III</b>	<b>PASS/FAIL SMALL BUSINESS VOLUME III</b> <ol style="list-style-type: none"> <li>Small Business Participation Commitment Document (SBPCD)</li> <li>Small Business Subcontracting Plan</li> </ol>	No Page Limit
<b>IV</b>	<b>TECHNICAL APPROACH VOLUME IV</b> <ol style="list-style-type: none"> <li>Task Order 1: <ol style="list-style-type: none"> <li>Technical Approach</li> <li>Phase-In Plan</li> <li>Program Management Plan</li> <li>Staffing Plan</li> <li>Personnel Matrix, Key Personnel Resumes, and Commitment Letters</li> </ol> </li> <li>Task Order 2: <ol style="list-style-type: none"> <li>Technical Approach</li> <li>Phase-In Plan</li> <li>Program Management Plan</li> <li>Staffing Plan</li> <li>Personnel Matrix, Key Personnel Resumes, and Commitment Letters</li> </ol> </li> <li>Program Management Plan for IDIQ</li> </ol>	<ol style="list-style-type: none"> <li>Total 25 pages: <ol style="list-style-type: none"> <li>10 pages</li> <li>5 pages</li> <li>5 pages</li> <li>5 pages</li> <li>No page limit</li> </ol> </li> <li>Total 25 pages: <ol style="list-style-type: none"> <li>10 pages</li> <li>5 pages</li> <li>5 pages</li> <li>5 pages</li> <li>No page limit</li> </ol> </li> <li>Total 7pages</li> </ol>

<b>V</b>	<b>PAST PERFORMANCE VOLUME V</b> 1) Past Performance References 2) Past Performance Questionnaires (PPQs)	No Page Limit
<b>VI</b>	<b>PRICE VOLUME VI</b> 1) Completed Pricing Template Task Order 1 2) Completed Pricing Template Task Order 2 3) Labor Categories 4) Materials Schedule of Pricing	No Page Limit

## **A.1 Instructions for Proposal Submissions**

This section of the Instruction to Offerors (ITO) provides general guidance for preparing proposals as well as specific instructions on the format and content of the proposal. The Offeror's proposal must include all data and information requested by the ITO and must be submitted in accordance with these instructions. Non-compliance with the instructions provided in the ITO may make the proposal ineligible for award or result in an unfavorable proposal evaluation.

### **A.1.1 Sufficient Detail**

Proposals shall comply with the following guidelines:

- Be complete and respond directly to the requirements of the solicitation.
- Address the factors and their related elements as listed in FAR 52.212-1 and FAR 52.212-2 of the solicitation.
- Be clear, concise, and include sufficient detail for effective evaluation and for substantiating the validity of stated assertions. Extraneous, repetitious, or wordy submissions are not desired and could result in lower ratings.
- Do not simply rephrase or restate the Government's requirements but rather provide convincing rationale to address how the Offeror intends to meet the requirements.
- Assume that the Government has no prior knowledge of the Offeror's capabilities and experience and will base its evaluation only on the information presented in the Offeror's proposal.

### **A.1.2 Validity Statement**

The Offeror shall make a clear statement that their proposal is valid for 180 calendar days under Volume I.

### **A.1.3 Physical Appearance of Submissions**

- Elaborate brochures or documentation, detailed artwork, or other embellishments are unnecessary and are not desired.
- Proposals will be submitted in electronic copies.
- No models, mockups, or videotapes will be accepted.

### **A.1.3.1 Glossary of Abbreviations and Acronyms**

Each volume shall contain a glossary of all abbreviations and acronyms used with an explanation for each. Glossaries do not count against the page limitation for their respective volumes.

### **A.1.4 Page Format Restrictions and Limitations**

Text shall be single-spaced on an 8.5 x 11 inches' paper format, with a minimum one-inch margin all around. Pages shall be numbered consecutively. A page printed on both sides shall be counted as two pages. No foldout pages shall be used. Page limitations shall be treated as maximum. Pages submitted in excess of the page limitations stated throughout this document will be removed and not evaluated. The excess pages will be deleted from the electronic copy of the proposal.

