



COUNTY OF HAWAII
HILO, HI

**PRICE TERM AGREEMENT FOR SECURITY PATROL SERVICES AT
PRINCE KUHIO & PUNA KAI FOR MTA**

IFB: 26-0256

Table Of Contents

1. NOTICE TO BIDDERS
2. DEFINITION OF WORDS AND TERMS APPLICABLE TO SOLICITATION
3. SOLICITATION
4. INSURANCE/CERTIFICATE OF INSURANCE
5. SPECIFICATIONS
6. SPECIAL PROVISIONS
7. FEDERAL SPECIAL PROVISIONS
8. VENDOR QUESTIONNAIRE
9. PRICING
10. GENERAL TERMS AND CONDITIONS FOR GOODS AND SERVICES
11. ATTACHMENTS

Attachments:

A - Rules of the Road _ Hawaii County, HI Mass Transit Agency

1. NOTICE TO BIDDERS



NOTICE TO BIDDERS (Chapter 103D, HRS)

Invitation For Bid (IFB)

**NOTICE IS HEREBY GIVEN THAT PURSUANT TO CHAPTER 103D, HAWAII REVISIED
STATUTES, AS AMENDED, COUNTY OF HAWAII IS REQUESTING BIDS FOR THE
FOLLOWING:**

ADVERTISED DATE: Friday, June 19, 2026

IFB Title: PRICE TERM AGREEMENT FOR SECURITY
PATROL SERVICES AT PRINCE KUHIO &
PUNA KAI FOR MTA

IFB Number: 26-0256

Offer Due Date: Friday, July 3, 2026, 2:00 pm

County Department(s)/Division(s): Mass Transit Agency

Buyer/Specialist: Nicole Charon (808) 961-8442
nicole.charon@hawaiiicounty.gov

**Provide labor, materials, equipment, and all other necessary items to furnish security patrol
services at the Prince Kuhio Plaza bus stop and/or Puna Kai Shopping Center bus stop,
complete as specified for one year beginning on August 1, 2026, and ending July 31, 2027,
with four (4) one-year option periods**

**Before submitting a bid, the Bidder shall be responsible for reading and examining the
Solicitation and/or bid documents, including any offer pages, scope of work, special
provisions, exhibits, General Terms and Conditions, addenda (if any), and any other sections
or documents attached hereto, and all applicable requirements by law. Submission of a bid
shall be deemed verification of such reading and examination.**

**No Bidder shall, in any way, be relieved of any obligation with respect to its proposal or the
contract due to its failure or neglect to secure, receive, examine, familiarize itself with,**

acquaint itself with, or understand the work requirements, the Solicitation and/or proposal documents, or any addenda hereto, applicable standards or requirements, or existing conditions, difficulties, restrictions or obstacles. No claim for additional compensation to the Bidder shall be allowed based on lack of knowledge or misunderstanding.



**NOTICE TO BIDDERS
(Chapter 103D, HRS)**

Invitation For Bid (IFB)

DATES TO ADVERTISE

State of Hawai'i – Hawai'i Awards & Notices Data System (HANDS)

Friday, June 19, 2026

ADVERTISEMENT FOR INVITATION FOR BID (IFB)

Sealed tenders will be received electronically on or before the due date of **Friday, July 3, 2026**, not later than **2:00 pm** Hawai'i Standard Time (HST) on the OpenGov Procurement System, and publicly opened at **2:00 pm** on **Friday, July 3, 2026**, in the Office of the Purchasing Division, Department of Finance, County of Hawai'i, 25 Aupuni Street, Hilo, Hawai'i, for:

26-0256 PRICE TERM AGREEMENT FOR SECURITY PATROL SERVICES AT PRINCE KUHIO & PUNA KAI FOR MTA

Upon application, forms of bid and specifications may be obtained from the above-named office, through the OpenGov Procurement System (<https://procurement.opengov.com/portal/hawaiicounty>), an e-procurement system. Any request for approval to substitute any item or take exception to any specification, special provision or general condition, or clarification must be received through the OpenGov Procurement System on or before **Friday, June 26, 2026 at 4:30 pm**. All potential Bidders are advised that the County of Hawai'i reserves the right to reject any offer or proposal that does not follow these instructions.

Diane Nakagawa

Diane Nakagawa (Jun 19, 2026 14:01:31 HST)

**DIANE NAKAGAWA
DIRECTOR OF FINANCE**



NOTICE TO BIDDERS (Chapter 103D, HRS)

Invitation For Bid (IFB)

NOTICE REGARDING ACT 188 (SLH 2021)

The purpose of this Notice is to inform you of the statutory requirements for a Contractor Past Performance Database ("Database"), which was established pursuant to Act 188, SLH 2021, to routinely capture a contractor's performance information in a structured and uniform way that is accessible and utilized when future procurements arise and where there is a need to determine whether a bidder or offeror is "responsible" as defined under HRS § 103D-104.

This Database is housed in the Hawai'i Awards and Notices Database System ("HANDS"). **No matter the cost of the procurement, all County contracts for goods, services, and/or construction solicited under Competitive Sealed Biddings ("IFB") (HRS § 103D-302); Competitive Sealed Bids ("IFB") (HRS § 103D-303); or Sole Source (HRS § 103D-306) that are completed on or after January 1, 2024, shall have a Contractor's Performance Form ("Performance Form") completed.**

This Performance Form is electronically accessible on the HANDS website. All Contractors must sign up for a HANDS account to access each Performance Form. There is no cost to sign up for the HANDS account. The below steps provide detailed information about this new process.

- 1. In its Offer or Proposal, the Offeror/Bidder shall include an email address for the appropriate person of the entity who will have the responsibility of receiving, reviewing, and completing the Performance Form.** It is important that this email address be accurately and correctly typed in and is an email address account that is checked often. The County of Hawai'i will input this specific email address into the Performance Form and upon submission of the form, the HANDS system will automatically send a notification to the Contractor's email address provided.
- 2. After completion of contract, County of Hawai'i completes the Performance Form on HANDS.**
- 3. After the County submits the Performance Form on HANDS, the Contractor will automatically receive a notification that the Performance Form is ready to be reviewed.** Upon notification, the Contractor shall review the Performance Form within twenty (20) working days and submit comments, rebuttal statements, or additional information/attachments, or the Performance Form will be considered completed by the

Contractor after the twenty (20) working days have elapsed. Note: A Contractor may go back in and edit its comments as many times, up to twenty (20) working days after the Contractor was notified to take action.

4. At the end of the twenty (20) working days, the County will automatically receive an email notification from HANDS, and the County's Procurement Officer must review (within twenty (20) working days upon notification) the Performance Form as completed by the Contractor.
5. After the County's Procurement Officer finalizes the Performance Form, it is kept in the HANDS Database, and the information included therein may be used in making a "responsibility" determination pursuant to Act 188.

More information about this new law, its requirements imposed on the County, and the HANDS website may be accessed at the following websites:

- To access or sign up for Database: <https://hands.ehawaii.gov/hands/contractorperformance>
- Applicable State Law (HRS 103D-329): https://www.capitol.hawaii.gov/hrscurrent/Vol02_Ch0046-0115/HRS0103D/HRS_0103D-0329.htm
- State Procurement Office FAQs on the Database: <https://spo.hawaii.gov/faqs/#tabs-1>
- State Procurement Office Circulars on the Database: <https://spo.hawaii.gov/references/procurement-circulars/>