

# REQUEST FOR QUALIFICATIONS

## SOQ/PS/DWM/2604-1260166/CCTV PROGRAM SERVICES AND INSTALLATION



**Greg Eyerly**  
**Commissioner**  
**Department of Watershed Management**

**Chandra Houston  
Chief Procurement Officer  
Department of Procurement**

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# 1 Requirements

*\*Response is required*

## 0.1 Section 1. Solicitation Requirements

1.

Pursuant to Section §2-1188 (1) and other relevant sections of the Procurement and Real Estate Code of the City of Atlanta Code of Ordinances ("City Code"), the City of Atlanta ("City") issues this Multi-Step Competitive Sealed Proposals seeking qualified and experienced Offerors (as defined below) to implement a comprehensive, citywide Closed-Circuit Television (CCTV) solution to enhance public safety, security, and operational efficiency. The requirements include the design, supply, installation, integration, and maintenance of high-definition, cloud-based surveillance systems, ensuring centralized monitoring, reliable storage, real-time analytics, and long-term technical support with defined service levels and warranties on behalf of the Department of Watershed Management (the "Project").

## About this Solicitation

This solicitation process involves two phases:

- Phase I and II - Statement of Qualifications (SOQ): focuses on qualifications and technical capability.
- Phase III - Request for Proposal (RFP): focuses on responsibility and responsiveness.

## ØStandard Definitions

Please note that the following key terms are used in this solicitation:

- **Award:** An award is made when legislation authorizing the award of the contract has been adopted by the council and approved by the Mayor, provided, however, that the contract will not become binding upon the City and the City will incur no liability under it until it has been duly executed by the contractor, returned to the City with all required submittals, including insurance and bonding, if applicable, executed by the Mayor, attested to by the municipal clerk, approved by the City attorney as to form and delivered to the contractor.
- **Bid Security:** A Bid Security shall be a bond provided by a surety company authorized to do business

in the state by the Georgia Insurance Commissioner or the equivalent in cash, cashier's check or certified check.

- **Contract:** A Contract means all types of city agreements, including purchase orders, regardless of what they may be called, for the procurement or disposal of supplies, services, construction, professional or consultant services and for the transfer of interests in real property.
- **Contractor:** Any person having a contract with the City.
- **Discussions:** An exchange of information or other means of negotiation during which the offeror and the city may alter or otherwise change the conditions, terms and price of the proposed contract. Discussions may be conducted in connection with competitive sealed proposals, sole source and emergency procurement. Discussions are not permissible in competitive sealed bidding, except to the extent permissible in the first phase of multi-step sealed bidding, when all competitive bids exceed available funds but the responsive bid does not exceed such funds by more than five percent; or as otherwise permitted by applicable law.
- **Offeror:** Any firm that has submitted a bid or proposal in response to the particular solicitation in question.

## **ØPhase I – Statement of Qualifications**

Phase I of this solicitation evaluates Offerors' qualifications, experience, and responsiveness without considering pricing. Offerors must submit comprehensive documentation, including qualification narratives, financial capability attestations, references, and compliance acknowledgments. Successful Offerors are shortlisted for the next phase based on their technical expertise, capacity, and qualifications.

## **ØPhase II – Technical Requirements**

Phase II of this solicitation evaluates the qualified offers technical approach, situational awareness, and ability to deliver a compliant, scalable CCTV solution based on mandatory site walkthroughs.

## **ØPhase III – Request for Proposal(s)**

In Phase III, shortlisted Offerors are required to submit pricing and meet all RFP requirements. This phase also includes compliance with the Office of Contract Compliance (OCC) goals. Evaluation is based on responsiveness and pricing, and only Offerors meeting all requirements are eligible for Award consideration.

\*2.

## Project Information

### Ø Project Background

The City of Atlanta ("City") is seeking proposals from firms interested in providing Closed-Circuit Television (CCTV) program services for the Department of Watershed Management (DWM). The City properties are located throughout the City of Atlanta and are listed in "Exhibit D – In-Scope Sites". The CCTV operations are vital to the public's health and critical to the City infrastructure and are protected under Public Law 107-188, the Public Health Security and Bio-Protection and Prevention Act of 2002, and the National Infrastructure Protection Plan.