Documents incorporated by reference or as attachments to the proposal shall be included in the overall maximum page lengths and will not be considered or evaluated if they exceed the maximum page.

#### **A.1.4.1 Page and Font Size**

Font size shall be twelve (12) point Times New Roman. Bolding, underlining, and italics may be used to identify topic demarcations or points of emphasis. Graphic presentations, including tables, while not subject to the same font size and spacing requirements, shall have spacing and text that is easily readable. Lettering within tables, charts, graphs, and figures shall be no smaller than ten (10) point Times New Roman. Margins on all four edges of each sheet will be at least one-inch. Proprietary statements, security markings, and page numbers shall be placed within the defined margin area. Pages shall be numbered sequentially by volume. In the event discussions are held, these page format restrictions shall apply to the Final Proposal Revisions (FPRs).

#### **A.1.4.2 Labeling**

The number of pages shown in the table above should be submitted in electronic format. Responses to Administrative, Pass/Fail Criteria, Technical Approach, Past Performance, and Price shall be in separate electronic folders (files). A cover letter shall be inserted in each folder (file), clearly marked as to the RFP identification, date of submittal, acknowledgement of any amendments, the Offeror's name, address, Taxpayer ID number, CAGE code, and the Offeror's POC name, phone, and email. The cover letter shall not count against any page limitation. Pages that exceed the maximum page length above shall not be evaluated or considered by the Government.

#### **A.1.4.3 Pages Counted**

Each page shall be counted except for the following:

- past performance questionnaires
- past performance questionnaire points of contact list
- cover pages
- RFP cross-reference matrix
- teaming arrangements
- letters of commitment
- client authorization letters
- tables of contents
- glossaries
- lists of figures, tables, or drawings

- tabs
- dividers
- blank pages

#### **A.1.5. Indexing**

Each volume shall contain a detailed table of contents to delineate the sections within that volume. Tab indexing shall be used to identify sections.

#### **A.1.6 Electronic Submission:**

All Offerors shall submit electronic proposals for each volume via the PIEE Solicitation Module by the due date stated in block 8, page 1 of the SF1449. Any proposal received after the exact time specified for receipt of proposals may be treated as a late submission in accordance with the Federal Acquisition Regulation (FAR) 52.215-1(c)(3)(ii). The proposal written volumes shall be submitted as attachments via <https://piee.eb.mil> via the Solicitation Module. Text and graphics portions of the electronic copies shall be in a format readable by Adobe (PDF), MS Word 2010. Data submitted in spreadsheet format shall be readable by Adobe (.PDF), MS Excel 2010. All responses to the solicitation shall be in separate files and volumes corresponding to the evaluation factors identified in the above Proposal Submission Chart. Offerors are solely responsible for ensuring that the proposal is successfully submitted via PIEE by the proposal due date and time of **July 16, 2026 by 10:00 a.m. EDT.**

Offerors shall provide a listing of all subcontractors in their proposals in Administrative Volume I.

#### **A.1.7 Pricing Data/Cost Information**

Price information shall be completed in the pricing templates attached to the solicitation and addressed in Volume VI – Price. The pricing templates shall be completed for each task order Offerors are proposing to. All labor rates shall be rounded to cents and line items costs be rounded to the nearest dollar. All price information must be submitted in the attached price template.

#### **A.1.8 Cross Referencing & Volume Designation**

Information required for proposal evaluation that is not found in its designated volume will be assumed to have been omitted from the proposal. Each volume, other than the Price volume, shall be written on a stand-alone basis so that its contents may be evaluated without cross-referencing to other volumes of the proposal. Exceptions to the above include only teaming arrangements, socio-economic commitment information, and Organizational Conflicts of Interest assertions which must be submitted in Volumes I but may be cross-referenced in other volumes. Letters of commitment shall be submitted under Volume III but may be cross-referenced in other volumes.

#### **A.1.9 Confidential Information**

The Freedom of Information Act (FOIA) and its amendments have resulted in an increasing number of requests from outside the Government for copies of contract qualifications and proposals submitted to federal agencies. If an Offeror's submissions contain information that he/she believes should be withheld from such requestors under FOIA on the grounds that they contain

“trade secrets and commercial or financial information” [5 USC§552(b)(4)], the Offeror should mark its submissions in the following manner:

- The following notice should be placed on the title page: “Some parts of this document, as identified on individual pages, are considered by the submitter to be privileged or confidential trade secrets or commercial or financial information not subject to mandatory disclosure under the Freedom of Information Act. Material considered privileged or confidential on such grounds is contained on page(s) \_\_\_\_\_.”
- Each individual item considered privileged or confidential under FOIA should be marked with the following notice: “The data or information is considered confidential or privileged and is not subject to mandatory disclosure under the Freedom of Information Act.”

## **B. ADMINISTRATIVE (VOLUME I)**

Volume I, Administrative Volume shall include a Cover Letter, Tax Identification Number, CAGE Code, SAM UEI, Organizational Conflict of Interest (OCI), Listing of all subcontractors, signed SF 1449 and SF 30s, and validity statement. If applicable, Offeror shall identify any subcontractor/teaming partners and provide the corresponding CAGE Code in this volume.

## **C. PASS/FAIL CRITERIA (VOLUME II and III)**

The Government is requesting the following information for the following elements, which will be evaluated on a pass/fail basis. If you receive a fail for any of the criteria below your proposal will not be evaluated any further and will be determined to be ineligible for award.

- **Top Secret Clearance:** The Offeror submits a letter from an appropriate adjudication agency (DoW accepted) that demonstrates the Offeror holds an active Top Secret Facility Clearance from the Defense Counterintelligence and Security Agency (DCSA), as stated in the attached DD Form 254. All Contractor employees performing work in support of this contract shall have at a minimum, a current Interim Secret Security Clearance from DCSA, with the exception of any specific posts that require a higher clearance level as designated in the PWS.
- **Commitment Letters:** For all Key Personnel, Offeror shall submit Commitment Letters with the Proposal by the proposal submission due date. Commitment letters must be signed and dated by the proposed key personnel within 10 calendar days of all Proposal due date. If revised proposals are required, commitment letters must be updated, signed, and dated within 10 calendar days of the revised submission due date. The date of signature must accompany the signature provided by the proposed key personnel in the commitment letter. The commitment letters shall affirmatively state: (1) that the key personnel granted permission to the prime Contractor to use his/her resume, and (2) that they are willing to work for the proposing Offeror on the instant solicitation.
- **Key Personnel:** Offerors shall provide a resume for each of the proposed Key Personnel identified in Task Order 1 PWS Section 1.13 and Task Order 2 PWS Section 1.6.3. The

resume shall demonstrate how the personnel meet the minimum requirements listed in Tasks Order 1 and 2 of PWS. The resume shall demonstrate how the personnel meet or exceed the personnel requirements identified in each Task Order referenced above. Where the individual has one or more of the preferred skills and experiences listed, the resume shall demonstrate how the individual meets the preferred attribute(s). Resumes shall contain the following information:

- Name of key personnel
  - Role the individual will play on the task order; e.g. Program Manager, Deputy Program Manager
  - Proposed IDIQ labor category
  - Security clearance and citizenship
  - Education to include degree(s), degree-granting institution, date degree awarded, and specialization
  - Certifications, professional licenses, and professional affiliations
  - Total years of experience, and total years of experience related to task order PWS requirements (by employer), to include the month and year (for example: OCT 2023 – SEP 2025)
  - Work assignments, to include location/organization, start and end dates (include month and year; for example: OCT 2023 – SEP 2025) of each assignment, responsibilities for each assignment, and a brief description of how each assignment relates to the PWS requirements
- **Contract Award Reference:** Offerors shall submit a contract award reference for a contract/task order where that contract value is at least \$100M for Integrated Security Support Services in the past five years. The contract reference shall include contract number, contract type, delivery/task order number, delivery/task order type, program name, total contract cost, total delivery/task order cost, description of work performed, reasons why the project is considered relevant by the offeror and provide the COR/Government Technical Representative's name, email addresses and valid telephone numbers for the referenced contract award.