### Ø Project Scope

This scope of work outlines the requirements and responsibilities for the provision of a CCTV Solution that includes but is not limited to installation only. It should cover the design, supply, installation, implementation, commissioning, training, provision of user manuals, and the provision of a three (3) year warranty for the total solution including all hardware, software, materials, services, video storage, support etc., for CCTV program services for the City (please see section 1.6 below for additional warranty information). Work also includes all related work at the controlling office at all the locations. All necessary cabling / wiring / sockets and allied infrastructure conforming to respective quality / standard norms are also included.

#### **Warranty:**

1.6.1. The Vendor shall be responsible for supplying, installing, and maintaining all CCTV hardware and software as outlined in the technical specifications (Exhibit B – Technical Requirements Specifications). This includes the vendor providing a three-year manufacturer's warranty exclusively for all hardware and software — effective from the date of commission, and covering all items deployed at City in-scope sites. All hardware and software will be outlined in (Exhibit B – Technical Requirements Specifications)

1.6.2. The Vendor shall specify what type of labor and parts warranty they are proposing for each CCTV hardware / software / firmware component (the information listed below is an example only):

1.6.3. Warranty Example: 1) 12-month labor warranty (including the following): a. 8x5 Help center – technical support for any question or problem b. Software maintenance – defect correction and patches c. Software upgrades – new software releases, additional/enhanced features d. Technical updates – receive information on updates (e.g., new manuals) 2) In-warranty return - included

1.6.4. Any software and firmware upgrade / enhancement / engineering changes applicable to the CCTV hardware and software supplied should be provided for the five (5) year warranty period within a period of one month from

the date of release.

**PLEASE SEE ATTACHED STATEMENT OF WORK AND PSC VIDEO AND TRANSCRIPT**

Attachments:

File Name or URL	Type	Description
_PE-66062-NONST-2026-000000308	File	PSC Transcript
PE-66062-NONST-2026-000000308	File	PSC Video
Exhibit D – In-Scope Sites - C	File	Site Locations
EXHIBIT A - Scope of Services	File	Scope of Work

Select one of the following:

a. I have reviewed the Statement of Work, PSC Video and Transcript.

\*3.

**Ø Technical or Demo Requirements**

- Please review the attached Technical Requirements

Attachments:

File Name or URL	Type	Description
EXHIBIT B - Technical Requirem	File	

Select one of the following:

a. I have read and acknowledge the technical requirements.

\*4.

**Ø Project Contract**

i. *Pro Forma of City's Contract.* If the City makes an Award under this solicitation, it will prepare and forward a Contract for execution. The Contract will include terms and conditions substantially in the form attached as Contract Terms in Oracle Cloud Application.

ii. *Exceptions to the City's Terms and Conditions.* Execution of the City's Contract within five (5) business days after notification of Eligibility for Award is required. The City does not intend to modify its standard terms, which are mandated by law and align with City practices. Any proposed revisions must be submitted in writing with the Offeror's response and clearly labeled "PROPOSED EXCEPTIONS TO CITY'S TERMS AND CONDITIONS." If no exceptions are submitted, the Offeror will be deemed to accept all terms. Significant exceptions may render the Offeror ineligible for Award.

iii. *Additions to the City's Terms and Conditions.* If the Project Scope involves technology services, the City may accept reasonable product-specific terms (e.g., EULA) that do not conflict with City terms. Offerors must submit these terms with their response, clearly labeled "POTENTIAL ADDITIONAL TECHNOLOGY PRODUCT-SPECIFIC TERMS AND CONDITIONS FOR USE."

If, in the City's sole discretion, Discussions are necessary to determine responsiveness, the Department of Law will initiate them. Discussions will be limited to the product-specific terms and will not alter the City's standard Contract language. The Discussion period will not exceed five (5) business days from initial contact. Failure to reach agreement within this timeframe may render the Offeror ineligible for Award.

iv. *Expansion and Extension of Rights.* The City of Atlanta reserves the right, at its sole discretion and without the need for a formal amendment to this Scope of Work, to increase or modify the size, scale, volume, type, or quantity of goods or services required under this solicitation. This includes but is not limited to the extension of existing goods or services to additional City departments or using agencies. Any such increase or expansion shall be made with the expectation that the City will receive improved pricing or other favorable terms as a result of increased volume or consolidated procurement.

**PLEASE SEE ATTACHED PROJECT  
CONTRACT**

Attachments:

File Name or URL	Type	Description
RFP 1260166 Draft TSAgreement_	File	

Select one of the following:

a. I have reviewed the attached Project Contract

\*5.

## Standards for Prequalification in Phase I

**i. Statement of Qualifications.** Offerors must submit a comprehensive Statement of Qualifications that clearly demonstrates their technical expertise, organizational capacity, relevant experience, and ability to meet all requirements outlined in this solicitation. Submissions must include all requested documentation, narrative responses, certifications, and supporting materials necessary for the City to assess the Offerors qualifications as outlined below:

### **Ø Firm Experience and Technical Capability**

- **Minimum Qualification Requirement** - Offeror must demonstrate a minimum of 5 years of experience providing CCTV program services inclusive of hardware, software, and maintenance.

*Hint: Please provide details in the narrative space and upload evidence that demonstrates technical expertise, organizational capacity, relevant experience, and ability to meet this minimum qualification requirement  
Response attachments are required.*

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\*6.

### **Ø Relevant Project Experience**

- **Minimum Qualification Requirement** - Offeror must submit up to five (5) completed or active projects within the last seven (7) years comparable in scope and complexity (500+ cameras, VMS, storage, and maintenance).

*Hint: Please provide details in narrative space and upload evidence that demonstrate a proven history of performing projects within required timeframes without material delays or service interruptions.  
Response attachments are required.*

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\*7.

### Ø Manufacturer Authorization

- **Minimum Qualification Requirement** - Offeror must be an authorized Axis Channel Partner and Genetec Certified Integrator, with documentation confirming supported product versions.

*Hint: Please provide details in narrative space and upload evidence that demonstrate providing services or supplies similar in scope and complexity.  
Response attachments are required.*

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\*8.

### Ø Key Personnel Key Qualifications

- **Minimum Qualification Requirement** - Offeror must provide resumes for Project Manager and key staff demonstrating relevant CCTV, VMS, and critical infrastructure experience.

*Hint: Please provide details in narrative space and upload resumes for key staff members.  
Response attachments are required.*

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\*9.

### Ø Organizational Capacity

- **Minimum Qualification Requirement** - Offeror must submit an organizational chart that clearly identifies roles, responsibilities, and reporting structure for project delivery.

*Hint: Please provide details in narrative space and upload the organizational chart.  
Response attachments are required.*

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\*10.

### **Ø Uptime Remediation Plan**

- **Minimum Qualification Requirement** - Offeror must provide a written plan addressing remediation and corrective actions for systems failing to meet 99% uptime requirements.

*Hint: Please provide details in the narrative space and upload written evidence addressing remediation and corrective actions.  
Response attachments are required.*

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\*11.

### **Ø Safety Program Compliance**

- **Minimum Qualification Requirement** - Offeror must provide a completed Safety Record Form demonstrating an established safety program and acceptable OSHA/EMR history.

Attachments:

File Name or URL	Type	Description
CCTV Program Services - Pre-Qu	File	

*Hint: Please provide details in the narrative space and upload a completed Safety Record Form.  
Response attachments are required.*

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\*12.

### **Ø References from Prior Projects**

- Each Offeror is required to provide the information below for at least three (3) references from prior projects of similar scope and complexity to this project. Offerors that qualify as a **Newly Established Business** and do not have prior project references must submit a formal statement on company letterhead confirming this.
- Please provide the following information for each reference:
  - Project (Name and brief description):
  - Project Budget:
  - Contact Person for Reference:
  - Contact Person Title:
  - Contact Phone/Ext:
  - Contact Email:
  - Was your firm performance satisfactory (Yes/No)
  - Did your firm's stay within budget? (Yes/No)
  - Did your firm follow the scope and bid requirements (Yes/No)
  - Were deliverables provided as agreed? (Yes/No)
  - Additional Details:

Select all that apply:

- a. Newly Established Business - please attach formal statement on company letterhead (*Response attachments are required*)
- b. Established Business - please attach all three (3) references. (*Response attachments are required*)

\*13.

**ii. Indication of Insurability.** Offerors are not required to submit certificates of insurance in Phase I. Instead, Offerors must upload a signed and dated letter from their insurance broker confirming the qualification for, and the financial capacity to obtain the required insurance coverages provided.