**1.1 Small Business Participation Commitment Document.** The Offeror shall provide a Small Business Participation Commitment Document (SBPCD) that outlines the proposed small business subcontracting arrangements by dollar value and percentage of the total proposed price; in addition, the Offeror should define which functional areas, by PWS requirement, subcontractors are proposed to support. Prime contractors must maintain a minimum of 32.25% of the total contract value to small business concerns throughout the life of the contract.

All Offerors (both other than small businesses and small businesses) shall provide the following Small Business Participation Commitment Document (SBPCD) requirements and substantiating documentation to demonstrate how they will meet these requirements at the time of solicitation. This required information will be used to evaluate the extent of your proposed participation/commitment to use U.S. small businesses in the performance of this acquisition (as small business prime Offerors or small business subcontractors) relative to FAR 52.212-2, Small Business Participation. These SBPCD requirements will be incorporated into any resulting contract(s) as specified below.

1. Small business concerns (SBC) as defined in FAR Part 19 are to be used in your proposed approach to satisfying the requirements of this solicitation for the entire performance period, including company name, business category(ies), description of products or services and NAICS code to be provided by each SBC and the nature of the commitment with the SBC (i.e., letter of commitment, joint ventures, mentor protégé agreements, others). Binding commitments shall become enforceable, contractual requirements. Use Attachment 4b, Small Business Participation Commitment Document, in proposing this required information (See FAR 52.212-2, Section 2, Pass/Fail Criteria). All Offerors shall provide signed document(s) supporting the nature of the commitment with the SBC such as (i.e., letter of commitment, joint ventures, mentor protégé agreements, teaming agreement, others). SBCs (prime offerors and small business subcontractors) shall propose quantitative participation in terms of the value of the total acquisition (total contract value). Offerors shall provide detailed explanations and documentation to support quantitative small business participation.

All supporting documentation is excluded from the page count. Supporting documents will not be incorporated into any resulting contract.

2. The work to be performed directly by a small business prime Offeror shall be evaluated as Small Business Participation. Small business prime Offerors shall include their information in Attachment 4b, Small Business Participation Commitment Document.
3. SBPCD enforceable, contractual requirements shall require periodic progress reporting to facilitate government monitoring in the event of an award. Offerors are to propose semiannual reporting for the requirements above (format as agreed upon between contractor and government) in accordance with Attachment 4b, Small Business Participation Commitment Document.

**2.1 Small Business Contracting Plan Instructions (Other than Small Business Only).** In accordance with FAR Subpart 19.3, DFARS 219.109 and FAR 52.219-9, a Small Business Subcontracting Plan is required of all Offerors, unless the prime contractor is a small business. The Small Business Subcontracting Plan shall be submitted with the Offeror's proposal submission. The Small Business Subcontracting Plan of the successful Offeror (s) will be reviewed and approved by the Contracting Officer prior to contract award. See FAR 19.302(a)(1) Statutory Requirements, regarding failure of the apparent successful Offeror to negotiate and submit a Small Business Subcontracting Plan acceptable to the Contracting Officer. The successful Offeror's approved Subcontracting Plan will be incorporated into the resultant contract.

The Offeror is required to use the Small Business Subcontracting format provided at Attachment 4a and must address all fifteen elements.

The Offeror shall provide a Small Business Subcontracting Plan to include the following information:

1. Offerors shall include a detailed approach to achieving and maintaining the small business goals throughout the life of the IDIQ contract as established by the Offeror with its



proposal in Attachment 4a, Small Business Participation Commitment Document (SBPCD).