APPENDIX B  
**INSURANCE & BONDING REQUIREMENTS**  
**RFP/PS/DWM/2604-1260166/CCTV Program Services and Installation**

A.Preamble

The following requirements apply to all work under the agreement. Compliance is required by all Contractors/Consultants. **To the extent permitted by applicable law, the City of Atlanta ("City") reserves the right to adjust or waive any insurance or bonding requirements contained in this Appendix B and applicable to the agreement.**

1.Evidence of Insurance Required Before Work Begins

**No work under the agreement may be commenced until all insurance and bonding requirements contained in this Appendix B, or required by applicable law, have been complied with and evidence of such compliance satisfactory to City as to form and content has been filed with City.**

Contractor/Consultant must provide City with a Certificate of Insurance that clearly and unconditionally indicates that Contractor/Consultant has complied with all insurance and bonding requirements set forth in this Appendix B and applicable to the agreement. If the Contractor/Consultant is a joint venture, the insurance certificate should name the joint venture, rather than the joint venture partners individually, as the primary insured. In accordance with the solicitation documents applicable to the agreement at the time Contractor/Consultant submits to City its executed agreement, Contractor/Consultant must satisfy all insurance and bonding requirements required by this Appendix B and applicable by law, and provide the required written documentation to City evidencing such compliance. In the event that Contractor/Consultant does not comply with such submittal requirements within the time period established by the solicitation documents applicable to the agreement, City may, in addition to any other rights City may have under the solicitation documents applicable to the agreement or under applicable law, make a claim against any bid security provided by Contractor/Consultant.

2. Higher Limits to Apply

If the contractor maintains broader coverage and/or higher limits than the minimums requested in this document, the City of Atlanta requires and shall be entitled to the broader coverage and/or higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of Atlanta.

3. Minimum Financial Security Requirements

All companies providing insurance required by this Appendix B must meet certain minimum financial security requirements. These requirements must conform to the ratings published by A.M. Best & Co. in the current Best's Key Rating Guide - Property-Casualty. The ratings for each company must be indicated on the documentation provided by Contractor/Consultant to City certifying that all insurance and bonding requirements set forth in this Appendix B and applicable to the agreement have been unconditionally satisfied.

For all agreements, regardless of size, companies providing insurance or bonds under the agreement must meet the following requirements:

- j) Best's rating not less than A-,
  - ii) Best's Financial Size Category not less than Class VII,  
and
- i. Companies must be authorized to conduct and transact insurance contracts by the Insurance Commissioner, State of

Georgia.

- i. All bid, performance and payment bonds must be underwritten by a U.S. Treasury Circular 570 listed company.

If the issuing company does not meet these minimum requirements, or for any other reason is or becomes unsatisfactory to City, City will notify Contractor/Consultant in writing. Contractor/Consultant must promptly obtain a new policy or bond issued by an insurer acceptable to City and submits to City evidence of its compliance with these conditions.

Contractor/Consultant's failure to comply with all insurance and bonding requirements set forth in this Appendix B and applicable to the agreement will not relieve Contractor/Consultant from any liability under the agreement. Contractor/Consultant's obligations to comply with all insurance and bonding requirements set forth in Appendix B and applicable to the agreement will not be construed to conflict with or limit Contractor/Consultant's/Consultant's indemnification obligations under the agreement.

#### 4. Insurance Required for Duration of Contract

All insurance and bonds required by this Appendix B must be maintained during the entire term of the agreement, including any renewal or extension terms, and until all work has been completed to the satisfaction of City.

#### 5. Notices of Cancellation & Renewal

Contractor/Consultant must, notify the City of Atlanta in writing at the address listed below by mail, hand-delivery or facsimile transmission, within 2 days of any notices received from any insurance carriers providing insurance coverage under this Agreement and Appendix B that concern the proposed cancellation, or termination of coverage.

Enterprise Risk Management  
68 Mitchell St. Suite 9100  
Atlanta, GA 30303  
Email: [RiskCOI@AtlantaGa.Gov](mailto:RiskCOI@AtlantaGa.Gov)

Confirmation of any mailed notices must be evidenced by return receipts of registered or certified mail.

Contractor/Consultant shall provide the City with evidence of required insurance prior to the commencement of this agreement, and, thereafter, with a certificate evidencing renewals or changes to required policies of insurance at least fifteen (15) days prior to the expiration of previously provided certificates.

#### 6. Electronic Submission of Proof of Insurance Required Upon Renewal

Proof of current insurance coverage is required upon each insurance renewal

term. Sixty days prior to your Certificate of Insurance expiration, you will receive an automated email (to the contact email you provided to the City of Atlanta Department of Procurement) from [notifications@origamirisk.com](mailto:notifications@origamirisk.com) which contains a personalized link that will be used to upload your proof of insurance documents. Per your contract, it is required that you upload your proof of insurance prior to the expiration date of your insurance coverage. Please contact your contract specialist with the Department of Procurement should you have any questions or need any further assistance regarding this requirement.

#### 7. Agent Acting as Authorized Representative

Each and every agent acting as Authorized Representative on behalf of a company affording coverage under this contract shall warrant when signing the Accord Certificate of Insurance that specific authorization has been granted by the Companies for the Agent to bind coverage as required and to execute the Accord Certificates of Insurance as evidence of such coverage. City of Atlanta coverage requirements may be broader than the original policies; these requirements have been conveyed to the Companies for these terms and conditions.

In addition, each and every agent shall warrant when signing the Accord Certificate of Insurance that the Agent is licensed to do business in the State of Georgia and that the Company or Companies are currently in good standing in the State of Georgia.

#### 8. Certificate Holder

The **City of Atlanta** must be named as certificate holder. All notices must be mailed to the attention of **Enterprise Risk Management at 68 Mitchell Street, Suite 9100, Atlanta, Georgia 30303.**

#### 9. Project Number & Name

The project number and name must be referenced in the description section of the insurance certificate.

#### 10. Additional Insured Endorsements Form CG 20 26 07 04 or equivalent

The City must be covered as Additional Insured under all insurance (except worker's compensation and professional liability) required by this Appendix B and such insurance must be primary with respect to the Additional Insured. **Contractor/Consultant must submit to City an Additional Insured Endorsement evidencing City's rights as an Additional Insured for each policy of insurance under which it is required to be an additional insured pursuant to this Appendix B. Endorsement must not exclude the Additional Insured from Products - Completed Operations coverage. The City shall not have liability for any premiums charged for such coverage.**

11.Mandatory Sub-Contractor/Consultant Compliance

Contractor/Consultant must require and ensure that all subContractor /Consultants/subconsultants at all tiers to be sufficiently insured/bonded based on the scope of work performed under this agreement.

12.Self Insured Retentions, Deductibles or Similar Obligations

Any self-insured retention, deductible or similar obligation will be the sole responsibility of the contractor.

B.Workers' Compensation and Employer's Liability Insurance

Contractor/Consultant must procure and maintain Workers' Compensation and Employer's Liability Insurance in the following limits to cover each employee who is or may be engaged in work under the agreement.

Workers' Compensation. . . . . **Statutory**

Employer's Liability:

Bodily Injury by Accident/Disease**\$1,000,000 each accident**

Bodily Injury by Accident/Disease**\$1,000,000 each employee**

Bodily Injury by Accident/Disease**\$1,000,000 policy limit**

C.Commercial General Liability Insurance

Contractor/Consultant must procure and maintain Commercial General Liability Insurance on form (CG 00 00 01 or equivalent) in an amount not less than **\$1,000,000 per occurrence subject to a \$2,000,000 aggregate**. The following indicated extensions of coverage must be provided:

- Contractual Liability
- Broad Form Property Damage
- Premises Operations
- Personal Injury
- Advertising Injury
- Fire Legal Liability
- Medical Expense
- Independent Contractor/Consultants/SubContractor/Consultants
- Products - Completed Operations
- Explosion, Collapse and Underground (XCU) Liability
  - Additional Insured Endorsement\* (primary& non-contributing in favor of the City of Atlanta)
- Waiver of Subrogation in favor of the City of Atlanta

D.Commercial Automobile Liability Insurance

Contractor/Consultant must procure and maintain Automobile Liability Insurance in an amount not less than **\$1,000,000** Bodily Injury and Property Damage combined single

limit. The following indicated extensions of coverage must be provided:

Owned, Non-owned & Hired Vehicles  
Waiver of Subrogation in favor of the City of Atlanta

If Contractor/Consultant does not own any automobiles in the corporate name, non-owned vehicle coverage will apply and must be endorsed on either Contractor/Consultant's personal automobile policy or the Commercial General Liability coverage required under this Appendix B.

E. Builders Risk / Installation Floater

Contractor/Consultant shall procure and maintain policy for Builders Risk/ Installation Floater with all risk coverage to cover damage or destruction to renovations, repairs or equipment being installed or otherwise being handled or stored by the Contractor, including off-site storage, transit and installation. The coverage must be in an amount equal to **100 percent of the value of the contract**. The following indicated extensions of coverage must be provided:

All Risk Coverage  
Operational Testing Coverage included  
Loss Payee Endorsement

F. Network Security and Privacy Policy or Equivalent

Contractor/Consultant shall procure and maintain a Network Privacy and Security Policy in an amount not less than **\$5,000,000**, covering at a minimum:

Damages arising from a failure of computer security, or a wrongful release of  
Private information  
Cost to notify consumers of a release of private information and to provide  
Credit-monitoring or other remediation services in the event of a covered  
Incident

A copy of the endorsement naming the City of Atlanta as an Additional Insured must be submitted along with the certificate of insurance.