2. Offerors shall identify all proposed subcontractors individually by name with addresses, business type (Other Than Small Business, Small Business, Small Disadvantaged Business, Women-Owned Small Business, Veteran-Owned Small Business, Service-Disabled Veteran-Owned Small Business, HUBZone Small Business, and Historically Black Colleges and Universities and Minority Institutions) as determined by the Small Business Administration size standard for the specific work being subcontracted; the principal services being provided by the subcontractor; NAICS Code; and the complexity of the services provided.
3. Offerors shall provide evidence of meeting small business goals on prior contracts. If, historically, the Offeror has not met small business goals or has never been previously required to implement a Small Business Subcontracting Plan under a Federal Government contract, an explanation shall be provided on what actions will be taken to meet the small business goals of the IDIQ contract.
4. Offerors shall include evidence, such as binding letters of commitment subject only to contract award, of the Offeror's ability to meet the subcontracting goals.

#### **A. TECHNICAL APPROACH (VOLUME IV)**

1. For Task Orders 1 and 2, the Offeror shall submit sufficient information for the Government to make a comprehensive evaluation of the Offeror's technical approach in meeting the performance work statement requirements listed in the solicitation for successful performance. The proposal shall describe the methods and techniques used in its technical approach to complete each task and discuss managing all aspects of this requirement. In addition, the Offeror shall provide the following in its technical approach:
  - a. Phase-In Plan: The proposal shall describe the Offeror's Phase-In approach by submitting a phase-in plan that demonstrates the Offeror's approach for providing the necessary resources to ensure and maintain service quality levels and staffing levels for the thirty (30) calendar day phase-in period.
  - b. Program Management Plan: The proposal shall include a program management plan to include a narrative of management strategy, implementation of contract management systems, and all management functions involved in supporting, monitoring, and controlling contract operations. The Program Management Plan shall describe the Offeror's program management strategy to actively and effectively manage the requirements/tasks of the PWS. The Program Management Plan shall include appropriate organizational charts and describe the program management functions next to names and positions of management personnel assigned to the contract. The Program Management Plan shall provide a flow chart with narrative explanation delineating the firm's communication plan, to show how corporate objectives are communicated (i.e., the flow from

the top down) as well as how employee concerns are communicated, reviewed and raised to the appropriate level (i.e., flow from the bottom up). The Program Management Plan shall address all guidelines set forth in Task Order 1 PWS [TBD Requiring Activity updating numbering] and Task Order 2 PWS [TBD Requiring Activity updating numbering].

- c. Staffing Plan: The proposal shall provide a staffing approach to meet the Government's requirements and how the Offeror plans to manage unexpected turnover due to promotions, employees leaving the company, extended illnesses, military duty, etc., and how that plan minimizes the impact on contract performance. The staffing section shall demonstrate how the Offeror will ensure personnel coverage during absences (sick and personal leave of employees).
  - d. Personnel Matrix: The Offeror shall complete the attached Personnel Matrix Template by filling out all the required elements listed in the matrix for Volume IV Technical Approach. The Personnel Matrix shall be submitted in Volume IV as a separate excel spreadsheet. Offerors shall NOT use a PDF or embed the spreadsheet or information in the Technical Approach statement. The Offeror shall provide a rationale that describes the basis for their proposed level-of effort and labor mix in their personnel matrix.
2. The Program Management Plan for the IDIQ will describe a process to ensure continuity between Task Order 1 and Task Order 2 and over 200 other credit card purchases and other task orders annually ensuring seamless transition between the systems and end devices and the infrastructure and cybersecurity controls. Describe your work breakdown structure for support, how you manage project schedule and dependencies, and resource allocation. Additionally, your plan shall include and show an understanding and ability to support entire system life cycle replacements and supporting emergency response task orders.
3. The Offeror must submit information about "Equal" materials if not using the Brand-Name items listed in Attachment 9 Material Schedule of Pricing template, and state why the non-brand name item is a suitable replacement.