G. Primary and Non-Contributory

Contractor/Consultant coverage shall be Primary and Non-Contributory where permissible.

H. Higher Limits to Apply

If the contractor maintains broader coverage and/or higher limits than the minimums

requested in this document, the City of Atlanta requires and shall be entitled to the broader coverage and/or higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of Atlanta.

## END OF DOCUMENT

Select one of the following:

- a. Please upload a signed and dated letter from the insurance broker confirming the required insurance coverages  
(Response attachments are required)

\*14.

**iii. Financial Capability.** To indicate financial capability, Offerors must submit the following:

- The Offeror is required to provide two (2) letters of reference from prior project sponsors of projects with comparable scopes and values to this City of Atlanta solicitation. Offerors that are newly established businesses and do not have prior project references must submit a formal statement on company letterhead confirming this.

*Hint: I have attached a minimum of two(2) Letters of Reference  
Response attachments are required.*

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\*15.

- Attestation of Financial Capability - Offeror is required to review and sign the Attestation of Financial Capability to do business with the City, and failure to do so will result in the Offeror being deemed non-responsive.

## ACKNOWLEDGMENT OF ATTESTATION

The Offeror hereby acknowledges and certifies that its financial records have been examined by the undersigned, that the undersigned is familiar with the Offeror's financial condition, and that the Offeror is in sound financial condition. The Offeror further certifies that it has no outstanding judgments, liens, or litigation risks that would compromise its ability to fulfill its obligations to the City of Atlanta; that it is current with all federal and state tax payments and required employment withholding obligations; and that it is fully willing and financially capable of meeting all obligations required under the solicitation in accordance with the specifications and timeframes established by the City of Atlanta.

The Offeror further acknowledges and certifies that all information provided and all statements made in connection with this attestation are true, accurate, and correct as of the date of execution of this acknowledgment. This acknowledgment constitutes a continuing attestation, and the Offeror agrees to notify the City of Atlanta within fifteen (15) days of any material change to any of the representations made herein.

The Offeror acknowledges that any false or fictitious statement or representation made in connection with this Acknowledgment of Attestation may be subject to fines and penalties as provided under O.C.G.A. § 16-10-20.

*Hint: Please enter your name to acknowledge.*

Response attachments are required.

\*16.

**iv. Office of Contract Compliance (OCC).** OCC requirements apply to any Offerors susceptible for award. While Offerors are not required to meet OCC participation goals at the SOQ stage, any Offerors advancing beyond Phase I will be required to meet established goals or demonstrate acceptable Good Faith Efforts as referenced.

Please review attached OCC Requirements.

Attachments:

File Name or URL	Type	Description
OCC Requirements.	File	

Select one of the following:

a. I have reviewed the attached OCC requirements.

17.

## Phase I Evaluation Criteria

QUALIFICATIONS CRITERIA	RELATIVE WEIGHT PERCENT
Firm Experience	Pass/Fail
Relevant Project Experience	Pass/Fail
Manufacturer Authorization	Pass/Fail
Key Personnel Qualifications	Pass/Fail
Organizational Capacity	Pass/Fail
Uptime Remediation Plan	Pass/Fail
Safety Program Compliance	Pass/Fail

<b>Total</b>	<b>Pass/Fail</b>
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18.

## **Standards for Scored Evaluation in Phase II**

**i. Statement of Qualifications.** Offerors must submit a comprehensive Statement of Qualifications that clearly demonstrates their technical expertise and ability to meet all requirements outlined in this solicitation. Submissions must include all requested documentation, narrative responses, certifications, and supporting materials necessary for the City to assess the Offerors qualifications as outlined below:

### **Ø Site Conditions Assessment & Understanding**

- **Scored Evaluation Requirement** - Demonstrates a clear understanding of site-specific constraints (environmental conditions, infrastructure limitations, power, network access, safety considerations) observed during the site walk.

19.

### **Ø Camera Coverage & Placement Recommendations**

- **Scored Evaluation Requirement** - Quality, appropriateness, and completeness of proposed camera placement based on field conditions, coverage objectives, risk areas, and operational needs.

20.

### **Ø Technical Compliance & Solution Alignments**

- **Scored Evaluation Requirement** - Proposed solution aligns with Exhibit B technical requirements, including Axis cameras, Genetec VMS, NDAA compliance, storage, redundancy, and UPS requirements.

21.

### **Ø Integration & Architecture Approach**

- **Scored Evaluation Requirement** - Soundness of proposed system architecture, including network design, cloud integration, cybersecurity controls, redundancy, and scalability.

22.

**Ø Implementation Feasibility & Risk Mitigation**

- **Scored Evaluation Requirement** - Demonstrates practical implementation sequencing, constructability, risk identification, and mitigation strategies based on actual site conditions.

23.

**Ø Professionalism & Preparedness**

- **Scored Evaluation Requirement** - Quality of site walk participation, preparedness of technical staff, ability to answer questions, and overall professionalism during the walkthrough.

24.

**Phase II Evaluation Criteria**

EVALUATION CRITERIA	RELATIVE WEIGHT PERCENTAGE
Site Conditions Assessment & Understanding	20
Camera Coverage & Placement Recommendations	20
Technical Compliance & Solution Alignment	20
Integration & Architecture Approach	15
Implementation Feasibility & Risk Mitigation	15

Professionalism & Preparedness	10
<b>Total</b>	<b>100</b>

25.

## Requirements for Phase III

### Ø Demonstration of Ability to Meet OCC Requirements

Compliance with OCC goals is mandatory in Phase III. The City promotes equal business opportunities through its diversity programs, including Small Business Enterprises (SBE).

#### Office of Contract Compliance Requirements (RFP)

It is the policy of the City of Atlanta to promote full and equal business opportunity for all persons doing business with the City. The City must ensure that firms seeking to participate in contracting and procurement activities with the City are not prevented from doing so on the basis size as it relates to revenue and number of employees. The City is committed to ensuring that it is not a passive participant in any private scheme of discrimination. To ensure that businesses are not discriminated against with regard to prime contracting, subcontracting or other partnering opportunities with the City, the City has developed its' various diversity inclusion programs. The purpose of the Small Business Opportunity Program is to ensure that the City of Atlanta has a robust race-neutral approach to promoting full and equal business opportunity for all persons doing business with the City of Atlanta, to promote commerce by assisting Small Business Enterprises (SBEs) to actively participate in the City's procurement process and ensure that the City of Atlanta utilizes programs that provide it with the best possible resources.

The City of Atlanta has established a 35.00% Small Business Opportunity ("SBO") participation goals for this solicitation. This goal is not a fixed quota, set-aside, or preference, but rather a participation target that may be met through prime contracting, subcontracting, joint ventures, or other approved partnerships in accordance with the City's OCC requirements. The City of Atlanta will monitor and evaluate each Respondent's submission for SBE participation and/or demonstrated Good Faith Efforts to promote equitable contracting opportunities consistent with the City's SBE Program and applicable provisions of the City Code.

To assist prime contractors in this effort, the OCC has set forth in this solicitation document the goals within the relevant NAICS Codes for this Project.

- ~~City~~ Diversity Program - SBO
- ~~City~~ Diversity Program Goal - 35.00% SBE
- ~~City~~ Dominant NAICS Code:  
541512 - Computer Systems Designs Services

**541513 - Computer Facilities Management Services**  
**423610 - Electrical Apparatus & Equipment, Wiring Supplies and Related Equipment**  
**Merchant Wholesalers**

No Offeror shall be awarded a contract on an Eligible Project unless the OCC determines that the Offeror has satisfied the non-discrimination requirements of City EBO Code of Ordinances Section 2-1448 on such Eligible Project. Accordingly, each Offeror shall submit the following:

*Good Faith Outreach Efforts Documentation:* written documentation demonstrating its outreach efforts to identify, contact, contract with, or utilize businesses including certified Small Business Enterprises (SBEs) —as subcontractors or suppliers for the contract. This documentation must include: a list of all subcontractors or suppliers categorized in accordance with the applicable diversity program (SBE)

## **ØCompliance**

- Failure to submit all required proposal documents may result in a determination of non-responsiveness.
- Failure to satisfy the eligibility of award requirements within the specified timeframe may result in the City proceeding with the next eligible Offeror.

## **ØEligibility of Award**

After evaluations of Phase III, Offerors eligible for Award must provide the following documentation within five (5) business days following notice:

- Supplier Signed Contract
- Notarized IIREA affidavit or exemption
- Proof of active registration on SAM.gov or exemption
- Bid bond if applicable
- Certificate of Insurance

## **Ø Award**

Award shall be made to the most responsible and responsive Offeror who met the eligibility of Award requirements.