## **B. PAST PERFORMANCE (VOLUME V)**

The Government is requesting that the Offeror provide up to a total of three (3) past performance contract references that reflect recent and relevant experience for either the IDIQ, Task Order 1, or Task Order 2. Offerors must identify/explain how those projects/contracts demonstrate that the offeror has successfully fulfilled tasks associated with the PWS requirements outlined for the IDIQ, Task Order 1, and Task Order 2. Recent experience is defined as that which was completed within the past three (3) years from the proposal due date with twelve (12) months of the period of performance completed. Relevant experience is defined as that which is similar in scope, size, and complexity to the work described in the attached Performance Work Statement and contract type. Past performance contract references can come from the Offeror or the subcontractor, as long as they served as the Prime Contractor for the past performance reference. If the Offeror submits recent and relevant projects performed by a subcontractor as a past performance reference, the

Offeror must also explain how the Offeror expects the subcontractor to significantly contribute to the successful performance of the solicited work.

Each Past Performance contract reference must include a Past Performance Reference Sheet. All past performance reference sheets shall include contract/task order number, contract type, program name, total contract cost, short description of work performed, reasons why the project is considered relevant by the Offeror, names, email addresses. For those references where a Past Performance Questionnaire (PPQ) will be submitted, the Offeror shall also include a PPQ contact list with a valid telephone number and email address for the person completing the PPQ.

Past performance contract references must be completed by the customer, Contracting Officer Representative (COR), or the Contracting Officer using the PPQs. PPQs are **only** required for contracts not listed in CPARS.

The Offeror shall provide PPQs, Attachment 3, to its customer references and instruct them to email the completed questionnaires to [whs.mc-alex.ad.mbx.essd-security-solicitation@mail.mil](mailto:whs.mc-alex.ad.mbx.essd-security-solicitation@mail.mil) for evaluation. Questionnaires must be received via email no later than the date and time specified in Block 8 on page 1 of the solicitation to the specified email address above. Questionnaires that are not received by the due date and time may not be evaluated.

### **C. PRICE FACTOR (VOLUME VI)**

The Offeror shall propose a price by submitting Price Volume VI in the attached Pricing MS Excel Templates, Attachments 5, 8a, 8b and 9.

Task Order 1 (Attachment 8a): The price template includes three tabs titled (1) CLIN Pricing Summary, (2) Labor Categories, and (3) Materials. All tabs within the attachment must be completed. Offerors may propose discounted labor rates from its proposed IDIQ labor rates on its Task Order 1 proposal submission. Offerors may propose additional materials as needed in its proposal submission. The “Materials” tab is pre-populated with Government’s estimates of the software licenses and other I.P. related items that will be required to perform the required tasks. The Offeror may alter any of the pre-populated quantities—upwards or downwards—if it believes another figure is more appropriate. The list does not reflect the entirety of Materials that the contractor may need to perform the required tasks. The Offeror shall propose any additional Materials that it will need to perform the required tasks, adding additional lines to the template as needed.

Task Order 2 (Attachment 8b): The price template includes two tabs titled (1) CLIN Pricing Summary and (2) Labor Categories. All tabs within the attachment must be completed. Offerors may propose discounted labor rates from its proposed IDIQ labor rates on its Task Order 2 proposal submission.

Labor Categories (Attachment 5): The labor categories template includes three tabs titled (1) Government Site, (2) Contractor Site, and (3) Labor Category Definition. The contractor shall complete tabs 1 and 2. The proposed labor category rates on all Task Orders issued from the resulting contract shall not exceed the maximum labor category rate listed in this attachment.

Materials Schedule of Pricing (Attachment 9): The price template contains a list of commonly used items for the base and ordering periods. The contractor shall complete the unit price in columns F,

I, L, O, and R. The proposed material pricing on all Task Orders issued from the resulting contract shall not exceed the maximum pricing listed in this attachment. The Offeror must list all non-brand-name items in the Attachment 9 Material Schedule of Pricing template description against the quantity listed in the attachment.

The Offerors are required to submit complete and accurate price templates. Failure to comply with this section will make the proposal ineligible for award and will not be further evaluated.

(end of provision)