26.

## **Schedule of Events**

<u>Event</u>	<u>Date</u>	
Pre-Advertisement Notice Posted	1/26/2026	
Pre-Solicitation Conference Held	2/9/2026	
<b><u>Phase I</u></b>		
Deadline for Submission of Statement of Qualifications	7/2/2026	
Evaluation	7/7/2026	
<b><u>Phase II</u></b>		
Phase II Site Visits	7/20/2026-7/24/2026	
Site Visit Assessments Due	7/30/2026	
<b><u>Phase III</u></b>		
Request for Proposals Posted to Qualified Offerors	8/7/2026	
RFP Close Date	8/19/2026	

27.

## Additional Information

## **ØSubmission Due Dates**

Submissions are due at the time and date specified via ATLCLOUD. Late submissions will not be accepted. All questions must be submitted through ATLCLOUD within five (5) calendar days from the date of advertisement. Unauthorized communication may result in disqualification.

## **ØBlackout Period and Anti-Lobbying**

The Blackout Period begins with the advertisement of the solicitation and shall remain in effect until execution of the contract, or the solicitation is cancelled and will not be resolicited, whichever comes first. During the Blackout Period, all questions, comments or discussions pertaining to this solicitation must be directed to the Department of Procurement's assigned Procurement Professional or the appropriate Supervisor. Offeror or any representative, agent or other person acting on behalf of Offeror is prohibited from contacting any other City agency, employee, representative, or elected or appointed official regarding questions, comments or discussions about this solicitation. Violations of this section will result in Offeror's disqualification.

The City's Anti-Lobbying policies also prohibit any direct or indirect attempts to influence the selection process, including through the involvement of City employees or elected or appointed officials. Violations may result in Offeror's disqualification, suspension, or debarment in accordance with the City Code.

## **ØDisqualification**

The City reserves the right to disqualify any Offeror failing to provide required documents.

## **ØRequest for Debrief**

Non-Awarded Offerors may request a debrief within thirty business days of the Award posting. Requests must be submitted in writing.

## **ØGeorgia Open Records Act**

Information provided is subject to disclosure under the Georgia Open Records Act. Confidential portions should be marked, but disclosure cannot be guaranteed.

## **ØNon-Discrimination and Socio-Economic Program Compliance**

Offerors must comply with the City's EBO and EEO programs, prohibiting discrimination based on various factors. Non-compliance may result in penalties.

## **ØCancellation of Solicitation**

The City may cancel the solicitation or reject submissions in whole or part in accordance with the City Code.

28.

## **Certification and Acknowledgements**

### **A. Certification Against Collusion and Other Anti-Competitive Practices**

Collusion and other anti-competitive practices among Offerors are prohibited by city, state, and federal laws. All Offerors shall identify a person who has authority to sign for the Offeror who, by execution of this RFP, certifies, in writing, as follows:

"I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid or offer for the same supplies, labor, services, construction, materials, or equipment to be furnished or professional or consultant services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of city, state and federal law and can result in fines, prison sentences, and civil damages awards. By signing this document, I agree to abide by all conditions of this solicitation and offer and certify that I am authorized to sign for this Offeror."

### **Acknowledged By:**

\*29. By signing in the designated area below, the undersigned certifies (i) that the undersigned is authorized to make this submission on behalf of the Offeror, (ii) that the undersigned is an authorized representative of the Offeror responsible to have read and fully understand the requirements of this solicitation, and (iii) that its submission hereto is binding on the Offeror in respect to all terms and conditions of this solicitation and applicable law.

*Hint: Please enter your initials.*

\*30. **Printed Name**

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31. **B. Agreement to Comply with ALL Identified Requirements of this Solicitation Costs**

By submitting a response, the Offeror is certifying its agreement to comply with all of the identified requirements of this solicitation and that all costs for complying with these general business requirements are included in the Offeror's submitted pricing. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. The City is not obligated to any party to reimburse such expenses. All submissions upon receipt become the property of the City.

**Acknowledged By**

\*32. By signing in the designated area below, the undersigned certifies (i) that the undersigned is authorized to make this submission on behalf of the Offeror, (ii) that the undersigned is an authorized representative of the Offeror responsible to have read and fully understand the requirements of this solicitation, and (iii) that its submission hereto is binding on the Offeror in respect to all terms and conditions of this solicitation and applicable law.

*Hint: Please enter your initials.*

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\*33. **Printed Name**

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